



Pinellas County

Staff Report

File #: 22-2192A, Version: 1

Subject:

First amendment to the purchase authorization agreement with Insight Public Sector, Inc. for the purchase of technology products and services.

Recommended Action:

Approval of the first amendment to the purchase authorization agreement with Insight Public Sector, Inc. for the purchase of technology products and services.

- This first amendment provides an increase to the purchase authorization in the amount of \$300,000.00 for a revised total not to exceed value of \$1,250,000.00. Additionally, this amendment extends the purchase authorization for six months through October 31, 2023.
- Funding for this purchase authorization is from the Business Technology Services Fund, within Infrastructure and Application Services cost centers. It is consistent with the Fiscal Year (FY) 2024 Budget Development, including FY23 Estimate.
- The requested increase to the term and purchase authorization amount will primarily support continued new purchases and renewals for Microsoft Premier Support, subscription-based software utilities such as Adobe Acrobat software, network and security tools, and new/end-of-life replacement of Apple products.
- This agreement is leveraged by Business Technology Services to support ongoing operational needs in support of the County's Information Technology (IT) infrastructure as well as backup to other major agreements used for smaller computer equipment and software purchases when pricing is advantageous and procurement timelines are limited.
- The catalog of IT products is extensive and broad.
- This contract piggybacks County of Fairfax/OMNIA Partners Contract No. 4400006644.

Contract No. 21-0444-PB increase in the amount of \$300,000.00, for a revised contract value of \$1,250,000.00, effective through October 31, 2023; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

Summary:

This first amendment provides an increase to the contract in the amount of \$300,000.00 for a revised total not to exceed contract value of \$1,250,000.00. Additionally, this amendment extends the contract for an additional six (6) months through October 31, 2023.

Background Information:

Staff has utilized the County of Fairfax/Omnia Partners contract with IPS in the past, which is comprised of a comprehensive listing of products and services. This contract implements the County's terms and conditions while utilizing the price catalogue from the County of Fairfax/Omnia Partners Contract No. 4400006644. OMNIA Partners is a cooperative purchasing organization. On June 8, 2021, the Board of County Commissioners approved this contract in the amount of \$475,000 per year for a total not to exceed of \$950,000.00 for a twenty-two (22) month term.

Fiscal Impact:

Current not to exceed (2 x \$475K Annually): \$950,000.00

First amendment increase: \$300,000.00

Revised not to exceed: \$1,250,000.00

Funding for this purchase authorization is from the Business Technology Services Fund, within Infrastructure and Application Services cost centers. It is consistent with the FY24 Budget Development. The BTS Budget is also consistent with FY23 estimate for all known procurements funded by BTS. Funding for smaller equipment purchases such as Apple products is dependent (contingent) on customer department funding when a need arises.

Staff Member Responsible:

Jeff Rohrs, Chief Information Officer, Business Technology Services

Merry Celeste, Division Director, Purchasing & Risk, Administrative Services

Joe Lauro, Director, Administrative Services

Partners:

N/A

Attachments:

First Amendment