



# Pinellas County

## Staff Report

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**File #:** 19-303A, **Version:** 1

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### **Subject:**

Agreement between Pinellas County Government and WorkNet Pinellas, Inc. dba CareerSource Pinellas.

### **Recommended Action:**

Approval of the Agreement between Pinellas County Government (County) and WorkNet Pinellas, Inc. dba CareerSource Pinellas (CSPIN) and approval of the revised CSPIN bylaws.

- The Pinellas County Board of County Commissioners recommended revisions to the CSPIN Agreement with the County and the CSPIN Bylaws.
- An Ad Hoc Committee consisting of CSPIN Board Members reviewed the recommendations and approved the changes.

### **Strategic Plan:**

Deliver First Class Services to the Public and our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

Changes to Agreement include the following:

- Requires an ad hoc selection committee for Chief Executive Official/Executive Director and for Legal Counsel.
- Incorporates the County's nomination and appointment process for board members.
- Requires that documents which need approval by the Board of County Commissioners' (BCC) be submitted 120 days before the federal deadline, unless a shorter period is authorized by the BCC.
- The audit firm must be selected by the full board, not by the audit or executive committee.
- Specifies that performance and/or compliance audits are to be conducted by an independent firm or by the County's Division of Inspector General.
- Changes membership of the Audit Committee to the CSPIN Chair, Vice Chair, Treasurer and two persons appointed by the BCC.
- Specifies that the BCC can withdraw its approval for CSPIN to act as fiscal agent, administrative entity, one-stop operator, and/or direct service provider.

Changes to Bylaws include the following:

- Moves most responsibilities from Executive Committee to the full Board.
- Provides more details on Director's responsibilities.
- Removal of categories of membership that are already defined in state and federal statutes.
- Addition of an elected School Board member to the full Board of Directors.
- Reduces size of Board to 31 members. (will be done by attrition)
- Specifies that the BCC has authority to remove a Director from the Board.

- Removes de facto resignation of Board members and replaces it with new attendance requirements.
- Allows Treasurer to be selected from among the non-business members of the Board.
- Further defines roles of the Audit Committee and Compensation Committee.
- Formally creates an Ad Hoc Chief Executive Officer/Executive Director and Legal Counsel Selection Committee.
- Changes quorum from 33% to 40% plus 1 for the Board and key Committees.
- Modifies consent agenda procedures to match current practice.
- Increase notification time prior to Bylaws amendments.
- Brings Indemnification section in line with Florida Statutes.

**Background Information:**

The purpose of the Agreement is to establish and maintain a partnership to carry out the requirement of the Personal Responsibility and Work Opportunity Reconciliation Act (WIOA) of 1996 (Public Law 104-193), Workforce Innovation Act (State Statute 445), applicable federal, state and local regulations including OMB circulars and future state and federal workforce initiatives and laws (together the “Acts”).

**Fiscal Impact:**

N/A

**Staff Member Responsible:**

Mike Meidel, Director, Economic Development

**Partners:**

CareerSource Pinellas

**Attachments:**

Agreement

Agreement (Red line version)

Bylaws

Bylaws (Red line version)