



# Pinellas County

## Staff Report

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**File #:** 19-1929A, **Version:** 1

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### **Subject:**

Ranking of firms and agreement with Wade Trim, Inc. for professional engineering services pertaining to the Wastewater Collection System master plan.

### **Recommended Action:**

Approval of the ranking of 9 firms for professional engineering services to develop a wastewater collection system master plan and associated programs and award of agreement with the top ranked firm Wade Trim, Inc.

- This contract is for professional engineering services for completion of a comprehensive evaluation of the wastewater collection system infrastructure.
- The contract includes the development of a septic-to-sewer program and development of policy alternatives to manage private sewer systems and private sewer laterals. The award recommendation is to the number one ranked firm Wade Trim, Inc. per the Consultant Competitive Negotiation Act in the amount of \$9,410,160.00.
- Two Small Business Enterprise (SBE) firms are included with Wade Trim's submittal for the Wastewater Collection System Program: CIP cost estimating and public outreach expertise for SBE total fees in the amount of \$354,970.00, or approximately 4% of the total award.

Contract No. 190-0063-NC (SS), in the amount of \$9,410,160.00. The project is expected to be completed within 1,826 consecutive calendar days. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

### **Strategic Plan:**

Foster Continual Economic Growth and Vitality

4.4 Invest in infrastructure to meet current and future needs

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

### **Summary:**

This project will develop and implement improvements to mitigate sanitary sewer overflows (SSOs) and reduce inflow and infiltration (I&I) that impacts the collection system and water reclamation facilities (WRFs). The asset management program will provide essential infrastructure risk data needed to determine priority of future capital projects. The plan includes development of a septic-to-sewer program and policy alternatives for private sewer systems and laterals. The project also provides financial rate analysis recommendations resulting from prioritized capital projects.

**Background Information:**

On March 23, 2020, the Purchasing Division released a request for proposal to comply with CCNA per Florida Statute 287.055 for the Wastewater Collection System Program. Nine proposals that were evaluated on June 12, 2020 with Wade Trim ranked the number one firm. The negotiation and scoping process was concluded in January 2021. There has not been a wastewater collection system master plan in over twenty years.

The final negotiated Agreement includes a not-to-exceed amount of \$9,410,160.00, inclusive of \$8,497,057.00 for basic services, \$465,000.00 for optional services, and \$448,103.00 for owner contingency services. The professional engineering services for the completion of a comprehensive evaluation of the wastewater collection system infrastructure, and the additional programs addressing septic-to-sewer and private sewer systems and laterals are expected to be completed within one thousand eight hundred and twenty-six (1,826) consecutive calendar days.

The contract includes negotiated fully burdened hourly rates including all labor, direct/indirect overhead margins/profits, and travel within the Tampa Bay Metropolitan Statistical Area (TBMSA). Travel outside of the TBMSA will be reimbursed in accordance with Section 112.061, Florida Statutes.

**Fiscal Impact:**

|                                  |                |
|----------------------------------|----------------|
| Basic Services not-to-exceed:    | \$8,497,057.00 |
| Optional Services:               | \$ 465,000.00  |
| Contingency:                     | \$ 448,103.00  |
| Total expenditure not-to-exceed: | \$9,410,160.00 |

Funding for this project is derived from the Utilities Sewer Enterprise Fund. Total price is \$9,410,160.00.

**Staff Member Responsible:**

Megan Ross, Director, Utilities  
Merry Celeste, Division Director, Purchasing and Risk Management, Administrative Services  
Joe Lauro, Director, Administrative Services

**Partners:**

N/A

**Attachments:**

Agreement  
Ranking Spreadsheet