Pinellas County

Staff Report

File #: 19-022A, **Version:** 1

Subject:
FY19 Board Budget Amendment No. 2 to realign appropriation from Reserves within the General Fund, Emergency Medical Services Fund, Emergency Communications E-911 System Fund, and Sewer Renewal and Replacement Fund to various departments and agencies.

Recommended Action:
Approval of the FY19 Board Budget Amendment No. 2 realigning appropriation from Reserves to various departments and agencies within the General Fund, Emergency Medical Services Fund, Emergency Communications E-911 System Fund, and Sewer Renewal and Replacement Fund.

- The amendment realigns Reserves for Contingencies from the General Fund ($1,172,080.00), Emergency Medical Services Fund ($324,530.00), Emergency Communications E-911 System Fund ($43,000.00), and Sewer Renewal and Replacement Fund ($241,750.00) and increases department budgets.
- Realignments are necessary to complete acquisition of vehicles and equipment that were ordered, but not received, prior to FY18 year end and to continue projects and grants with unexpended funds received in prior year(s).
- As requested by the Sheriff, realignment of funds from the Reserve for Contingencies in the General Fund that were earmarked for the Electronic Medication Administration Record (EMAR) system and for the continuation and completion of grant projects.

Strategic Plan:
Ensure Public Health, Safety, and Welfare
2.2 Be a facilitator, convener, and purchaser of services for those in need

Deliver First Class Services to the Public and Our Customers
5.1 Maximize partner relationships and public outreach
5.2 Be responsible stewards of the public's resources

Summary:
This resolution realigns appropriations from Reserves for Contingencies in various funds to provide sufficient budget for equipment and vehicle acquisition expenditures, project completion, and grant project continuation.

Background Information:
Within the General Fund, $350,000.00 is appropriated to the Planning Department for projects including the Mitigation Strategy Five (5) Year Update, Lealman Complete Streets, and the Restore Act Assessment of Vulnerability of the Impacts on Sea Level Rise and Infrastructure Resiliency Plan; $740,060.00 to the Sheriff's Office for funds earmarked for the Sheriff's EMAR system and for completing grants projects for which the funds have previously been received; and $82,020.00 to the

Medical Examiner to complete several grant projects that are underway.

The Emergency Medical Services Fund (Safety and Emergency Services - EMS) is realigning $324,530.00 necessary to acquire equipment for the Rubrik/Extensys computer backup systems for dispatch records, patient care records, and billing; to complete the acquisition of Urban Water Rescue Operations equipment; and for the delayed receipt of a Fire Department vehicle.

The Emergency Communications E-911 System Fund (Safety and Emergency Services - Regional 911) is realigning $43,000.00 to replace five (5) monitors in the Regional 911 Call Center.

The Sewer Renewal and Replacement Fund (Utilities Department) is appropriating $241,750.00 for the completion of vehicle acquisition due to delays in receiving the vehicles in FY18 by year end.

Fiscal Impact:
This amendment realigns FY19 appropriation from the Reserves for Contingencies in the funds below to increase the department and agency budgets as outlined above:

- $1,172,080.00 from the General Fund
- $ 324,530.00 from the Emergency Medical Services Fund
- $ 43,000.00 from the Emergency Communications E-911 System Fund; and
- $ 241,750.00 from the Sewer Renewal and Replacement Fund.

The General Fund total reserve level decreases to $93,841,670.00, or 15.0%, which is consistent with the policy target of 15%. The realignment from the other funds maintain the appropriate reserve target for each fund.

Staff Member Responsible:
Cecilia McCorkell, Management & Budget Manager, Office of Management & Budget

Partners:
Pinellas County Sheriff's Office
Medical Examiner

Attachments:
Board Budget Amendment No. 2
Sheriff's Request Letter