



# Pinellas County

## Staff Report

---

File #: 18-569D, Version: 1

---

### **Subject:**

Specific Performance Agreement with Catholic Charities, Diocese of St. Petersburg, Inc. to provide funding for administration of the Homelessness Prevention component of the County's Community Homeless Assistance Program.

### **Recommended Action:**

Approval and execution by the County Administrator of the Specific Performance Agreement with Catholic Charities, Diocese of St. Petersburg, Inc. to provide funding for administration of the Homelessness Prevention component of the County's Community Homeless Assistance Program (CHAP).

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

2.2 Be a facilitator, convener, and purchaser of services for those in need

2.4 Support programs that seek to prevent and remedy the causes of homelessness and move individuals and families from homelessness to permanent housing

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

One of the projects to be carried out under the County's Annual Action Plan for Fiscal Year 2019 (FY19) is the funding of the Homeless and Homelessness Prevention Services Program (Program) through the Emergency Solutions Grant (ESG). Catholic Charities, Diocese of St. Petersburg, Inc. (CC) and Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program (HEP) were both selected to receive ESG funds through a competitive application process. This is the eighth (8th) round of ESG funding which HEP and CC are administering.

CC and HEP will administer the Homelessness Prevention component by providing rental payments, move-in costs and deposits, and utility payments to prevent homelessness of at-risk families and individuals. Both CC and HEP will have access to the total pool of ESG funds on a first-come, first-serve basis. The total pool of ESG funds are budgeted from FY19. This SPA with CC for administering the CHAP Program is for a two-year period from October 1, 2018 through September 30, 2020.

**Background/Explanation:**

In accordance with the adopted Consolidated Plan and Annual Action Plan, it is necessary to enter into Specific Performance Agreements with qualified agencies to allow for certain activities stated in the Annual Action Plan to be contractually delegated and specify the obligation of the agencies receiving funds in meeting Federal, State and County requirements.

**Fiscal Impact:**

The total amount of funding for this agreement is not to exceed \$185,533.00 during the term of the Agreement. Funding for this Agreement is included in the County's FY19 Proposed Budget for Emergency Solutions Grant (ESG) funds.

**Delegated Authority:**

Authority for the County Administrator to sign this agreement is granted under Code Section 2-62 (a) (1).

**Staff Member Responsible:**

Renea Vincent, Director, Planning

**Partners:**

Catholic Charities, Diocese of St. Petersburg, Inc.  
Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program  
U.S. Department of Housing and Urban Development

**Attachments:**

Specific Performance Agreement  
Property Location Map  
Resolution 18-35