



Pinellas County

Staff Report

File #: 17-520D, Version: 1

Subject:

Purchase authorization with Fastenal Corporation for requirements of Facilities Maintenance, Repair and Operation Supplies.

Recommended Action:

Approval by the County Administrator of the purchase authorization with Fastenal Corporation (Fastenal) for requirements of facilities, maintenance and operation supplies (MRO).

Contract number 167-0428-PB(RF) through June 30, 2018 in the amount of \$250,000.00.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

Summary:

This purchase authorization provides a cost-effective mechanism for the Public Works, Utilities and Real Estate Management departments to secure expendable MRO items online via catalog ordering and from nine (9) existing vending machines

The vending machines provide a method for better tracking of job costing and material usage. Employees use a coded badge to receive supplies from the machines so it is easier to track who received material. Fastenal waived the \$300.00 per year per vending machine fee for use of their proprietary replenishment software.

Supplies purchased via this contract include, but are not limited to, reciprocating and diamond saw blades, wipes, insect repellent, batteries, sun screen, field urinal bags, hand and battery powered tools, fasteners, assorted types of work/safety gear and Gatorade. Percentage discounts range from 25% to 57% off of list price depending on the specific category of items purchased.

Pricing, terms and conditions are per Western States Contracting Alliance (WSCA)/National Association of State Procurement Officials (NASPO) sponsored State of Nevada contract 1862 (Amendment 3)

Background/Explanation:

A previous purchase authorization was approved on November 15, 2011 by the Purchasing Director, as per the terms and conditions of WSCA/NASPO, acting by and through State of Nevada contract 1862. Subsequent renewals and extensions were approved by the County Administrator on December 30, 2013, July 28, 2016 and February 27, 2017.

Fiscal Impact:

Estimated expenditure through June 30, 2018 not to exceed: \$250,000.00

Funding is derived from requisitioning departments' operating budgets.

Delegated Authority:

Authority for the County Administrator to approve this purchase authorization is granted under Code Section 2-164.

Staff Member Responsible:

Rahim Harji, Director, Public Works
Joe Lauro, Director, Purchasing

Partners:

N/A

Attachments:

N/A