



# Pinellas County

## Staff Report

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**File #:** 20-602D, **Version:** 1

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### **Subject:**

Change Order No. 3 with Carousel Industries of North America, Inc. for the purchase, installation, maintenance and repair of 9-1-1 phone equipment.

### **Recommended Action:**

Approval by the County Administrator of Change Order No. 3 with Carousel Industries of North America, Inc. (Carousel) for equipment, maintenance and repair of 9-1-1 phone equipment

- This contract is for the repair and maintenance services of 9-1-1 Customer Premises Equipment, and Symon Display Boards located at multiple PSAP's throughout the County.
- Change Order No. 3 requests an increase to the contract in the amount of \$235,294.70; the requisitioning department not factor the total price for maintenance in the original contract documents for added locations (St Petersburg/Clearwater). The County is obligated for these services rendered since December 2019.
- The County Administrator has authority under County Code, Section 2-184(b) to increase maintenance, repair and operating contracts by 50% of the original award amount.
- The original award amount was \$3,113,188.87 with cumulative change orders to this contract in the amount of \$1,177,042.30, inclusive of Change Order No. 3, for a revised total contract amount of \$4,290,231.17.
- The Office of County Attorney is currently finalizing a replacement agreement for these services to include the new locations.
- Awarded by the Board of County Commissioners (BCC) on June 7, 2016. Change Order No. 1 was approved by the County Administrator (CA) on February 28, 2017. Change Order No. 2 was approved by the BCC on October 9, 2018.

Contract No. 156-0302-M (SCB); increase in the amount of \$235,294.70; for a revised contract amount of \$4,290,231.17 for an average annual amount of \$858,046.23 through June 30, 2021.

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community.

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of County services and support

5.4 Strive to exceed customer expectations

**Summary:**

Change Order No. 3 increases the contract in the amount of \$235,294.70 for a revised total contract expenditure not to exceed \$4,290,231.17. Increase will provide a mechanism for Safety and Emergency Services to continue contracted services for VESTA support for the Clearwater and St. Petersburg police departments.

**Background/Explanation:**

This contract is for repair and maintenance services of 9-1-1 Customer Premises Equipment, and Symon Display Boards located at multiple PSAP's throughout the County. The contract provides for on-site technician work, supply and installation of new equipment and software, as required at a 20% discount off manufacturer suggested retail price.

Prior actions for this contract:

- The BCC awarded this contract on June 7, 2016 in the amount of \$3,113,188.87 for sixty months.
- The CA approved Change Order No. 1 adding equipment at the St. Petersburg Police Department, Clearwater Police Department, Public Safety Complex (PSC), and Emergency Responders Building (ERB) on February 28, 2017 in the amount of \$80,233.60 for a revised contract amount of \$3,193,422.47.
- The BCC approved Change Order No. 2 on October 9, 2018 increasing the contract by \$861,514.00 for a revised contract amount of \$4,054,936.47 that provided for the purchase, installation and annual support services of new hardware and software as well as the relocation of existing equipment to the newly constructed St. Petersburg Police Department building.

**Fiscal Impact:**

Current approved expenditure:	\$4,054,936.47
Increase Change Order No. 3:	\$ 235,294.70
Revised estimated expenditure not to exceed:	\$4,290,231.17

Annual estimated expenditure not to exceed: \$858,046.23

Funding is derived from the Emergency Communications E911 System Fund and is included in the FY20 estimate and FY21 request submitted as part of FY21 budget development.

**Delegated Authority:**

Authority for the County Administrator to sign this Change Order is granted under Code Section 2-184(b)

**Staff Member Responsible:**

James Fogarty, Bureau Director, Safety and Emergency Services  
Merry Celeste, Division Director of Purchasing and Risk Management, Administrative Services

**Partners:**

City of Clearwater  
City of St. Petersburg

**Attachments:**

Quote