



# Pinellas County

## Staff Report

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File #: 21-2499A, Version: 1

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### **Subject:**

Resolution supplementing the Fiscal Year 2022 Operating Budget for unanticipated fund balances in the General Fund, Emergency Medical Services Fund, Emergency Communications E911 Fund, Fire Districts Fund, Fleet Management Fund, Water Revenue & Operating Fund, Water Renewal & Replacement Fund, Sewer Revenue & Operating Fund, and Sewer Renewal & Replacement Fund.

### **Recommended Action:**

Conduct a public hearing and adopt the attached resolution recognizing and appropriating unanticipated fund balance in the General Fund, Emergency Medical Services Fund, Emergency Communications E911 Fund, Fire Districts Fund, Fleet Management Fund, Water Revenue & Operating Fund, Water Renewal & Replacement Fund, Sewer Revenue & Operating Fund, and Sewer Renewal & Replacement Fund.

- The resolution recognizes unanticipated fund balance in the Fiscal Year (FY) 2022 Budget in various funds as follows: General Fund \$1,658,540.00, Emergency Medical Services Fund \$1,088,000.00, Emergency Communications E911 Fund \$293,350.00, Fire Districts Fund \$956,650.00, Fleet Management Fund \$3,094,610.00, Water Revenue and Operating Fund \$35,750.00, Water Renewal & Replacement Fund \$54,250.00, Sewer Revenue & Operating Fund \$154,750.00 and the Sewer Renewal and Replacement Fund \$900,170.00.
- The FY22 actual beginning fund balances have exceeded the budget in the funds identified due to delays in receiving vehicles and equipment, purchasing supplies, and implementation of projects. These delays in FY21 were not anticipated during FY22 budget development. This resolution adjusts the FY22 Budget to carry forward unused FY21 appropriation for the purchases and payments that were not completed by September 30, 2021.

### **Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

### **Summary:**

This resolution recognizes unanticipated fund balance in various funds and adjusts appropriation in FY22 for Parks & Conservation Resources, Public Works, the Clerk of the Circuit Court, the State Attorney, the Public Defender, the Judiciary, Emergency Management, Safety and Emergency Services, Utilities, Administrative Services, and four Unincorporated Fire Districts (Clearwater, Largo, Safety Harbor, and Tarpon Springs). The unanticipated fund balances were due to FY21 actual expenditures being less than estimated during development of the FY22 budget.

### **Background Information:**

The FY22 actual beginning fund balances have exceeded the budget in the General Fund, Emergency Medical Services, Emergency Communications E911, Fire Districts, Fleet Management,

Water Revenue and Operating, Water Renewal and Replacement, Sewer Revenue & Operating, and Sewer Renewal and Replacement Funds. The unanticipated fund balance is due to equipment and vehicles not being received by the end of the prior fiscal year and other program and project delays not anticipated during FY22 budget development.

This resolution adjusts appropriation in the FY22 Budget as follows:

General Fund - \$1,658,540.00 includes: Parks & Conservation Resources (\$53,640.00)- vehicles to support new staff, Emergency Management (\$77,960.00) - computer purchases and a kitchenette installation, Air Quality (\$38,250.00) - carryover of Air Quality EPA 105 grant award, Clerk of the Circuit Court (\$1,354,610.00) - special projects for Clerk Technology building renovation, ORACLE upgrade, and Questica implementation, the Judiciary (\$84,760.00) - computers, hard drives, HDMI extenders, TVs, monitors, and related items, the Public Defender (\$34,250.00) - monitors, printers, and scanners, the State Attorney (\$15,070.00) - monitors, printers, and scanners;

Emergency Medical Services Fund - \$1,088,000.00 includes purchases for the installation portion of a second console with Motorola Solutions, a Tech Rescue vehicle, and capital vehicles for Clearwater, St. Petersburg, Tarpon Springs, and Redington Beach.

Emergency Communications E911 Fund - \$293,350.00 for the Carousel Industries project and installation scheduled to begin after the Frontier network upgrade.

Fire Districts Fund - \$956,650.00 for: Clearwater (\$75,670.00) - Engine 49 not received in FY21, the Largo (\$870,730.00)- Fire Station #39 Construction and 100 ft Ladder Truck #41, Safety Harbor (\$4,320.00)- staff vehicle due to production delays, and Tarpon Springs (\$5,930.00)- staff vehicle also delayed to FY22.

The Utilities Department - \$1,144,920.00 comprised as follows: Water Revenue and Operating Fund - \$35,750.00, Water Renewal and Replacement Fund - \$54,250.00, Sewer Revenue and Operating Fund - \$154,750.00, and Sewer Renewal and Replacement Fund - \$900,170.00. These increases will fund four (4) replacement vehicles ordered, but not received, in FY21, a multi-nutrient analyzer for the South Cross Bayou Advanced Wastewater Treatment Facility, an air compressor, furniture for the Dunn Water Treatment Facility Library, a pump for the Dunn Water Treatment Facility, the Warehouse Floor Project, and two (2) delayed engineering consultant projects.

Fleet Management Fund - \$3,094,610.00, includes \$94,690.00 for two departmental vehicles outside of the Vehicle Replacement Plan (VRP), \$2,989,790.00 for VRP purchases ordered in FY21 but not received, and \$10,130.00 for computer purchases.

In accordance with Section 129.06(2)(f), Florida Statutes, if the source of unanticipated receipts is not specifically associated with a particular purpose such as grants, donations or reimbursements, this budgetary action requires a public hearing. The public hearing was advertised in advance of the January 25, 2022 meeting. The attached resolution recognizes FY22 unanticipated beginning fund balance within the various funds identified and increases total appropriation within each fund accordingly.

**Fiscal Impact:**

Approval of this resolution recognizes unanticipated beginning fund balance in various funds and

increases FY22 budget appropriation accordingly in each fund: \$1,658,540.00 in the General Fund, \$1,088,000.00 in the Emergency Medical Services Fund, \$293,350.00 in the Emergency Communications E911 Fund, \$956,650.00 in the Fire Districts Fund, \$35,750.00 in the Water Revenue and Operating Fund, \$54,250.00 in the Water Renewal and Replacement Fund, \$154,750.00 in the Sewer Revenue and Operating Fund, \$900,170.00 in the Sewer Renewal and Replacement Fund, and \$3,094,610.00 in the Fleet Management Fund.

**Staff Member Responsible:**

Patrick DiDiana, Budget and Financial Management Analyst, Office of Management and Budget

**Partners:**

N/A

**Attachments:**

Resolution 22-XXXX

22-XXXX Notice of Public Hearing