



Pinellas County

Staff Report

File #: 22-1012A, Version: 1

Subject:

Award of bid with Geyen Group South, Inc. for carpet maintenance cleaning services.

Recommended Action:

Approval of the award of bid with Geyen Group South, Inc. for carpet maintenance cleaning services.

- This carpet maintenance cleaning services contract provides for regular carpet cleanings at 162 county locations.
- Award in the amount of \$966,079.23 for a thirty-six-month term; annual expenditure is \$322,026.41
- The agreement was competitively bid on July 11, 2022. The County received four responsive submittals. Geyen Group South, Inc. is the lowest responsive, responsible bidder.
- This contract replaces Contract No. 167-0216-B(JJ) in the annual amount of \$265,355.00 for a 60-month total of \$1,326,775.00. This new contract reflects a 21.0% annual increase from the previous contract primarily attributable to increased wages in this market.
- Funding is derived from multiple Funds, Centers, Accounts, and Programs, dependent on the requesting department.

Contract No. 22-0574-B in the annual amount of \$322,026.41 for a 36-month term total of \$966,079.23 on the basis of being the lowest, responsive, responsible bid received.

Strategic Plan:

Create a Quality Workforce in a Positive, Supportive Organization

1.3 Make workforce safety and wellness a priority

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

Summary:

The purpose of this contract is to provide carpet cleaning services. Carpet cleaning is necessary to provide a clean and safe work environment (including indoor air quality).

Background Information:

A carpet maintenance schedule was developed by the Facilities & Real Property Division (FRP) according to location and traffic patterns. The contract scope specifies methods and frequencies that incorporate the Carpet and Rug Institute maintenance guidelines.

On July 11, 2022, the Purchasing Division, on behalf of FRP released an invitation to bid with the intent to establish a contract for carpet cleaning services. This contract replaces a contract that

expires November 30, 2022. The contract has provision for unit price adjustments at 12-month intervals after award, based on the average of the Consumer Price Index.

Under the direction and supervision of the FRP, Geyen Group South Inc. will provide all labor, materials, supplies, and equipment to plan, schedule and coordinate the performance of all carpet cleaning services.

The agreement was competitively bid on July 11, 2022. The County received four (4) responsive submittals. Geyen Group South, Inc. is the lowest responsible, responsive bidder.

This contract replaces Contract No. 167-0216-B(JJ) in the annual amount of \$265,355.00 for a 60-month total of \$1,326,775.00. Contract No. 22-0574-B reflects a 21.0% annual increase from the previous contract primarily due to increased wages

Fiscal Impact:

Estimated 36-month expenditure not to exceed: \$966,079.23

Estimated annual expenditure is: \$322,026.41

Funding is derived from multiple Funds, Centers, Accounts, and Programs, dependent on the requesting department.

Staff Member Responsible:

Diana Sweeney, Deputy Director, Administrative Services

Merry Celeste, Division Director, Purchasing & Risk, Administrative Services

Joe Lauro, Director, Administrative Services

Partners:

N/A

Attachments:

Services Agreement