



# Pinellas County

## Staff Report

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File #: 20-1016D, Version: 1

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### **Subject:**

Community Development Block Grant Specific Performance Agreement with Pinellas Opportunity Council, Inc. for operating expenses of the Chore Services program.

### **Recommended Action:**

Approval and execution by the County Administrator of the Specific Performance Agreement (Agreement) with Pinellas Opportunity Council, Inc. (POC) for operating expenses of the Chore Services program.

- Pinellas County received \$2,519,210.00 in Community Development Block Grant (CDBG) funds to improve neighborhoods, provide decent housing, and create new economic opportunities, with a special focus on serving low- and moderate-income persons.
- This Agreement provides CDBG funding for costs associated with operating expenses including rent, utilities, professional services and a portion of operational salaries related to heavy household cleaning, yardwork and minor repair services through the Chore Services Program, benefitting approximately 60 individuals who are 62 years of age or older.
- The Agreement is effective for one year, from October 1, 2020 to September 30, 2021 and is not to exceed \$50,000.00 in CDBG funds.

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

One of the projects to be carried out under the County's Annual Action Plan for Fiscal Year 2020/2021 (FY21) is the funding of POC for operating expenses. This Agreement will provide funding for operating expenses and program delivery salaries for the Chore Services Program.

The Agreement is effective for one (1) year, from October 1, 2020 to September 30, 2021.

### **Background/Explanation:**

In accordance with the adopted Consolidated Plan and Annual Action Plan, it is necessary to enter into a Specific Performance and Land Use Restriction Agreement with qualified agencies to allow for certain activities stated in the Annual Action Plan to be contractually delegated and specify the

obligation of the agencies receiving funds in meeting Federal, State and County requirements.

Pinellas County received \$2,519,210.00 in CDBG funding for FY21. Funding is to be used to improve neighborhoods, provide decent housing, and create new economic opportunities, with a special focus on serving low- and moderate-income persons.

The CDBG Notice of Funding Availability (NOFA) and application cycle was advertised in the Tampa Bay Times, The Weekly Challenger, La Gaceta and Tre Magazine, posted on the Community Development website, and emailed to nonprofit agencies and local municipalities.

The competitive application process began on January 13, 2020, with applications being due February 14, 2020. Applications were reviewed for funding eligibility and scored by Community Development Division staff. Funding recommendations are based on staff ranking of eligible activities and eligible expenses.

**Fiscal Impact:**

The total amount of funding for this agreement is not to exceed \$50,000.00 during the term of the Agreement. Funding for this Agreement is included in the County's FY21 Tentative Budget for CDBG funds.

**Delegated Authority:**

Authority for the County Administrator to sign this Agreement is granted under Code Section 2-62 (a) (1).

**Staff Member Responsible:**

Brian Lowack, Interim Director, Housing and Community Development

**Partners:**

Pinellas Opportunity Council, Inc.  
U.S. Department of Housing and Urban Development

**Attachments:**

Specific Performance Agreement  
Project Location Map  
2020-2021 CDBG and ESG Funding Recommendations  
Resolution 20-69