

Staff Report

File #: 23-0176D, Version: 1

Subject:

Rejection of bids for promotional and novelty items.

Recommended Action:

Approval by the County Administrator of the rejection of bids for promotional and novelty items.

- The County received four (4) bids for promotional and novelty items.
- Following review of the bid submittals received, it was determined that specifications and quantities were not sufficient to fulfill needs by requisitioning departments.
- This contract will be re-solicited by the Purchasing Division with revised specifications and pricing sheet.

Contract no. 23-0053-ITB rejection of bids.

Strategic Plan:

Foster Continual Economic growth and Vitality

4.6 Support a vibrant community with recreation, arts, and culture to attract residents and visitors

Summary:

Rejection of the bid submittals for promotional and novelty items. Upon review of the bids received, it was determined that modifications to the specifications and pricing submittal sheet are necessary to correctly reflect departmental needs and to promote proper competition.

Background/Explanation:

The Purchasing and Risk management Division solicited an invitation to bid on October 19, 2022, for promotional and novelty items. Four (4) bids were received. Upon further review of the submissions, it was determined that specifications and quantities were not correctly reflected in the bid.

Fiscal Impact:

N/A - Rejection of bids.

Delegated Authority:

Authority for the County Administrator to reject this bid is granted under Section 2-188 (c).

Staff Member Responsible:

Steve Haye, Director, Convention and Visitors Bureau Merry Celeste, Division Director, Purchasing and Risk Management Joe Lauro, Director, Administrative Services

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Partners: N/A

Attachments: N/A