



# Pinellas County

## Staff Report

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File #: 17-1014D, Version: 1

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### **Subject:**

Specific Performance Agreement with Pinellas Opportunity Council, Inc. for operating expenses and program delivery salaries for the Chore Services Program.

### **Recommended Action:**

Approval and execution by the County Administrator of the Specific Performance Agreement (SPA) with Pinellas Opportunity Council, Inc. (POC) for operating expenses and program delivery salaries for the Chore Services Program.

### **Strategic Plan:**

Ensure Public Health, Safety, and Welfare

2.2 Be a facilitator, convener, and purchaser of services for those in need

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

### **Summary:**

One of the projects to be carried out under the County's Annual Action Plan for Fiscal Year 2018 (FY17/18) is the funding of POC for its Chore Services Program. This agreement will provide funding for operating expenses, including utilities, rent, insurance and program delivery salaries for the Chore Services Program, which provides heavy household cleaning, yardwork and minor repair services, benefitting approximately 80 individuals who are 60 years of age or older.

The SPA is effective for one (1) year, from October 1, 2017 to September 30, 2018.

### **Background/Explanation:**

In accordance with the adopted Consolidated Plan and Annual Action Plan, it is necessary to enter into Specific Performance Agreements with qualified agencies to allow for certain activities stated in the Annual Action Plan to be contractually delegated and specify the obligation of the agencies receiving funds in meeting Federal, State and County requirements.

### **Fiscal Impact:**

The total amount of funding for this agreement is not to exceed \$30,000.00 during the term of the Agreement. Funding for this Agreement is included in the County's FY17/18 Budget for Community Development Block Grant (CDBG) funds.

**Delegated Authority:**

Authority for the County Administrator to sign this Agreement is granted under Code Section 2-62 (a) (1).

**Staff Member Responsible:**

Renea Vincent, Director, Planning

**Partners:**

Pinellas Opportunity Council, Inc.

U. S. Department of Housing and Urban Development

**Attachments:**

Specific Performance Agreement

Property Location Map

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