



# Pinellas County

## Staff Report

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File #: 19-411D, Version: 1

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### **Subject:**

First Amendment to the Specific Performance Agreement and Land Use Restriction Agreement with the Safety Harbor Neighborhood Family Center, Inc. dba Mattie Williams Neighborhood Family Center for Community Development Block Grant funded facility improvements.

### **Recommended Action:**

Approval and execution by the County Administrator of the First Amendment to the Specific Performance Agreement and Land Use Restriction Agreement (Agreement) with the Safety Harbor Neighborhood Family Center, Inc. d/b/a Mattie Williams Neighborhood Family Center for facility improvements.

- The Agreement provides \$66,000.00 of Community Development Block Grant (CDBG) funds for replacing the roof, cabinets and flooring, upgrading interior and exterior lighting, and improvements to the parking lot at the Mattie Williams Neighborhood Family Center.
- The Mattie Williams Neighborhood Family Center provides services to approximately 3,500 low- to moderate-income households.
- The Amendment provides an additional \$6,700.00, for a total CDBG investment of \$72,700.00 and extends the term of the land use restriction to September 30, 2026.

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

2.2 Be a facilitator, convener, and purchaser of services for those in need

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

4.6 Support a vibrant community with recreation, arts, and culture to attract residents and visitors

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

The Agreement will provide an additional \$6,700.00 in CDBG funding, increasing the total CDBG investment to \$72,700.00 and will extend the term of the land use restriction to September 30, 2026.

Bids for the lighting portion of the project came back higher than anticipated and additional funding is necessary to complete the project. The original estimated cost for the project was \$66,000.00. The

new cost for the project, based on the lowest bid received, is \$72,700.00.

There is no impact to the performance completion date of September 30, 2019, as specified in the original Agreement.

The original CDBG investment of \$66,000.00 required a land use restriction be placed on the property until September 30, 2025. The new total CDBG investment of \$72,700.00 requires that the land use restriction on the property be extended to September 30, 2026.

**Background/Explanation:**

On June 19, 2018, the Board executed Resolution 18-35, which approved the 2018-2019 Action Plan. One of the projects to be carried out under the County's 2018-2019 Action Plan is the Safety Harbor Neighborhood Family Center Rehabilitation Project.

On October 10, 2018, the County Administrator executed SPA CD18SHNFC, effective October 1, 2018 through September 30, 2019, with the Land Use Restriction expiring on September 30, 2025.

**Fiscal Impact:**

This amended Agreement provides an additional \$6,700.00 of CDBG funding for the project. The total amount of funding for this project is not to exceed \$72,700.00 during the term of the Agreement. Funding for this Agreement is budgeted from FY19 CDBG funds.

**Staff Member Responsible:**

Renea Vincent, Director, Planning

**Partners:**

Safety Harbor Family Center. Inc. dba Mattie Williams NFC  
U.S. Department of Housing and Urban Development

**Attachments:**

First Amendment to the Specific Performance and Land Use Agreement  
Specific Performance and Land Use Agreement, October 10, 2018  
Property Location Map  
Resolution 18-35