



Pinellas County

Staff Report

File #: 23-0035D, Version: 1

Subject:

Second Amendment to the Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement CD21CASA with Community Action Stops Abuse, Inc., for Community Development Block Grant funded facility improvements.

Recommended Action:

Approval and execution by the County Administrator of the Second Amendment to the Community Development Block Grant (CDBG) Program Subaward Specific Performance and Land Use Restriction Agreement (Second Amendment) with Community Action Stops Abuse, Inc. (CASA), for CDBG funded facility improvements.

- This Second Amendment extends the term of Agreement CD21CASA nine (9) months to September 30, 2023, to provide additional time for project completion, and extends the term of the Restricted Period nine (9) months, to October 1, 2028.
- The funding amount, not to exceed \$42,504.00 during the term of the Agreement, remains unchanged.
- On November 5, 2021, the County provided \$42,504.00 in CDBG funding to CASA for costs associated with facility improvements at CASA's domestic violence shelter, benefitting approximately 500 survivors of domestic violence and their children.
- On September 25, 2022, the First Amendment revised the scope of the project to include architectural design plans for the project including installation of a secured automatic entry gate and second entrance and asphalt driveway at CASA's domestic violence shelter. It additionally extended the term of the Agreement three (3) months to December 31, 2022 and extended the term of the Restricted Period three (3) months, to January 1, 2028.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Foster Continual Economic Growth and Vitality

4.2 Invest in communities that need the most

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

Summary:

This Second Amendment to the CDBG Second Amendment CD21CASA extends the term of the Agreement nine (9) months to allow for project completion; and extends the term of the Restricted

Period.

CASA has experienced delays in securing an architectural firm for design of the project.

The Agreement requires that performance be completed by December 31, 2022. CASA is unable to complete the project on or before the expiration date. It is necessary to extend the term of the Agreement nine (9) months to September 30, 2023. As a result of the term extension, it is necessary to extend the term of the Restricted Period nine (9) months, restricting the use of the property to serving survivors of domestic violence and their children, to October 1, 2028.

Background/Explanation:

On July 13, 2021, the Board executed Resolution No. 21-47, which approved the 2021-2022 (Fiscal Year 2022) Action Plan. The CASA Facility Improvements project was approved as a facility rehabilitation activity in the Action Plan.

On November 5, 2021, the County Administrator executed CDBG Agreement CD21CASA, providing CDBG funding for improvements at CASA's domestic violence shelter. The Agreement was effective October 1, 2021 through September 30, 2022, with the land use restriction expiring on October 1, 2027.

On September 25, 2022, the County Administrator executed the First Amendment to the Agreement which revised the scope of the project to include architectural design plans for the project including installation of a secured automatic entry gate and second entrance and asphalt driveway at CASA's domestic violence shelter. It additionally extended the term of the Agreement three (3) months to December 31, 2022 and extended the term of the Restricted Period three (3) months, to January 1, 2028.

Fiscal Impact:

There is no fiscal impact. The total amount of funding for this project is not to exceed \$42,504.00 during the term of the Agreement. Funding for this Agreement is consistent with the County's Fiscal Year 2023 Adopted Budget.

Delegated Authority:

Authority for the County Administrator to sign this Agreement is granted under Code Section 2-62(a) (1) and Resolution No. 21-47.

Staff Member Responsible:

Carol Stricklin, Director, Housing and Community Development

Partners:

Community Action Stops Abuse, Inc.
U.S. Department of Housing and Urban Development

Attachments:

Second Amendment to Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement
First Amendment to Community Development Block Grant Program Subaward Specific Performance

and Land Use Restriction Agreement, September 22, 2022
Community Development Block Grant Program Subaward Specific Performance and Land Use
Restriction Agreement, November 5, 2021
Project Location Map
Resolution No. 21-47