



# Pinellas County

## Staff Report

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File #: 17-040A, Version: 1

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### **Subject:**

Memorandum of Understanding between WorkNet Pinellas, Inc., d/b/a CareerSource Pinellas and the Florida Division of Vocational Rehabilitation relating to the 2016 - 2020 Local Workforce Services Plan.

### **Recommended Action:**

As requested by Worknet Pinellas Inc., d/b/a CareerSource Pinellas, approve the Memorandum of Understanding (MOU) between WorkNet Pinellas, Inc., d/b/a CareerSource Pinellas and the Florida Division of Vocational Rehabilitation relating to the 2016 - 2020 Local Workforce Services Plan as required by the Federal Workforce Innovation and Opportunity Act of 2014 and the State of Florida.

### **Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

As a mandatory core partner, the Memorandum of Understanding with Division of Vocational Rehabilitation is intended to coordinate resources, prevent duplication, and ensure the effective and efficient delivery of workforce services in the County.

In addition, the MOU designates the agreed upon functions to be performed, including the establishment of joint processes and procedures that will enable the Division of Vocational Rehabilitation to integrate with the current CareerSource Pinellas One-Stop service delivery system resulting in a seamless and comprehensive array of education, human service, job training and other workforce development services to individuals within the County.

In an effort to fulfill the agreed upon functions to be performed, the Division of Vocational Rehabilitation Services will coordinate with CareerSource to provide access to workforce services and programs through the One-Stop delivery system in accordance with published policies and procedures; support the funding of infrastructure costs of the One-Stop career center in accordance with WIOA; provide all logistical support necessary for its staff located within the local area to be fully integrated with the One-Stop system; provide feedback regarding performance; and participate in periodic meeting to provide updates on the partners' programs and procedures.

### **Background Information:**

On September 9, 2005 the Board approved a motion to delegate WorkNet Pinellas d/b/a CareerSource Pinellas (CSPIN) with the responsibility of being the administrative entity and fiscal agent for the Federal Workforce Investment Act /Workforce Innovation & Opportunity Act funds in Pinellas County.

Requirements for the 2016-2020 Local Workforce Services Plan, as outlined by the United States Department of Labor, require each state to have approved State Plans in place for program years 2016-2020. CareerSource Florida, Inc. and the Florida Department of Economic Opportunity are

responsible for the development of the State Plan and the process includes requiring each Local Workforce Development Board to update their Local Plan to be in alignment with the State Plan.

As required, the 2016-2020 Local Plan replaces the CSPIN Regional Workforce Board Strategic and Operating Plan for 2012-2016 that was previously approved by the Board, CareerSource Florida, Inc. and the CareerSource Pinellas Board of Directors. The 2016-2020 Local Plan was developed in accordance with Local Plan instructions provided by the Florida Department of Economic Opportunity.

On February 1, 2016, CSPIN submitted the Local Plan to run for a 30 day period on the CSPIN website and a Public Notice was posted in the Tampa Bay Times Newspaper to allow for public comment and input.

The 2016-2020 Local Workforce Services Plan along with the Memorandum of Understanding for the Division of Vocational Rehabilitation were approved by the CSPIN Board of Directors on February 10, 2016. The 2016-2020 Local Plan was approved by the Board of County Commissioners on February 23, 2016. The State accepted the Plan and it went into effect on July 1, 2016.

**Fiscal Impact:**

There is no financial impact to the County.

**Staff Member Responsible:**

Ed Peachey, President and CEO, CareerSource Pinellas

**Partners:**

CareerSource Pinellas

**Attachments:**

CareerSource Pinellas 2016 - 2020 Local Workforce Services Plan Division of Rehabilitation Memorandum of Understanding (MOU)