



# Pinellas County

## Staff Report

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### **Subject:**

Emergency Solutions Grant Specific Performance Agreement with Homeless Emergency Project, Inc. for administration of the Homelessness Prevention component of the County's Community Homeless Assistance Program.

### **Recommended Action:**

Approval and execution by the County Administrator of the Specific Performance Agreement with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program (HEP) for administration of the Homeless Prevention component of the County's Community Homeless Assistance Program (CHAP).

- This Agreement provides Emergency Solutions Grant (ESG) funding to HEP for costs associated with administration of the CHAP Program providing rental payments, move-in costs and deposits, and utility payments to prevent homelessness of at-risk families and individuals.
- This Agreement is effective for 16 months, from June 1, 2022, through September 30, 2023, and is not to exceed \$196,731.63 in ESG funds.
- The County received \$214,845.00 in ESG funds to assist residents to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

2.2 Be a facilitator, convener, and purchaser of services for those in need

2.4 Support programs that seek to prevent and remedy the causes of homelessness and move individuals and families from homelessness to permanent housing

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

One of the projects to be carried out under the County's Annual Action Plan for Fiscal Year 2021/2022 (FY22) is the funding of the Homeless and Homelessness Prevention Services Program (Program). HEP was selected to continue to administer the CHAP program in FY22. This is the 11th round of ESG funding with HEP administering the Program.

**Background/Explanation:**

In accordance with the adopted Consolidated Plan and Annual Action Plan, it is necessary to enter into Specific Performance Agreements with qualified agencies to allow for certain activities stated in the Annual Action Plan to be contractually delegated and specify the obligation of the agencies receiving funds in meeting Federal, State and County requirements.

The County received \$214,845.00 in ESG funding for FY22. Funding is to be used to assist individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness.

The Notice of Funding Availability (NOFA) and application cycle was advertised in the Tampa Bay Times, The Weekly Challenger, La Gaceta and Tre Magazine, posted on the Community Development website, and emailed to nonprofit agencies and local municipalities.

The competitive application process began on February 4, 2021, with applications being due March 5, 2021. No new applications to administer the CHAP Program were reviewed and HEP was selected to continue to administer CHAP with FY22 funding.

**Fiscal Impact:**

The total amount of funding for this agreement is not to exceed \$196,731.63 during the term of the Agreement. Funding for this Agreement is consistent with the County's FY22 Adopted budget for ESG funds and is included in the FY22 Adopted Budget, the FY22 Estimate, and the FY23 Budget Request.

**Delegated Authority:**

Authority for the County Administrator to sign this agreement is granted under Code Section 2-62 (a) (1).

**Staff Member Responsible:**

Carol Stricklin, Director, Housing and Community Development

**Partners:**

Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program  
U.S. Department of Housing and Urban Development

**Attachments:**

Emergency Solutions Grant Specific Performance Agreement  
2021-2022 Funding Recommendations  
Resolution 21-47