



Pinellas County

Staff Report

File #: 23-0603D, Version: 1

Subject:

Third Amendment to the Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement CD21ARCTS with The Arc Tampa Bay, Inc. for Community Development Block Grant funded facility improvements.

Recommended Action:

Approval and execution by the County Administrator of the Third Amendment to the Community Development Block Grant (CDBG) Program Subaward Specific Performance and Land Use Restriction Agreement (Third Amendment) with The Arc Tampa Bay, Inc. (ARC) for CDBG funded facility improvements.

- This Third Amendment extends the term of Agreement CD21ARCTS six (6) months to March 31, 2024, to provide additional time for project completion, and extends the term of the Restricted Period six (6) months to April 1, 2033, restricting the use of the property to serving individuals with intellectual and developmental disabilities.
- The funding amount, not to exceed \$117,134.00 during the term of the Agreement, remains unchanged.
- On October 28, 2021, the County provided \$75,900.00 in CDBG funding to ARC for costs associated with facility improvements including kitchen, bathroom and classroom remodeling, and floor replacement at ARC's Tarpon Springs Day Program facility, located at 16 South Walton Avenue, Tarpon Springs, benefitting approximately 40 individuals with intellectual and developmental disabilities.
- On October 10, 2022, the First Amendment extended the term of the Agreement nine (9) months to June 30, 2023, to provide additional time for project completion, and extended the term of the Restricted Period nine (9) months, to July 1, 2030.
- On April 3, 2023, the Second Amendment expanded the project's scope of work to include the replacement of the existing windows with impact resistant windows and provided an additional \$41,234.00 in CDBG funding, for a total CDBG investment of \$117,134.00, to cover the costs associated with the facility improvements. The Amendment also extended the term of the Agreement three (3) months from June 30, 2023 to September 30, 2023, to allow for project completion; extended the term of the Restricted Period 27 months from July 1, 2030 to October 1, 2032, restricting the use of the property to serving individuals with intellectual and developmental disabilities; and increased the required insurance coverage ARC had to carry on the property.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

Summary:

This Third Amendment to the CDBG Program Subaward Specific Performance and Land Use Agreement CD21ARCTS extends the term of the Agreement six (6) months to allow for project completion and extends the term of the Restricted Period.

The Agreement requires that performance be completed by September 30, 2023. ARC is unable to complete the project on or before the expiration date. It is necessary to extend the term of the Agreement six (6) months to March 31, 2024. As a result of the term extension, it is necessary to extend the term of the Restricted Period six (6) months to April 1, 2033, restricting the use of the property to serving individuals with intellectual and developmental disabilities.

Background/Explanation:

On July 13, 2021, the Board of County Commissioners (Board) executed Resolution No. 21-47, which approved the 2021-2022 (FY22) Action Plan. The Arc Tampa Bay Tarpon Springs Day Program Facility Rehabilitation project was approved as a facility rehabilitation activity in the Action Plan.

On October 28, 2021, the County Administrator executed CDBG Agreement CD21ARCTS, providing CDBG funding for improvements at ARC's Tarpon Springs Day Program facility. The Agreement was effective October 1, 2021, through September 30, 2022, with the land use restriction expiring on October 1, 2029.

On October 10, 2022, the County Administrator executed the First Amendment, which extended the term of Agreement CD21ARCTS nine (9) months to June 30, 2023, to provide additional time for project completion, and extended the term of the Restricted Period nine (9) months, to July 1, 2030.

On April 3, 2023, the County Administrator executed the Second Amendment, which expanded the project's scope of work to include the replacement of the existing windows with impact resistant windows and provided an additional \$41,234.00 in CDBG funding, for a total CDBG investment of \$117,134.00, to cover the costs associated with the facility improvements. The Amendment also extended the term of the Agreement three (3) months from June 30, 2023, to September 30, 2023, to allow for project completion; extended the term of the Restricted Period 27 months from July 1, 2030 to October 1, 2032, restricting the use of the property to serving individuals with intellectual and developmental disabilities; and increased the required insurance coverage ARC had to carry on the property.

Fiscal Impact:

There is no fiscal impact. The total amount of funding for this project is not to exceed \$117,134.00 during the term of the Agreement. Funding for this Agreement is consistent with the County's Fiscal Year 2023 (FY23) Adopted Budget and is included in the County's Fiscal Year 2024 (FY24) Budget Request for CDBG funds.

Delegated Authority:

Authority for the County Administrator to sign this Agreement is granted under Code Section 2-62 (a) (1) and Resolution No. 21-47.

Staff Member Responsible:

Carol Stricklin, Director, Housing and Community Development

Partners:

The Arc Tampa Bay, Inc.

U.S. Department of Housing and Urban Development

Attachments:

Third Amendment to Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement

Second Amendment to Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement, April 3, 2023

First Amendment to Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement, October 10, 2022

Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement, October 28, 2021

Project Location Map

Resolution No. 21-47