



# Pinellas County

## Staff Report

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File #: 17-374D, Version: 1

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### **Subject:**

Correction to a staff report with Express Scripts, Inc. pertaining to a scrivener error for requirements of Prescription Drug Benefits.

### **Recommended Action:**

Approval by the County Administrator to correct the staff report with Express Scripts, Inc. for requirements of employee prescription drug benefits due to a scrivener error.

Contract No. 156-0175-P(JA) in the modified amount of \$71,459,955.00 for a period of sixty (60) months.

### **Strategic Plan:**

Create a Quality Workforce in a Positive, Supportive Organization

1.3 Make workforce safety and wellness a priority

1.4 Maintain a fair and competitive compensation package

### **Summary:**

This action corrects the administrative fees listed on the staff report originally approved by the County Administrator on December 27, 2016 and ratified by the Board of County Commissioners (Board) on January 10, 2017. While the administrative fees in the Express Scripts Agreement are correct, the original staff report indicated a total of \$70,045.00 for sixty (60) months. The corrected administrative fees for this contract are an annual not-to-exceed amount of \$215,000.00 or \$1,075,000.00 for the sixty (60) month period. The annual administrative fees vary based on actual enrollment and usage.

### **Background Information:**

This contract for employee prescription drug benefits was approved by the County Administrator on December 29, 2016 and ratified by the Board on January 10, 2017. The staff report was drafted and reviewed internally with an administrative fee expenditure of \$70,045.00, as provided by the Human Resources Department. The subsequent agreement was modified to add an annual not-to-exceed amount for administrative fees of \$215,000.00.

### **Fiscal Impact:**

Sixty (60) month claims expenditure not-to-exceed:	\$70,384,955.00
Corrected sixty (60) month administrative fees not-to-exceed:	<u>\$ 1,075,000.00</u>
Revised total sixty (60) month expenditure not-to-exceed:	\$71,459,955.00

Funds are derived from the HR Employee Benefits budget.

### **Delegated Authority:**

Authority for the County Administrator to approve scrivener errors on Board approved instruments is granted under Code Section 2-62 a(7)

**Staff Member Responsible:**

Holly Schoenherr, Director, Human Resources Department  
Joe Lauro, Director, Purchasing Department

**Partners:**

N/A

**Attachments:**

N/A