



Pinellas County

Staff Report

File #: 20-1516A, **Version:** 2

Subject:

Fiscal Year 2020 Board Budget Amendment No. 5 to realign appropriation from Reserves for Contingency in the General Fund, Feather Sound Community Services District Fund, and the Fire Districts Fund for unanticipated Fiscal Year 2020 expenditures.

Recommended Action:

Approval of the Fiscal Year 2020 Board Budget Amendment No. 5 pursuant to Florida Statute section 129.06(2)(b) realigning:

- A total of \$1,145,910.00 from the General Fund Reserves for Contingencies for the following appropriation:
 - a.) \$910.00 in transfers to the Property Appraiser for higher than anticipated commissions.
 - b.) \$945,000.00 in Administrative Services (Facilities & Real Property) for unanticipated expenses related to COVID-19.
 - c.) \$200,000.00 in the Regional 911 - General Fund cost center for higher than anticipated expenditures, primarily for the purchase of Dispatch Radio Consoles.
- A total of \$470.00 from Reserves for Contingencies within the Feather Sound Community Services District Fund to transfer to the Property Appraiser for higher than anticipated commissions.
- A total of \$23,870.00 from Reserve for Contingencies in the Belleair Bluffs Fire District within the Fire Districts Fund to cover additional capital expenses made by the fire service provider for the district.
- Unanticipated costs due to COVID-19 will be submitted for reimbursement under the Federal Emergency Management Agency public assistance grant with use of the Coronavirus Relief Fund of the Coronavirus Aid, Relief, and Economic Security (CARES) Act for the local match.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

Summary:

In the General Fund, this budget amendment realigns \$1,145,910.00 from the Reserves for Contingencies in the General Government cost center to:

- The Pinellas County Property Appraiser cost center (\$910.00) for higher than anticipated commissions in FY20.
- The Northwest and Southeast Sections Operations and Maintenance cost centers (\$945,000.00) in the Administrative Services department to provide appropriation for unanticipated expenditures related to the County's response to COVID-19.
- The Regional 911 cost center (\$200,000.00) for the higher than anticipated cost of radio equipment, the need for temporary personnel, and additional operating supplies related to COVID-19.

In the FSCSD Fund, this budget amendment realigns \$470.00 from the Reserves for Contingencies to the Transfers to the Property Appraiser for higher than anticipated commissions in FY20.

In the Fire Districts Fund, this amendment realigns \$23,870.00 from the Reserves for Contingencies to provide budget for higher than anticipated capital costs incurred by the fire service provider during FY20.

Background Information:

The FY20 Budget for transfers to the Property Appraiser was based on estimated property values at the time of budget submission. Actual commissions were higher than estimated. In addition, Florida Department of Revenue approved a final budget amount greater than originally submitted. As a result, appropriation must be realigned to enable the funds due to the Property Appraiser to be disbursed.

Due to COVID-19, Administrative Services - Facilities and Real Property incurred approximately \$1.2M in unanticipated expenses for increased cleaning, personal protective equipment (PPE), and safety improvements in multiple county buildings. A portion of these costs were able to be absorbed within the department's budget due to lapse and changing priorities in FY20. The remaining costs require additional appropriation to be realigned from Reserves to offset the expenses. These unanticipated costs due to COVID-19 will be submitted for reimbursement under the Federal Emergency Management Agency (FEMA) public assistance grant.

Regional 911 estimated a personnel lapse in the FY20 Budget to provide funding to purchase Dispatch Radio Consoles for approximately \$160,000.00. However, due to successfully filling positions at a faster rate than anticipated, the personnel lapse was not enough to cover the purchase of the radio consoles. Additional unanticipated costs include temporary personnel services as well as operating and capital expenses related to COVID-19. These unanticipated costs due to COVID-19 will be submitted for reimbursement under the Federal Emergency Management Agency (FEMA) public assistance grant.

The City of Largo, as the service provider for the Belleair Bluffs Fire District, has requested reimbursement for replacement of self-contained breathing apparatus (SCBA) equipment. The total cost for this equipment is \$87,646.65. The unincorporated share of the Belleair Bluffs Fire District is 64.03% and the County's obligation for the total cost of the equipment is \$56,120.15 which was higher than the FY20 appropriation for the equipment.

Fiscal Impact:

This amendment realigns FY20 appropriation in the amount of \$1,145,910.00 from the Reserves for Contingencies in the General Fund to increase the department budgets as outlined above.

This amendment realigns FY20 appropriation in the amount of \$470.00 from the Reserves for Contingencies in the FSCSD Fund to increase the department budget as outlined above.

This amendment realigns FY20 appropriation in the amount of \$23,870.00 from the Reserves for Contingencies in the Fire Districts Fund to increase the district budgets as outlined above.

None of the higher than anticipated expenses were anticipated during the development of the FY21

Adopted Budget. Unanticipated costs due to COVID-19 outlined above will be submitted for reimbursement under the Federal Emergency Management Agency (FEMA) public assistance grant with use of the Coronavirus Relief Fund of the Coronavirus Aid, Relief, and Economic Security (CARES) Act for the local match.

Staff Member Responsible:

Cecilia McCorkell, Countywide Budget Division Director, Office of Management and Budget

Partners:

Pinellas County Property Appraiser
Feather Sound Community Services District
City of Largo Fire Department

Attachments:

Board Budget Amendment No. 5