



## Staff Report

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**File #:** 19-515A, **Version:** 1

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**Subject:**

Receipt and file report of non-procurement items delegated to the County Administrator for the period ending March 31, 2019.

**Recommended Action:**

Accept the receipt and file report of non-procurement items delegated to the County Administrator.

**Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

**Summary:**

Attached is a list of items in alphabetical order, by submitting department, and the date the County Administrator executed the document. Only fully executed, complete items are filed on this report, resulting in a timing difference in filing of some items if the County Administrator executes the document prior to the other party.

**Background Information:**

The Board of County Commissioners (Board) granted authority to the County Administrator to approve and sign certain documents per §2-62, Pinellas County Code. This delegated authority includes, but is not limited to: contracts, interlocal agreements, intergovernmental contracts, grant agreements not to exceed \$250,000.00, change orders not exceeding 10% of the amount awarded by the Board or \$250,000.00, whichever is less, grant applications for grants from state or federal agencies in amounts not to exceed \$1,000,000.00, temporary licenses, options of renewal under same terms and conditions and releases of lien and mortgage paid in full. The items approved by the County Administrator are filed as a consent agenda item with the Board at least quarterly.

**Fiscal Impact:**

List of items approved by the County Administrator.

**Staff Member Responsible:**

Della Klug, Senior Executive Assistant to the County Administrator

**Partners:**

N/A

**Attachments:**

4/23/19 Delegated Log