



Pinellas County

Staff Report

File #: 21-1166D, Version: 1

Subject:

Administrative Budget Amendment No. 1 for the Fiscal Year 2021 (FY21) Budget for the Department of Administrative Services within the Risk Financing Fund.

Recommended Action:

Approval and execution by the County Administrator of Administrative Budget Amendment 1 for the FY21 Budget for the Department of Administrative Services within the Risk Financing Fund.

- This amendment is necessary due to higher than anticipated claim payouts for FY21 and property insurance premiums exceeding the FY21 budget.
- The administrative amendment realigns FY21 appropriation for personal services in the amount of \$205,000.00 from the Post Loss Claims Administration cost center to the Post Loss Risk Control - Workers' Compensation cost center, within the Risk Financing Fund.
- Funding is available from personal services lapse due to vacancies and will allow this amendment to proceed without changing the total appropriation for the Department of Administrative Services.

Strategic Plan:

Deliver First Class Services to the Public and our Customers

5.2 Be responsible stewards of the public's resources.

Summary:

This amendment realigns FY21 appropriation in the amount of \$205,000.00 in the Post Loss Claims Administration cost center to the Post Loss Risk Control - Workers' Compensation cost center within the Risk Financing Fund. The net result of the proposed amendment will be zero to the total appropriation for the Risk Financing Fund. The option to realign appropriation from personal services is the result of budget lapse due to vacancies.

Background/Explanation:

The budgetary control cost center Post Loss Risk Control will exceed its FY21 appropriation due to higher than anticipated costs for property insurance and workers' compensation claims. This amendment realigns \$205,000.00 available from personal services lapse in the Post Loss Claims Administration cost center to allow workers' compensation claims to be paid for the remainder of FY21. The amendment will not change the total FY21 appropriation for the Department of Administrative Services or the Risk Financing Fund.

Fiscal Impact:

Administrative Budget Amendments reallocate previously budgeted funds within a department and do not change the total appropriation for that department. The amendment is not consistent with estimates provided during the budget development process.

Delegated Authority:

Authority for the County Administrator to sign this Administrative Amendment is granted under Florida Statutes. In accordance with Section 129.06, F.S., the Board of County Commissioners (Board) may establish procedures by which the designated Budget Officer may authorize certain budget amendments. The Board approved delegation of this authority to the County Administrator with Resolution No. 04-62 on April 13, 2004.

Staff Member Responsible:

Patrick DiDiana, Budget and Financial Management Analyst, Office of Management and Budget

Partners:

Department of Administrative Services

Attachments:

Administrative Budget Amendment 1