



# Pinellas County

## Legislation Details (With Text)

**File #:** 20-2343A      **Version:** 1

**Type:** Contract/Agreement      **Status:** Passed

**File created:** 11/16/2020      **In control:** Parks and Conservation Resources

**On agenda:** 1/12/2021      **Final action:** 1/12/2021

**Title:** Update to the Memorandum of Understanding with the University of Florida Institute of Food and Agricultural Sciences for salary and fringe benefit expenses.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Fully Executed UF/IFAS MOU, 2. UF/IFAS MOU (09.12.05), 3. Reaffirmation Letter (10.09.19), 4. Pinellas County MOU\_PE (10.29.20), 5. Contract-Rvw-Template-PCR-08-Dec-20-File ID 20-1310D-UFExtensionAgentsMOU (2)

Date	Ver.	Action By	Action	Result
1/12/2021	1	Board of County Commissioners	approved	Pass

**Subject:**

Update to the Memorandum of Understanding with the University of Florida Institute of Food and Agricultural Sciences for salary and fringe benefit expenses.

**Recommended Action:**

Approval of the update to the Memorandum of Understanding (MOU) with the University of Florida Institute of Food and Agricultural Sciences (UF/IFAS) for salary and fringe benefit expenses.

- The original MOU from 2005 has renewed every 5 years coupled with an annual reaffirmation letter. The updated MOU will supersede the 2005 version and eliminate the need for a separate reaffirmation letter each year.
- The MOU provides for UF/IFAS payment of 40 percent of the annual salary and pooled fringe benefits for one director and six extension agents.
- The MOU provides for UF/IFAS payment of 60 percent of the annual salary and pooled fringe benefits for one extension agent, with funding assistance through the Bushnell endowment.
- The balance of expenses is covered in the departmental budget for Fiscal Year 2021.
- The MOU work scope is to disseminate the UF/IFAS information and programs to the County’s citizens and visitors relating to horticulture, family and consumer sciences, 4-H and youth, community and natural resource development, sustainability, and marine advisory programs.

**Strategic Plan:**

Deliver First Class Services to the Public and our Customers

5.1 Maximize partner relationships and public outreach

5.2 Be responsible stewards of the public’s resources

**Summary:**

The MOU will enable UF/IFAS to provide salary and fringe benefits to County Extension employees.

**Background Information:**

On September 15, 2005, the County entered into an MOU with UF/IFAS which established responsibilities and relationships that exist between the Extension Service and the County. The attached version will supersede the 2005 version. The payment of a percentage of the salary and pooled fringe benefits are part of the MOU.

**Fiscal Impact:**

Quarterly expenditure of \$94,059.60 resulting in an annual expenditure of \$376,238.41. These costs are funded annually in the County Extension's operating budget (\$368,000.00). The remaining balance of \$8,238.41 will be absorbed by the department's existing budget.

**Staff Member Responsible:**

Paul Cozzie, Director, Parks and Conservation Resources  
Jeffrey P. Gellermann, Director, County Extension

**Partners:**

University of Florida Institute of Food and Agricultural Sciences

**Attachments:**

UF/IFAS MOU dated September 12, 2005  
Reaffirmation Letter dated October 9, 2019  
Pinellas County MOU dated October 29, 2020