Pinellas County

Staff Report

File #: 23-0696A, **Version:** 1

Subject:
Resolution approving an updated list of Code Inspector job titles, as defined in Florida Statutes.

Recommended Action:
Adoption of a resolution approving an updated list of Code Inspector job titles, as defined in Florida Statutes, for positions that have authority to issue citations and request magistrate hearings.

- Florida law authorizes the Board of County Commissioners (Board) to designate Code Inspectors, which are defined in Florida Statutes and includes positions whose duty it is to ensure code and other regulatory compliance, such as those in development and environmental services, transportation, urban forestry, customer service and utilities, park rangers, airport and human services.

- The purpose of the resolution is to identify the positions of current and former designated Code Inspectors who are entitled to an exemption under Florida's public records law (Ch. 119, Fla Stat.).
- Specifically, persons in these positions may have their home addresses, telephone numbers, dates of birth, and photographs are exempt. The names, home addresses, telephone numbers, dates of birth, and places of employment of their spouses and children, as well as the names and locations of schools and day care facilities attended by their children, are also exempt. The provision is similar to statutory exemptions for police and fire positions.
- The Board has historically designated Code Inspectors by job title via resolution. The last such resolution is Resolution No. 20-144.
- This resolution updates the Code Inspector job titles designated in Resolution No. 20-144. Specifically, Appendix A of the Resolution replaces the list of job titles reflected in Appendix A of Resolution No. 20-144.

- In addition to designating job titles, Resolution No. 20-144 requires department directors to identify employees who hold designated job titles and perform code enforcement functions; so those employees receive a protected class designation from Human Resources.
- Resolution No. 20-144 also delegates authority to the County Administrator to modify job titles due to internal reorganization/rebranding, though wholly new job titles must be designated by the Board. Those provisions are unaffected by the new Resolution.

Strategic Plan:
Create a Quality Workforce in a Positive, Supportive Organization
1.3 Make workforce safety and wellness a priority

Ensure Public Health, Safety, and Welfare
2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure

community

Summary:
Resolution updates the Code Inspector job titles designated in Resolution No. 20-144. It does not change the process by which Code Inspectors receive a protected class designation under Resolution No. 20-144, nor does it change the authority delegated to the County Administrator therein. In addition to job titles for departments under the County Administrator, job titles for the Office of Human Rights are included in the Resolution.

Background Information:
Sections 125.69(4) and 162.21, Fla. Stat. authorize the Board to designate employees or agents whose duty it is to ensure Code compliance. Historically, the Board has done so by identifying applicable job titles in intermittent resolutions. The most recent such resolution, No. 20-144, also articulates a process by which employees holding designated job titles may receive a protected class designation for public records purposes. Even further, Resolution No. 20-144 delegates authority to the County Administrator to modify job titles due to internal reorganization/rebranding, though wholly new job titles must be designated by the Board. Since the passage of Resolution No. 20-144, new job titles have been created requiring Board designation - hence the need for this Resolution.

Fiscal Impact:
N/A

Staff Member Responsible:
Jill Silverboard, Deputy County Administrator/Chief of Staff

Partners:
N/A

Attachments:
Appendix “A” FINAL
Appendix “A” REDLINE
Resolution 20-144