Pinellas County

Staff Report

File #: 19-1773A, **Version:** 1

Subject:
Receipt and file report of purchasing items delegated to the County Administrator for the quarter ending September 30, 2019.

Recommended Action:
Accept the receipt and file report of purchasing items delegated to the County Administrator.

Strategic Plan:
Deliver First Class Services to the public and Our Customers
5.3 Ensure effective and efficient delivery of county services and support.

Summary:
The Board of County Commissioners (Board) has delegated authority to the County Administrator to approve purchases and other purchasing related processes with the requirement that all approvals be submitted for receipt and file on a quarterly basis.

Background Information:
The County Administrator has delegated authority to award contracts up to $250,000.00. For purchases initiated from Florida State bid or negotiated contracts, the County Administrator is delegated to approve in any amount. The County Administrator has delegated authority to increase maintenance, repair and operating supplies and services contracts in an amount not to exceed fifty percent (50%) of the amount previously approved by the Board subject to the same unit pricing, terms and conditions; the County Administrator has delegated authority to extend the term of Board approved contracts above the threshold of $250,000.00 pending all prices, terms and conditions remain the same.

Fiscal Impact:
See attached. The attached list contains approvals of competitive sealed bidding, Florida State contracts, master purchase agreement increase, emergency purchases and contract extensions as per County Code 2-62, 2-164, 2-176, 2-177, 2-178, 2-180, 2-181, 2-184 and 2-185.

Staff Member Responsible:
Barry A. Burton, County Administrator
Joe Lauro, Director, Purchasing

Partners:
N/A.

Attachments:
Purchasing items approved by the County Administrator for quarter ending September 30, 2019.