

Staff Report

File #: 20-1594A, Version: 1

## Subject:

Resolution to adopt the restated plan document and amend the Cafeteria Plan.

### Recommended Action:

Approval of the resolution to adopt the restated plan document and amend the Cafeteria Plan.

- Includes all prior amendments and changes the carryover language for Health Care Flexible Spending Account (FSA) from a specific amount to the amount allowed by federal guidelines and increases the maximum amounts allowed to be deferred under the Flexible Spending Arrangements to the maximum permitted under federal law.
- Includes changes allowed to FSA in 2020 only, due to COVID-19.

# Strategic Plan:

Create a Quality Workforce in a Positive, Supportive Organization

- 1.3 Make workforce safety and wellness a priority
- 1.4 Maintain a fair and competitive compensation package

#### Summary:

The purpose of this request is to allow a special enrollment period in 2020 for the Health Care FSA, due to new federal guidelines permitting employees to enroll in a new account or make changes to existing account, due to the effects of COVID-19 for the remainder of 2020. This request will also allow for future indexing of carryover amounts for the Health Care FSA and increases maximum deferrals per federal guidelines.

#### **Background Information:**

All Appointing Authorities have been consulted and are in agreement with these changes.

### Fiscal Impact:

N/A

# Staff Member Responsible:

Maureen Freaney, Interim Director, Human Resources

## Partners:

N/A

# Attachments:

FINAL-Cafeteria Plan 2020 - Clean FINAL Red-line Cafeteria Plan 2020 292174