



Pinellas County

Staff Report

File #: 19-744D, Version: 1

Subject:

Change Order No. 1 to the contract with Genuine Parts Company dba NAPA Auto Parts, for the Vehicle and Equipment Parts Management system.

Recommended Action:

Approval of Change Order No. 1 by the County Administrator with NAPA for a vehicle and equipment parts management system.

- This contract supplies Fleet Management Operations with parts required to facilitate repairs
- Change Order No. 1 increases the contract value by \$600,000.00 providing funding through November 17, 2019, the end of the contract term
- Staff is working on a five (5) year extension to this contract per the terms of the competitively solicited contract with the National Joint Powers Alliance Purchasing Cooperative now called "Sourcewell"

Contract No. 134-0296-PB(AM) increase in the amount of \$600,000.00, for a revised total contract value of \$2,100,000.00; effective through November 17, 2019.

Strategic Plan:

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources.

5.3 Ensure effective and efficient delivery of county services and support

5.4 Strive to exceed customer expectations

Summary:

Change Order No. 1 is an increase to the contract to provide for usage thru November 17, 2019. The County is currently averaging \$150,000.00 a month for parts to repair vehicles and equipment and requires an additional \$600,000.00 for the remaining life of the contract.

Background/Explanation:

On November 18, 2014, the Board of County Commissioners approved the purchase authorization with the National Joint Powers Alliance, now Sourcewell, a public agency serving as a national municipal contracting organization under the laws of the State of Minnesota.

Approvals by the County Administrator include the following:

- First Amendment approved on April 28, 2015 to provide NAPA the authority to purchase obsolete County Fleet Management parts inventory.
- Second Amendment approved on November 5, 2016 to extend the purchase authorization through November 17, 2018.
- Third Amendment approved on November 2, 2017 to extend the purchase authorization through

January 23, 2018.

- Fourth Amendment to the purchase authorization provided a mechanism to reduce contract part pricing through increased discount rates as compared to those listed in the original agreement.
- Fifth Amendment approved on October 16, 2018 to extend the purchase authorization through November 17, 2019.

Fiscal Impact:

Fifth Amendment (extension) expenditure not to exceed: \$ 1,300,000.00
Increase expenditure not to exceed: \$ 600,000.00
Total revised estimated expenditure not to exceed: \$ 1,900,000.00

Estimated annual expenditure not to exceed: \$158,333.33

Funding is derived from the Fleet Internal Service fund budget.

Delegated Authority:

Authority for the County Administrator to approve this increase is granted under Code Section 2-184 (b).

Staff Member Responsible:

Andrew W. Pupke, Director, Real Estate Management
Joe Lauro, Director, Administrative Services

Partners:

N/A

Attachments:

N/A