



Pinellas County

Staff Report

File #: 23-0841D, Version: 1

Subject:

Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement with WestCare GulfCoast - Florida, Inc., for Community Development Block Grant funded facility improvements.

Recommended Action:

Approval and execution by the County Administrator of the Community Development Block Grant (CDBG) Program Subaward Specific Performance and Land Use Restriction Agreement (Agreement) with WestCare GulfCoast - Florida, Inc. (WestCare), for CDBG funded facility improvements.

- This Agreement provides CDBG funding, not to exceed \$28,424.00, for costs associated with facility improvements including the installation of a new HVAC unit and installing exterior security lights and camera systems at WestCare's Mustard Seed Inn, benefitting approximately 70 homeless adults recovering from alcohol, drug abuse and/or mental illness.
- WestCare's Mustard Seed Inn is located at 3190 - 75th Street North, St. Petersburg, FL 33710.
- The Agreement is effective for one (1) year, from October 1, 2023, to September 30, 2024. Use of the property is restricted to serving as transitional housing for homeless adults recovering from alcohol, drug abuse and/or mental illness through October 1, 2029.
- The County received \$2,475,188.00 in CDBG funds to improve neighborhoods, provide decent housing, and create new economic opportunities, with a special focus on serving low- and moderate-income persons.
- Funding for this agreement is consistent with Fiscal Year 2024 (FY24) Adopted Budget for CDBG funds within the Housing and Community Development Department.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

Summary:

One of the projects to be carried out under the County's Annual Action Plan for Fiscal Year 2023/2024 (FY24) is funding of WestCare's facility improvements. This Agreement will provide

funding for the installation of an HVAC unit, security lights, and security cameras at WestCare's Mustard Seed Inn located at 3190 - 75th Street North, St. Petersburg, FL 33710.

The Agreement is effective for one (1) year, from October 1, 2023, to September 30, 2024. Use of the property is restricted to serving predominantly low- and moderate-income individuals through October 1, 2029. The restriction will be in the form of a Declaration of Restrictions executed by WestCare and returned to the County with the executed Agreement. The restriction does not require County execution; however, the Declaration of Restrictions will be recorded in Official Records with the Agreement.

Background/Explanation:

In accordance with the adopted Consolidated Plan and Annual Action Plan, it is necessary to enter into an Agreement with qualified agencies to allow for certain activities stated in the Annual Action Plan to be contractually delegated and specify the obligation of the agencies receiving funds in meeting Federal, State and County requirements.

The County received \$2,475,188.00 in CDBG funding for FY24. Funding is to be used to improve neighborhoods, provide decent housing, and create new economic opportunities, with a special focus on serving low- and moderate-income persons.

The CDBG Notice of Funding Availability (NOFA) and application cycle was advertised in the Tampa Bay Times, The Weekly Challenger, La Gaceta, and Tre Magazine, posted on the Community Development website, and emailed to nonprofit agencies and local municipalities.

The competitive application process began on January 27, 2023, with applications being due March 3, 2023. Applications were reviewed for funding eligibility and scored by Community Development Division staff. Funding recommendations are based on staff ranking of eligible activities and eligible expenses.

Fiscal Impact:

The total amount of funding for this agreement is not to exceed \$28,424.00 during the term of the Agreement. Funding for this Agreement is consistent with the County's FY24 Adopted Budget for CDBG funds.

Delegated Authority:

Authority for the County Administrator to sign this Agreement is granted under Code Section 2-62 (a) (1) and Resolution No. 23-56.

Staff Member Responsible:

Carol Stricklin, Director, Housing and Community Development

Partners:

WestCare GulfCoast - Florida, Inc.
U.S. Department of Housing and Urban Development

Attachments:

Community Development Block Grant Program Subaward Specific Performance and Land Use

Restriction Agreement
Project Location Map
2023-2024 Funding Recommendations
Resolution No. 23-56