



Pinellas County

Staff Report

File #: 23-0243D, Version: 1

Subject:

Second Amendment to the Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement CD21ARCTS with The Arc Tampa Bay, Inc. for Community Development Block Grant funded facility improvements.

Recommended Action:

Approval by the County Administrator of the Second Amendment to the Community Development Block Grant (CDBG) Program Subaward Specific Performance and Land Use Restriction Agreement (Second Amendment) with The Arc Tampa Bay, Inc. (ARC) for CDBG funded facility improvements.

- This Second Amendment to Agreement CD21ARCTS provides an additional \$41,234.00 in CDBG funding, for a total CDBG investment of \$117,134.00, to cover the cost of replacing the existing windows with impact resistant windows.
- This additional funding is included in the FY23 Adopted Budget for CDBG funds within Housing and Community Development Department.
- This Second Amendment expands the scope of work to include window replacement at ARC's Tarpon Spring Day Program facility located at 16 South Walton Avenue, Tarpon Springs.
- This Second Amendment extends the term of the Agreement three (3) months to September 30, 2023, to allow time for project completion.
- This Second Amendment extends the term of the restricted period 27 months to October 1, 2032.
- This Second Amendment increases the amount of required property insurance coverage ARC must carry through the term of the Agreement.
- On October 10, 2022, the County extended the term of Agreement CD21ARCTS nine (9) months to June 30, 2023, to provide additional time for project completion, and extended the term of the Restricted Period nine (9) months, to July 1, 2030.
- On October 28, 2021, the County provided CDBG funding to ARC for costs associated with facility improvements including kitchen, bathroom and classroom remodeling, and floor replacement at ARC's Tarpon Springs Day Program facility, benefitting approximately 40 individuals with intellectual and developmental disabilities.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

Summary:

This Second Amendment to the CDBG Program Subaward Specific Performance and Land Use Restriction Agreement CD21ARCTS will provide an additional \$41,234.00 in CDBG funding, increasing the total CDBG investment to \$117,134.00, for costs associated with the facility improvements.

The original cost for the project was \$75,900.00, with funding being provided by the County for facility improvements including kitchen, bathroom and classroom remodeling, and floor replacement. The project came in under budget and ARC requested to use the remaining funds for impact resistant windows for hurricane mitigation. The competitive bids for the windows exceeded the amount of the remaining project funds available and ARC requested the additional funds needed to purchase the replacement windows.

The Second Amendment will extend the term of the Agreement three (3) months from June 30, 2023 to September 30, 2023, to allow for project completion; will extend the term of the Restricted Period 27 months from July 1, 2030 to October 1, 2032, restricting the use of the property to serving individuals with intellectual and developmental disabilities; and will increase the required insurance coverage ARC must carry on the property.

Background/Explanation:

On July 13, 2021, the Board of County Commissioners (Board) executed Resolution No. 21-47, which approved the 2021-2022 (FY22) Action Plan. The Arc Tampa Bay Tarpon Springs Day Program Facility Rehabilitation project was approved as a facility rehabilitation activity in the Action Plan.

On October 28, 2021, the County Administrator executed CDBG Agreement CD21ARCTS, providing CDBG funding for improvements at ARC's Tarpon Springs Day Program facility. The Agreement was effective October 1, 2021, through September 30, 2022, with the land use restriction expiring on October 1, 2029.

On October 10, 2022, the County Administrator executed the First Amendment, which extended the term of Agreement CD21ARCTS nine (9) months to June 30, 2023, to provide additional time for project completion, and extended the term of the Restricted Period nine (9) months, to July 1, 2030.

Fiscal Impact:

This amended Agreement provides an additional \$41,234.00 of CDBG funding for the project. The new total amount of funding for this Agreement is not to exceed \$117,134.00 during the term of the Agreement. Funding for this Agreement is consistent with the County's Fiscal Year 2023 (FY23) Adopted Budget for CDBG funds.

Delegated Authority:

Authority for the County Administrator to sign this Agreement is granted under Code Section 2-62(a) (1) and Resolution No. 21-47.

Staff Member Responsible:

Carol Stricklin, Director, Housing and Community Development

Partners:

The Arc Tampa Bay, Inc.

U.S. Department of Housing and Urban Development

Attachments:

Second Amendment to Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement

First Amendment to Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement, October 10, 2022

Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement, October 28, 2021

Project Location Map

Agency Request

Resolution No. 21-47