



Pinellas County

Staff Report

File #: 20-1553A, **Version:** 1

Subject:

Award of bid to Palmdale Oil Company Inc. and Pro Energy LLC for requirements of gasoline and diesel fuel - a Tampa Bay Area Purchasing Cooperative contract.

Recommended Action:

Reject the bids from James River Solutions and TAC Energy as non-responsive for not meeting specifications.

Approval of the award of bid to Pro Energy LLC (transport deliveries) and Palmdale Oil Company Inc (tank wagon deliveries) for requirements of gasoline and diesel fuel; a Tampa Bay Area Purchasing Cooperative (Cooperative) contract.

- This Cooperative contract is for annual requirements of gasoline and diesel fuel for both tank wagon and transport deliveries on an as needed basis.
- Award of bid to Pro Energy LLC for transport deliveries in the amount of \$11,167,792.80, and Palmdale Oil Company Inc. for tank wagon deliveries in the amount of \$4,311,338.00 for the five-year term.
- This contract is facilitated and administered by the Department of Administrative Services. Cooperative participants include the Cities of Dunedin, Gulfport, Largo, Madeira Beach, Oldsmar, Pinellas Park, St Petersburg and Palm Harbor Fire Rescue, St Petersburg College and Tampa Bay Water.
- Cooperative participants are responsible for issuance of their own awards and funding; Cooperatives expenditures for the five-year term (less County requirements) total \$24,291,634.40.
- This contract replaces the current contract which was awarded November 10, 2015 and expires December 15, 2020.

Bid No. 190-0360-B(AR) in the average annual amount of \$3,095,826.16 for a five-year term total of \$15,479,130.80 based on being the lowest, responsive, responsible bids received meeting specifications.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

Summary:

This Tampa Bay Area Purchasing Cooperative Contract (Cooperative) contract for annual requirements of fuel, gasoline and diesel is administered by the County containing requirements from the Cities of Dunedin, Gulfport, Largo, Madeira Beach, Oldsmar, Pinellas Park, St. Petersburg, and Palm Harbor Fire Rescue, St. Petersburg College, and Tampa Bay Water. Cooperative participants

are responsible for issuance of their own awards and purchase authorizations, inclusive of all other Cooperatives except the County, for a total value in the amount of \$24,291,634.40.

This contract is for requirements of gasoline and diesel fuel to meet the needs of the County and Cooperative agencies for both transport and tank wagon deliveries on an as needed basis.

The contract contains provision for price adjustments (increase/decrease) at twelve month intervals after the date of award and thereafter annually for the life of the contract, based on the average of the Consumers Price Index (CPI), All Urban Consumers, Not Seasonally Adjusted, U.S. City Average, Fuels and Utilities or 2% whichever is less, as published by the U.S. Department of Labor Bureau of Labor Statistics.

Background Information:

On April 24, 2020, the Purchasing and Risk Management Division, on behalf of Cooperative participants, released an invitation to bid with the intent to establish a contract for fuel, gasoline and diesel. Nine (9) bids were received with two (2) bidders deemed non-responsive as they were unable to meet specifications.

This contract replaces contract the current contract which was awarded by the Board of County Commissioners on November 10, 2015 expiring December 15, 2020.

Fiscal Impact:

County estimated five (5) year expenditure not to exceed: \$15,479,130.80

Estimated County average annual expenditure not to exceed: \$3,095,826.16

Funding is derived from Fleet Management’s operating budget. Cooperative participants are responsible for their own funding.

Staff Member Responsible:

Don Moore, Division Manager, Fleet Management, Administrative Services

Joe Lauro, Director, Department of Administrative Services

Merry Celeste, Division Director, Purchasing and Risk Management Division, Administrative Services

Partners:

City of Dunedin

City of Gulfport

City of Largo

City of Madeira Beach

City of Oldsmar

City of Pinellas Park

City of St. Petersburg

Palm Harbor Fire Rescue

St. Petersburg College

Tampa Bay Water

Attachments:

Bid tabulation