



Pinellas County

Staff Report

File #: 21-049A, **Version:** 1

T Subject:

Ranking of firms and agreements with eight firms for continuing mechanical, electrical, and plumbing professional engineering services.

Recommended Action:

Approval of the ranking of firms and agreements with the eight highest ranked firms for continuing mechanical, electrical, and plumbing engineering services.

- 1.) Engineering Matrix, Inc.
- 2.) Phoenix Engineering Group, Inc.
- 3.) TLC Engineering Solutions, Inc.
- 4.) Hahn Engineering, Inc.
- 5.) Advanced Systems Engineering, Inc.
- 6.) McKim & Creed, Inc.
- 7.) KPI Engineering, Inc.
- 8.) Carastro & Associates, Inc.

- This contract provides for continuing mechanical, electrical, and plumbing professional engineering services primarily for the Department of Administrative Services.
- These services are utilized in small to medium sized remodeling, repair and rehabilitation projects identified primarily in the Capital Improvement Plan and some identified as operating projects.
- Award recommendation is to the eight highest ranked firms from the eleven responsive proposals received for a term of sixty months.
- Each firm is recommended for an upset limit of \$500,000.00 for the five-year term with an aggregate amount of \$4,000,000.00 .
- All eight recommended firms have committed to utilizing multiple certified Small Business Enterprises (SBE) for individual work assignments resulting from these agreements.
- The SBE percentage goals are not established until a firm is engaged for a specific project work assignment. At the time firms are engaged, the requesting department working with Economic Development, develops a scope of work and ensures SBE's are utilized and monitored for participation.

Contract No. 21-0243-CN(PLU); the upset limit over the five-year term is \$500,000.00 for each firm for a total of \$4,000,000.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Strategic Plan:

Foster Continual Economic Growth and Vitality

4.4 Invest in infrastructure to meet current and future needs

Summary:

The purpose of this contract is to provide mechanical, electrical, and plumbing engineering, technical and construction management services to support numerous projects identified primarily in the CIP and some identified as operating projects.

The firms, in order of ranking, are attached on the ranking spreadsheet.

Background Information:

On February 8, 2021, the Purchasing Division, in accordance with the Consultant Competitive Negotiation Act (CCNA) and on behalf of the Facilities and Real Property Division, released a Request for Qualifications (RFQ) to obtain the services of qualified consulting engineering firms for mechanical, electrical, and plumbing engineering projects. The ranking of firms was completed March 25, 2021.

An agreement with each of the eight (8) firms has been negotiated by staff and is presented to the Board of County Commissioners for consideration. All rates for prime consultants and sub-consultants were evaluated to determine competitiveness based on current market conditions.

The hourly rates provided by all firms are fully burdened including labor, direct and indirect overhead, profit, and travel within the Tampa Bay Metropolitan Statistical Area (TBMSA). Travel outside of the TBMSA will be reimbursed in accordance with Florida Statutes. There is no markup allowed for subconsultants and the rates are fixed for the term of the contract. The contract term is for five (5) years and is effective upon execution of the agreement. The County reserves the right to renegotiate rates if there is a substantial change in market conditions.

Fiscal Impact:

The upset limit over the five (5) year term of the contract is \$500,000.00 for each firm for a total of \$4,000,000.00. Approximately seventy-five percent (75%) of funding is derived from various CIP budgets and twenty-five percent (25%) is derived from operating budgets per individual work assignments on a multiple year/multiple work assignment basis.

Staff Member Responsible:

Merry Celeste, Division Director, Purchasing & Risk Management, Administrative Services
Joe Lauro, Director, Administrative Services
Derek Weaver, Division Manager, Building and Design Services

Partners:

N/A

Attachments:

Agreements
Ranking Spreadsheet