

Staff Report

File #: 20-1746A, Version: 1

Subject:

Award of bid to Advanced Roofing, Inc. for roofing services and supplies, waterproofing, and related products and services.

Recommended Action:

Approval of the rejection of the bid from Precision Roofing on the basis of non-responsiveness for not meeting bid specifications.

Approval of the award of bid to Advanced Roofing, Inc. for roofing services and supplies, waterproofing, and related products and services.

- This contract provides the Facilities and Real Property Division of Administrative Services with various roofing-related services on an as-needed basis.
- This contract is designed for roofing inspections, repairs, and any other related services as required.
- Four bids were received with Advanced Roofing, Inc. recommended for award as the lowest responsive, responsible bidder with an annual average estimated value of \$778,000.00.
- Estimated contract total for sixty months is \$3,890,000.00.
- This contract replaces a current contract with Garland/DBS Inc.

Contract No. 190-0336-B(AR) for an estimated average annual expenditure of \$778,000.00 with a total contract amount not to exceed \$3,890,000.00 for a term of sixty months on the basis of being the lowest responsive, responsible bid meeting specifications. Authorize the Chairman to execute and the Clerk of the Circuit Court to attest.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers 5.2 Be responsible stewards of the public's resources.

Summary:

The purpose of this contract is to provide various roofing-related services at facilities throughout the County. This contract is designed to facilitate proactive inspections, replacement, and repair of roofing systems as necessary. Advanced Roofing, Inc. will provide all labor, materials, and equipment required to perform work as directed.

Background Information:

On June 23, 2020, the Purchasing Division, on behalf of Facilities and Real Property Division,

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released an invitation to bid with the intent to establish a contract for roofing services, supplies, and related products. Four bids were received with Advanced Roofing, Inc. recommended for award as the lowest responsive, responsible bidder. This contract replaces the current contract with Garland/DBS Inc.

Fiscal Impact:

Estimated sixty (60) month expenditure not to exceed: \$3,890,000.00.

Estimated average annual expenditure: \$778,000.00.

Funding is derived from the Facilities and Real Property operating budget and other requisitioning departments operating budgets as services are needed.

Staff Member Responsible:

Andrew W. Pupke, Division Director, Facilities and Real Property Division, Administrative Services Merry Celeste, Division Director, Purchasing and Risk Management, Administrative Services Joe Lauro, Director, Administrative Services

<u>Partners:</u> N/A

Attachments:

Agreement Bid Tabulation