



# Pinellas County

## Staff Report

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File #: 21-1067D, Version: 1

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### **Subject:**

Second Amendment to the Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement CD20SHNFC with the Safety Harbor Neighborhood Family Center, Inc., d/b/a Mattie Williams Neighborhood Family Center, for Community Development Block Grant funded facility improvements.

### **Recommended Action:**

Approval and execution by the County Administrator of the Second Amendment to the Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement (Second Amendment) with the Safety Harbor Neighborhood Family Center, Inc. d/b/a Mattie Williams Neighborhood Family Center (Mattie Williams NFC), for Community Development Block Grant (CDBG) funded facility improvements.

- On September 18, 2020, the County provided \$84,305.00 in CDBG funding to Mattie Williams NFC for energy efficiency upgrades including the installation of windows, doors and a Photovoltaic (PV) Energy System (solar panels) at the Mattie Williams NFC located at 1001 Dr. Martin Luther King Street North, Safety Harbor, Florida 34695.
- On March 3, 2021, the First Amendment revised the scope of the project to include Mattie William NFC's second property location, 1003 Dr. Martin Luther King Street North, Safety Harbor, Florida 34695, as an additional project site.
- This Second Amendment extends the term of the Agreement three (3) months to December 31, 2021, to provide additional time for project completion, and extends the term of the Restricted Period three (3) months to December 1, 2028.
- The funding amount of the agreement remains unchanged.

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

2.2 Be a facilitator, convener, and purchaser of services for those in need

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

4.6 Support a vibrant community with recreation, arts, and culture to attract residents and visitors

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

**Summary:**

This Second Amendment to the Community Development Block Grant Program Subaward Specific Performance and Land Use Agreement CD20SHNFC extends the term of the Agreement three (3) months to allow for project completion and extends the term of the Restricted Period.

Due to the inability to get the necessary materials for the window and door replacement, Mattie Williams NFC is unable to complete the project on or before the expiration date. It is necessary to extend the term of the Agreement three (3) months, to December 31, 2021. As a result of the term extension, it is necessary to extend the term of the Restricted Period three (3) months, restricting the use of the property through December 1, 2028.

This Second Amendment will not have a fiscal impact. The total CDBG investment for this project is not to exceed \$84,305.00.

The Agreement is effective through December 31, 2021. The use of the property is restricted to serving low-to moderate-income households through December 1, 2028.

**Background/Explanation:**

On July 21, 2020, the Board executed Resolution 20-69, which approved the 2020-2021 Action Plan. One of the projects to be carried out under the County's 2020-2021 Action Plan is the Safety Harbor Neighborhood Family Center Rehabilitation Project.

On September 18, 2020, the County Administrator executed Agreement CD20SHNFC, effective October 1, 2020, through September 30, 2021, with the Land Use Restriction expiring on October 1, 2028.

On March 3, 2021, the First Amendment revised the scope of the project to include Mattie Williams NFC's second property location, 1003 Dr. Martin Luther King Street North, Safety Harbor, Florida 34695, as an additional project site.

**Fiscal Impact:**

The total amount of funding for this project is not to exceed \$84,305.00 during the term of the Agreement. Funding for this Agreement is included in the County's FY21 Adopted Budget for CDBG funds.

**Staff Member Responsible:**

Carol Stricklin, Director, Housing and Community Development

**Partners:**

Safety Harbor Neighborhood Family Center. Inc. d/b/a Mattie Williams Neighborhood Family Center  
U.S. Department of Housing and Urban Development

**Attachments:**

Second Amendment to the Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement  
First Amendment to the Specific Performance and Land Use Restriction Agreement, March 3, 2021  
Specific Performance and Land Use Restriction Agreement, September 18, 2020

Letter of Request from Agency  
Project Location Map  
Resolution 20-69