



# Pinellas County

## Staff Report

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File #: 23-0739A, Version: 1

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### **Subject:**

First Amendment to the purchase authorization agreement with Duval Ford for vehicle and equipment replacement.

### **Recommended Action:**

Approval of the First Amendment to the purchase authorization agreement with Duval Ford for vehicle and equipment replacement.

- This purchase authorization agreement provides the Fleet Management Division with the replacement of heavy, medium, and light duty vehicles and related equipment from Duval Ford.
- This purchase authorization was awarded by the Board of County Commissioners on December 7, 2021, in the amount of \$5,663,579.63 to multiple vendors.
- The First Amendment revises the price of twenty-four vehicles which were not delivered due to unprecedented supply chain disruptions, production shutdowns and shipping backlog increasing the total not to exceed amount by \$459,031.38 for a revised not to exceed amount of \$3,099,921.53 specifically with Duval Ford. Pricing is established from Florida Sheriff's Association Contract No. FSA20-VEH18.0 which has been revised to reflect current pricing.
- This is an issue affecting large cooperative contracts nationwide.
- This amendment is not budgeted for in Fiscal Year (FY) 2023 but will be absorbed by the Vehicle Replacement Plan and the operating budgets of the Public Works and Utilities departments. This is for vehicles that were approved through the vehicle purchase plan in FY22 but failed to meet delivery in FY23 as stated above. Each FY23 budget can absorb these additional costs without the need for a budget amendment.
- This amendment is required to meet the operational needs of the impacted departments.

Contract No. 22-0072-PB increase in the amount of \$459,031.38 for a revised not to exceed amount of \$3,099,921.98 with Duval Ford. Revised total contract value of \$6,122,611.46; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

### **Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

### **Summary:**

The original purchase authorization agreement provided the Fleet Management Division with various vehicles to replace those which reached the end of their useful and economic lives for Fiscal Year 2022.

Due to unprecedented supply chain disruptions, the first amendment increase the cost for twenty-four (24) vehicles in the not to exceed amount of \$459,031.38.

**Background Information:**

The purchase authorization agreement with Duval Ford was one of fourteen purchase authorization agreements with various vendors for the fiscal year 2022 vehicle and equipment replacement plan. The purchase authorization agreement with Duval Ford was approved by the Board of County Commissioners in the not to exceed amount of \$2,640,890.15 on December 7, 2021.

Phase 1 of the fiscal year 2022 vehicle and equipment purchase plan was approved by the Board of County Commissioners on December 7, 2021, in the not to exceed amount of \$5,663,579.63.

**Fiscal Impact:**

Original approved expenditure with Duval Ford:	\$2,640,890.15
Increase in the amount:	<u>\$459,031.38</u>
Revised expenditure not-to-exceed:	\$3,099,921.53

Original approved total contract expenditure:	\$5,663,579.63
Increase in the amount:	<u>\$459,031.38</u>
Revised total contract expenditure not-to-exceed:	\$6,122,611.01

Funding is not budgeted for in FY23 but will be absorbed by the Vehicle Replacement Plan and operating budgets of purchasing departments.

**Staff Member Responsible:**

Don Moore, Division Manager, Fleet Management, Administrative Services  
Joe Lauro, Director, Department of Administrative Services  
Merry Celeste, Division Director, Purchasing and Risk Management Division

**Partners:**

N/A

**Attachments:**

First Amendment