



# Pinellas County

## Staff Report

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**File #:** 19-1727A, **Version:** 1

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### **Subject:**

Second Amendment to the Maintenance and Management Agreement with Palm Harbor Community Services Agency, Inc. for Pop Stansell Park, located at 797 Florida Avenue, Palm Harbor.

### **Recommended Action:**

Approval of the Second Amendment to the Maintenance and Management Agreement with Palm Harbor Community Services Agency, Inc. for Pop Stansell Park, located at 797 Florida Avenue, Palm Harbor.

- Based on direction from the Board of County Commissioners.
- Assigns responsibility for future capital improvement replacements to the County.
- Funding availability will be determined as individual projects are identified.

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Practice Superior Environmental Stewardship

3.2 Preserve and manage environmental lands, beaches, parks, air, and other natural resources

Foster Continual Economic Growth and Vitality

4.4 Invest in infrastructure to meet current and future needs

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

5.2 Be responsible stewards of the public's resources

5.4 Strive to exceed customer expectations

### **Summary:**

Based on direction from the Board of County Commissioners, this Second Amendment assigns responsibility for future capital improvement replacements to the County, beginning 01/01/20. PHCSA will continue to be responsible for general and routine maintenance and repair of the improvements.

### **Background Information:**

PHCSA was created to administer the municipal servicing taxing unit (MSTU). PHCSA is responsible for all repair and maintenance of the improvements; however, the Maintenance and Management Agreement (MMA) is silent regarding capital improvements.

The County signed a memorandum dated December 20, 1988 for the use and maintenance of 4.5 acres of County-owned land at the most western end of Florida Avenue in Palm Harbor, establishing what is now referred to as Pop Stansell Park. The property includes an entertainment shelter/stage with restrooms, several picnic shelters, playground equipment, and a boat ramp/fishing pier. The memorandum established an MMA between PHCSA, the Greater Palm Harbor Area Chamber of Commerce and the County.

On September 10, 2012, through an amendment to the MMA, the Greater Palm Harbor Chamber of Commerce relinquished any further responsibilities under the MMA and was removed from the MMA, by approval of all Parties.

**Fiscal Impact:**

Projected cost is dependent on the identified project. As individual capital improvement projects are identified, funding will be determined using the County's Capital Improvement Program project portfolio management process.

**Staff Member Responsible:**

Andrew W. Pupke, Division Director, Facilities and Real Property Division

**Partners:**

Palm Harbor Community Services Agency, Inc

**Attachments:**

Second Amendment to Maintenance and Management Agreement

2012 Amendment to Maintenance and Management Agreement

1988 Maintenance and Management Agreement

Location Map

Exhibit "A" Insurance Requirements

Exhibit "B"