



# Pinellas County

## Staff Report

---

File #: 21-1119A, Version: 1

---

### **Subject:**

Fiscal Year 2021 Board Budget Amendment No. 3 to realign appropriation from Reserves to Contingency in the General Fund for unanticipated Fiscal Year 2021 expenditures.

### **Recommended Action:**

Approval of the Fiscal Year (FY) 2021 Budget Amendment No. 3 pursuant to Florida Statute section 129.06(2)(b) realigning \$925,810.00 from the General Fund Reserves for Contingencies to Administrative Services (Facilities and Real Property) for unanticipated expenses related to COVID-19.

- While it was expected during FY21 budget development that there would be a budgetary impact due to COVID-19, it was too soon to reasonably project the costs.
- Total projected expenditures total \$1,475,810.00. Approximately \$550,000.00 is expected to be offset by personnel lapse.
- These expenditures will be submitted for reimbursement from the Federal Emergency Management Agency.

### **Strategic Plan:**

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of County services and support

### **Summary:**

In the General Fund, this budget amendment realigns \$925,810.00 from the Reserves for Contingencies General Government cost center to the Mid-County, Northwest, Southeast, and Real Property Leases cost centers in the Administrative Services department. This additional appropriation will provide the resources required to pay for expenditures related to the County's response to COVID-19.

### **Background Information:**

Due to COVID-19, Administrative Services - Facilities and Real Property will incur a projected \$1,475,810.00 in unanticipated, COVID-19 related expenses for FY21. The expenses for increased cleaning, personal protective equipment (PPE), and safety improvements in multiple County facilities were not budgeted in FY21 due to the timing of pandemic within the budget cycle.

### **Fiscal Impact:**

Although the total projected cost for unanticipated COVID-19 related expenses for FY21 is \$1,475,810.00, \$550,000.00 of the projected cost for COVID-19 related expenditures will be absorbed by department's lapse in personnel, which reduces the request for additional appropriation

from the Reserves for Contingencies in General Government to \$925,810.00.

Furthermore, the FY21 estimate for the COVID-19 related expenditures is consistent with those provided during FY22 budget development.

These unanticipated costs due to COVID-19 will be submitted for reimbursement under the Federal Emergency Management Agency (FEMA) public assistance grant.

**Staff Member Responsible:**

Patrick DiDiana, Budget and Financial Management Analyst, Office of Management and Budget

**Partners:**

N/A.

**Attachments:**

Board Budget Amendment No. 3