



Pinellas County

Staff Report

File #: 15-233, **Version:** 1

Subject:

Ranking of firms and execution of agreements with the top five ranked firms for requirements of continuing land surveying and mapping, subsurface utility locating, and geographic information system services.

Recommended Action

Approve the ranking of firms and execution of agreements with the top five (5) ranked firms for requirements of continuing land surveying and mapping, subsurface utility locating and geographic information system services (GIS).

1. Cumbey & Fair, Inc.
2. Florida Design Consultants, Inc.
3. George F. Young, Inc.
4. King Engineering Associates, Inc.
5. Southeastern Surveying and Mapping, Corp.

Contract 156-0014-CN(RW); the upset limit over the five (5) year term is \$700,000.00 for each firm for a total of \$3,500,000.00; Chairman to sign and Clerk of Circuit Court to attest.

Strategic Plan:

Practice Superior Environmental Stewardship

3.3 Protect and improve the quality of our water, air and other natural resources

3.4 Reduce/reuse/recycle resources including energy, water and solid waste

Foster Continual Economic Growth and Vitality

4.4 Invest in infrastructure to meet current and future needs

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationship and public outreach

Summary:

The purpose of this contract is to provide land surveying and mapping, subsurface utility locating and GIS services on a continuing basis as part of the design and construction of capital projects and other operational needs.

The firms, in order of ranking, are attached on the ranking spreadsheet.

Background Information:

On November 17, 2015, in accordance with the Consultant Competitive Negotiation Act (CCNA), the Purchasing Department, on behalf of the Department of Public Works Survey and Mapping Division, released a request for proposal (RFP) with the intent of obtaining the services of qualified consulting engineering firms for land surveying and mapping, subsurface utility locating and GIS projects. The ranking of firms was completed January 27, 2016.

An agreement with each of the five (5) firms has been negotiated by staff and is presented to the Board of County Commissioners for consideration. All rates for prime consultants and sub-consultants were evaluated to determine competitiveness based on current market conditions. Negotiations achieved rate reductions ranging from two (2) to thirty one (31) percent as compared to the original submittals.

The hourly rates provided by all firms are fully burdened including labor, direct and indirect overhead, profit, and travel within the Tampa Bay Metropolitan Statistical Area (TBMSA). Travel outside of the TBMSA will be reimbursed in accordance with Florida Statutes. There is no markup allowed for sub-consultants and the rates are fixed for the term of the contract. The contract term is five (5) years and is effective upon execution of the agreement. The County reserves the right to renegotiate rates if there is substantial change in market conditions.

Fiscal Impact:

The upset limit over the five (5) year term is \$700,000.00 for each firm for a total of \$3,500,000.00.

The County Administrator has delegated authority to increase the upset limits of contract purchase orders pertaining to this contract pending the negotiated rates remaining the same.

Funding is derived from various Capital Improvement Program budgets and/or operating budgets per individual work assignments on a multiple year/multiple work assignment basis.

Staff Member Responsible:

Pick Talley, Director, Public Works

Susan Scholpp, Manager, Survey and Mapping, Division of Public Works

Joe Lauro, Director, Purchasing

Partners:

N/A

Attachments:

Agreements

Ranking Spreadsheet