



# Pinellas County

## Staff Report

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**File #:** 19-2358A, **Version:** 2

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**Subject:**

Receipt and file report of Sheriff's Office grants received and service contracts for the quarter ending December 31, 2019.

**Recommended Action:**

Accept the receipt and file report of Sheriff's Office grants received and service contracts - payments to the Sheriff for October 1, 2019 through December 31, 2019

**Strategic Plan:**

Deliver First Class Services to the Public and Our Customers.

5.1 Maximize partner relationships and public outreach

**Summary:**

FY19 Schedule:

The attached schedule of authorized payments to the Sheriff includes the adopted Fiscal Year 2019 (FY19) budget appropriation of \$1,750,000.00, with a subsequent increase of \$335,840.00 in unexpended grant funding carried forward from FY18. With the budget amendment approved by the Board on February 5, 2019, the FY19 grant/contract appropriated budget totaled \$2,085,840.00. As of December 31, 2019, \$1,352,990.00 in grants, and \$467,460.00 in other agreements/contracts, were allocated in payments for a total of \$1,820,450.00. This total includes one payment of \$105,000.00 made in October and posted to the FY19 budget, the year in which the funds were expended. FY19 ended with a remaining balance of \$265,390.00.

FY20 Schedule:

The attached Fiscal Year 2020 (FY20) schedule of authorized payments to the Sheriff includes the adopted FY20 budget appropriation of \$1,750,000.00, from which payments for current grants and contracts were distributed in the first quarter. Several of the distribution payments included grants that were carried forward from FY19 into FY20. As of December 31, 2019, \$ 629,030.00 in grants and \$302,230.00 in other agreements/contracts were allocated through payments for a total of \$931,260.00 distributed to the Sheriff.

**Background Information:**

In an effort to increase efficiency and reduce administrative time in enabling the Sheriff to receive the appropriation related to grant awards received and service contracts, a lump sum was appropriated as part of the budget adoption in an amount commensurate with total awards in past years. The lump sum is not immediately included in the monthly payments to the Sheriff. As new grant awards are received or contracts are negotiated, the Sheriff will provide documentation to the Board and request an allocation from the lump sum. Upon review by the Office of Management and Budget, the monthly payment schedule to the Sheriff will be adjusted accordingly. If the lump sum is exhausted before the end of the fiscal year, future grant awards or contracts will be presented to the Board as a Budget

Resolution. This process mirrors the process utilized for the Law Enforcement Trust Fund.

**Fiscal Impact:**

Appropriation of \$2,085,840.00 was budgeted in FY19 for the purpose of processing allocation requests from the Sheriff. As of December 31, 2019, \$1,820,450.00 has been allocated.

Appropriation of \$1,750,000.00 was budgeted in FY20 for the purpose of processing allocation requests from the Sheriff. As of December 31, 2019, \$931,260.00 has been allocated.

**Staff Member Responsible:**

Lisa Burley, Budget and Financial Management Analyst  
Office of Management and Budget.

**Partners:**

Pinellas County Sheriff's Office

**Attachments:**

Quarterly Grants and Contracts Report  
Grants and Agreements - Sheriff's Letters