



# Pinellas County

## Staff Report

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File #: 20-1017A, Version: 1

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### **Subject:**

Agreement between WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas and Florida Department of Economic Opportunity.

### **Recommended Action:**

Approval of an Agreement between WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas (Subrecipient) and Florida Department of Economic Opportunity (DEO).

- DEO will provide funds in consideration for CareerSource Pinellas' satisfactory performance under this Agreement.
- This Agreement is contingent upon an annual appropriation by the Legislature of the State of Florida.
- DEO will make funding available to the Subrecipient by issuing notices of funding availability through DEO's financial management information system.

### **Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

The Agreement Between WorkNet Pinellas, Inc. dba CareerSource Pinellas (Subrecipient) and Florida Department of Economic Opportunity (DEO) for the period of July 1, 2020 through June 30, 2021 is presented for Board consideration and approval. Board approval is required prior to CSPIN submitting the Agreement to DEO.

### **Background Information:**

On April 13, 2020, Ken Lawson, Executive Director for Florida Department of Economic Opportunity (DEO) sent a memo to Local Workforce Board Chief Elected Officials and Executive Directors requesting the new Grantee Subgrantee Agreement be signed and executed by the Local Workforce Development Board, Chair and the Chief Elected Official no later than June 30, 2020, and comments be submitted no later than April 24th. This Agreement serves as a contract between the Local Workforce Development Boards (LWDBs) and DEO and outlines each partner's roles and responsibilities. The updated Agreement incorporates new provisions governing the workforce programs managed in the local areas and establishes the terms and conditions that LWDBs must agree to in order to receive federal and state workforce funds from DEO.

The last Grantee Subgrantee Agreement was executed on September 11, 2012. An attempt to review and submit comments by April 24th was not feasible. Board Chair Karla Leavelle and Commissioner Gerard agreed, and a letter was sent to Ken Lawson requesting an extension. Many of the other LWDBs also requested an extension. Based on these requests, an extension was granted by DEO, the signed and executed Agreement is now due on July 17th, and comments were

due no later than May 8th.

Given the time constraints, the best strategy was a two-fold approach: 1) submit a letter to Ken Lawson requesting that the current Agreement remain in place until a later date; and 2) review the document and prepare comments for consideration by May 8th.

CareerSource Pinellas (CSP) worked diligently with the Local Workforce Development Board, the Chief Elected Official and Board Counsel to review the proposed agreement between the Florida Local Workforce Development Boards and the Florida Department of Economic Opportunity. A letter outlining CSP's position regarding the timing for a new funding agreement, CSP's comments, questions and proposed revisions was submitted for review and consideration. The comments were submitted to DEO for review on May 7th. On May 13th, DEO extended the due dates for comments/questions and posted responses on their website. On Tuesday, May 26th, DEO sent a final Agreement requesting CareerSource Pinellas LWDB to submit a signed copy by the close of business on Friday, July 17, 2020.

Based on the timeline, CareerSource Pinellas will hold a LWDB Special Meeting on June 3rd to review and approve the Agreement.

**Fiscal Impact:**

DEO may partially, completely, temporarily or permanently, reduce or suspend any funding provided under this Agreement or funding made available pursuant to an NFA, if the Subrecipient fails to comply with all applicable state and federal laws, rules, and regulations, or the terms of this Agreement or any NFA.

**Staff Member Responsible:**

Mike Meidel, Director, Economic Development

**Partners:**

CareerSource Pinellas

**Attachments:**

Agreement