



Pinellas County

Staff Report

File #: 21-116D, Version: 1

Subject:

Second Amendment to the Specific Performance and Land Use Restriction Agreement with Homeless Emergency Project, Inc. for homeless emergency shelter facility improvements.

Recommended Action:

Approval and execution by the County Administrator of the Second Amendment to the Specific Performance and Land Use Restriction Agreement (Second Amendment) with Homeless Emergency Project, Inc., d/b/a Homeless Empowerment Program (HEP), for homeless emergency shelter facility improvements.

- On October 24, 2019, the County provided \$79,774.00 in Community Development Block Grant (CDBG) funding to HEP for facility renovations to include the replacement of windows, interior and exterior doors, lighting, flooring, plumbing, smoke detectors, and A/C vents; the construction of new and the remodel of existing bathrooms; exterior improvements including painting, stucco and masonry work and the replacement of drainage gutters and awnings at HEP's Adult Emergency Shelter through Agreement CD19HEP.
- This Second Amendment revises the scope of the project to include costs associated with architectural fees and construction administration costs.
- HEP provides emergency shelter and wrap-around services to approximately 800 homeless men and women.
- The funding amount and term of the agreement remain unchanged.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

Summary:

This Second Amendment to Specific Performance and Land Use Restriction Agreement CD19HEP modifies the project description to include costs associated with architectural fees and construction administration.

The project description in the original Agreement included the replacement of windows, interior and exterior doors, lighting, flooring, plumbing, smoke detectors, and A/C vents; the construction of new and the remodel of existing bathrooms; exterior improvements including painting, stucco and

masonry work and the replacement of drainage gutters and awnings at HEP's Adult Emergency Shelter through Agreement CD19HEP.

This Second Amendment will not have a fiscal impact. The total CDBG investment for this project is not to exceed \$79,774.00.

The Agreement is effective through June 30, 2021. The use of the property is restricted to serving homeless men and women through July 1, 2028.

Background/Explanation

On July 23, 2019, the Board executed Resolution 19-48, which approved the 2019-2020 Action Plan. One of the projects to be carried out under the County's 2019-2020 Action Plan is the Homeless Empowerment Program Emergency Shelter Rehabilitation Project, benefitting homeless individuals.

On October 24, 2019, the County Administrator executed Specific Performance and Land Use Restriction Agreement CD19HEP, effective October 1, 2019 through September 30, 2020, with a land use restriction expiring on October 1, 2027.

On September 24, 2020, the County Administrator executed the First Amendment to Specific Performance and Land Use Restriction Agreement CD19HEP, extending the term of the Agreement nine (9) months from September 30, 2020 to June 30, 2021 and extending the term of the land use restriction nine (9) months from October 1, 2027 to July 1, 2028.

Fiscal Impact:

The total amount of funding for this agreement is not to exceed \$79,774.00 during the term of the Agreement. Funding for this Agreement is included in the County's FY21 Adopted Budget for CDBG funds. In FY20, \$3,624.66 was reimbursed.

Delegated Authority:

Authority for the County Administrator to sign this Agreement is granted under Code Section 2-62 (a) (1) and Resolution No. 19-48.

Staff Member Responsible:

Carol Stricklin, Director, Housing and Community Development

Partners:

Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program
U.S. Department of Housing and Urban Development

Attachments:

Second Amendment to Specific Performance and Land Use Restriction Agreement
First Amendment to Specific Performance and Land Use Restriction Agreement, September 24, 2020
Specific Performance and Land Use Restriction Agreement, October 24, 2019
Project Location Map
Resolution 19-48