



## Staff Report

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**File #:** 19-1317A, **Version:** 1

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### **Subject:**

Increase to the purchase authorization with Graybar Electric Company for requirements of electrical, lighting, data communications, security products and services.

### **Recommended Action:**

Approval of an increase to the purchase authorization with Graybar Electric Company (Graybar) for requirements of electrical, lighting, data communications, and security products and services.

- Purchase authorization with Graybar is for the requirement of electrical, lighting, data communications, and security products and services.
- Increase of \$1,525,000.00 is required through January 31, 2023 as the purchase authorization is being utilized greater than anticipated due to Utilities Capital Improvement projects that were unknown at the time of approval and were not factored into the expenditure request.
- Pricing terms and conditions are based on the City of Kansas City Missouri Master Agreement EV-2370 on behalf of the US Communities Purchasing Cooperative.
- The County Administrator approved this purchase authorization on March 31, 2018. The requested increase exceeds delegated authority; the Board of County Commissioners is requested to approve this increase.

Contract number 178-0181-PB(AJM) with an increase of \$1,525,000.00 resulting in an estimated annual amount of \$440,456.40 for a revised sixty-month total amount not to exceed of \$2,202,281.79

### **Strategic Plan:**

Deliver First Class Services to the Public and Our Customers  
5.2 Be responsible stewards of the public's resources

### **Summary:**

This purchase authorization provides a cost-effective mechanism for County departments to secure electrical, lighting, data communications, and security equipment and services on an as needed basis.. An increase is required to this purchase authorization as there were several Utilities CIP projects facilitated with this contract that were unknown at the time of approval and were not factored into the expenditure request.

Pricing terms and conditions are based the City of Kansas City Missouri Master Agreement EV-2370 on behalf of the US Communities Purchasing Cooperative.

### **Background Information:**

On March 31, 2018 the County Administrator approved the purchase authorization with Graybar Electric Company. The County has utilized the US Communities sponsored contract for several years which provides favorable pricing through a competitively sourced contract.

As the annual estimated expenditure exceeds County Administrator delegated authority, the Board is requested to approve the increase to the purchase authorization.

**Fiscal Impact:**

An increase of \$1,525,000.00 results in a revised sixty (60) month expenditure of \$2,202,281.79 through January 31, 2023.

Current approved expenditure:	\$677,281.79
Requested increase:	\$1,525,000.00
Total sixty (60) month expenditure no to exceed:	\$2,202,281.79

Funding is derived from the various operating budgets and/or CIP budgets of the departments utilizing this purchase authorization.

**Staff Member Responsible:**

Megan Ross, Director, Utilities  
Joe Lauro, Director, Purchasing

**Partners:**

N/A

**Attachments:**

N/A