



Pinellas County

Staff Report

File #: 23-1760A, Version: 1

Subject:

Agreement with the City of Largo to provide reimbursement funding to assist toward the construction of a new fire station.

Recommended Action:

Approval of the funding agreement between Pinellas County and the City of Largo toward the construction of a new fire station.

- The City has presented to the County a need for a new fire station to replace the existing Fire Station 39, which is past its serviceable and safe useful life.
- The County has Fire District funds, which are being made available to provide funding assistance for the construction of the new fire station to be located at 130th Avenue, Largo, Florida 33774, Pinellas County Parcel ID 09-30-15-70488-200-2400.
- Largo Fire provides services to unincorporated Pinellas County through a dependent Fire District representing 14.40% of the total district and budget.
- The County shall provide up to \$1,428,565.68 (County Funds) to pay for the project in accordance with this agreement. County Funds may be used by the City for the following to include, but not limited to, land acquisition, engineering, site preparation, design, construction, and associated costs directly related to the project.
- The term of this agreement shall commence on the date approved and signed by the County and shall end on September 30, 2025.
- Funding for this agreement is included Fiscal Year (FY) 2024 Adopted Budget within the Largo Fire District fund. Any remaining funds not paid in FY24 will be proposed to be carried forward to FY25 through a budget amendment and dispersed to complete the Project.

Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationships and public outreach

5.3 Ensure effective and efficient delivery of county services and support

Summary:

Agreement with the City of Largo to provide funding to assist the City in their construction of a new Fire Station 39 to be located at Pinellas County Parcel ID No. 09-30-15-70488-200-2400, with an address of 130th Avenue, Largo, Florida 33774.

Background Information:

The City provides fire, and emergency medical services (“EMS”) under contract with the County for the City’s area of unincorporated Pinellas County.

The City has presented to the County a need for a new fire station to replace the existing Fire Station 39 which is past its serviceable and safe useful life. The County has reviewed City’s request and confirms the need for a new fire station to replace the existing Fire Station 39 serving the Largo area.

The City shall be responsible for all aspects of land acquisition, design, construction, operation, and future maintenance of its Fire Station facility (“the Project”). The County is solely providing funding support for the Project. The new fire station will replace the existing facility at Pinellas County Parcel ID No. 09-30-15-70488-200-2400, with an address of 130th Avenue, Largo, Florida 33774.

Fiscal Impact:

The County shall provide up to \$1,428,565.68 (“County Funds”) to pay for the Project in accordance with this Agreement. County Funds may be used by City for the following to include, but not limited to, land acquisition, engineering, site preparation, design, construction, and associated costs directly related to the Project.

The actual cost to the County shall not exceed the Project cap of \$1,428,565.68 without an amendment to this Agreement subject to the approval of the Board of County Commissioners.

City shall provide documentation to include purchase orders, invoices and proof of payment for reimbursement of actual expenses incurred during the land acquisition, design and construction of the Project. Such request for reimbursement shall include a cover letter/invoice from the City recapping the expenses. City shall remit documented expenses to the County periodically, not more than quarterly, during each fiscal year up to the cap for each fiscal year and subject to the Project cap.

County funds are budgeted to the following cap each fiscal year for disbursement as follows:

- FY23-24 \$1,428,565.68
- FY24-25 Any remaining funds not paid in FY23-24 can be carried forward to FY24-25 through a budget amendment and dispersed to complete the Project.

The County agrees to fund the FY23-24 proportionate share of 14.40% throughout the Project.

Staff Member Responsible:

James G. Fogarty, Director, Safety and Emergency Services

Partners:

City of Largo

Attachments:

Agreement