

Pinellas County

*333 Chestnut Street
Clearwater, FL 33756*



Minutes - Final

Friday, June 17, 2022

9:30 A.M.

Budget Information Session

333 Chestnut Street, Palm Room, Clearwater

Board of County Commissioners

Budget Information Session

Charlie Justice, Chairman

Janet C. Long, Vice-Chair

Dave Eggers

Rene Flowers

Pat Gerard

Kathleen Peters

Karen Williams Seel

ROLL CALL - 9:39 A.M.

Present: Charlie Justice, Chairman; Janet Long, Vice-Chair; Rene Flowers; Pat Gerard; Kathleen Peters; and Karen Williams Seel (late arrival)

Not Present: Dave Eggers

Others Present: Barry A. Burton, County Administrator; Don Crowell, Chief Assistant County Attorney; and Katie Poviones, Board Reporter, Deputy Clerk

1. Business Technology Services

Referring to a document titled *Business Technology Services*, Budget and Financial Management Analyst Yana Matiyuk, Office of Management and Budget, discussed the Department's purpose and various pertinent topics, including a negotiated reduction in the Oracle agreement, transfer of a Full Time Employee (FTE) position funded by Business Technology Services (BTS) to the Department of Administrative Services, Fiscal Year 2022 fund transfers, the Capital Improvement Program, and updates to the County telephone system. Thereupon, Chief Technology Officer Bryan Zumwalt elaborated on the telephone system update and the Department's strategic plan refresh.

Ms. Matiyuk introduced the Department's Oracle Enterprise Resource Planning Modernization Release 3 as the highest priority decision package; whereupon, BTS Chief Information Officer Jeff Rohrs provided additional information about the package and responded to queries by the members regarding the purpose of the software modernization, with input from Messrs. Burton and Mr. Zumwalt. Mr. Rohrs discussed security-related decision packages for the Department, and Ms. Matiyuk listed the remaining packages. In response to a query by Chairman Justice, Mr. Rohrs explained the County's current data recovery capabilities and relevant upgrades to it within the Microsoft Office 365 Backup decision package.

Ms. Matiyuk elaborated on the Department's budget summary, noting that the budget increase for personnel services is due to inflationary increases; and that increased charges for BTS's services are mainly attributed to a major OPUS upgrade among other cost increases; whereupon, Mr. Rohrs provided information regarding performance measures, and in response to queries and concerns by the members, Mr. Zumwalt discussed staffing and sourcing of skilled candidates, with input from Messrs. Rohrs and Burton.

2. Office of Asset Management

Referring to a document titled *Office of Asset Management*, Budget and Financial Management Analyst Abigail Lloyd, Office of Management and Budget, discussed the Department's purpose, budget summary, revenues and expenditures, budgets by program, and accomplishments. She noted that the Department completed the Annual Countywide

Energy Use and State of the Assets reports and established data baselines to support the development of initial countywide performance measures; and that the data baselines will allow staff to gauge the maturity of Enterprise Asset Management efforts in supporting County departments.

Office of Asset Management Director Jeremy Waugh highlighted the Department's completion of the Cityworks project, beginning the Duke Energy Clean Energy Connection Subscription, and the finalization of the energy use and assets reports. In response to queries by Chairman Justice, Mr. Waugh elaborated on the implementation of the Cityworks program and future savings that will follow, with input from Mr. Burton.

3. Parks & Conservation Resources

Referring to a document titled *Parks and Conservation Resources*, Budget and Financial Management Analyst Charlie Jenkins, Office of Management and Budget, discussed the Department's purpose and decision packages related to a Level of Service change, including the Department's transition from full service to non-full service; the implementation of Cityworks; the elimination of cash handling at boat ramps and beach parking areas; the implementation of the Mobile Parking Application at Fort de Soto Park; and revamping of the volunteer program.

Mr. Jenkins provided information regarding the Department's budget summary, revenues, budget forecast, staffing, and proposed user fee changes for FY23. Thereupon, Parks and Conservation Resources Director Paul Cozzie discussed the Department's accomplishments, performance measures, and work plan highlights, with input from Mr. Burton. In response to queries by the members, Mr. Cozzie elaborated on a pay-by-plate system to be implemented this year through license plate recognition software and a new community garden at Eagle Lake Park.

4. Animal Services

Referring to a document titled *Animal Services*, Budget and Financial Management Analyst Charlie Jenkins, Office of Management and Budget, discussed the Department's purpose, budget summary, operating expenses, revenues, and permanent shifts in operations due to the COVID-19 pandemic, noting that Animal Services is transitioning from full service to non-full service; and that the Department has gained one full-time position from the Department of Administrative Services to aid in the transition. Responding to queries by Commissioner Long, Animal Services Director Doug Brightwell provided information regarding staffing issues, with input from Mr. Burton.

Mr. Jenkins discussed the budget forecast, staffing, and proposed user fee changes for FY23; whereupon, Mr. Brightwell provided information regarding the Department's accomplishments, field enforcement, animal populations at shelters, performance measures, and work plan highlights.

5. Emergency Management

Referring to a document titled *Emergency Management*, Countywide Budget Division Director Cecilia McCorkell discussed the Department's purpose, budget summary, revenues and expenditures, and staffing, noting that the FY23 budget request includes \$50,000 to support training for community partners and \$30,000 for printing hurricane guides with the Newspapers In Education initiative; and that Emergency Management received a \$50,000 grant this year to procure and distribute weather radios for at-risk populations. Thereupon, Emergency Management Operations Manager Joe Borries provided information regarding the Department's accomplishments, performance measures, and work plan highlights.

6. Department of Administrative Services

Referring to a document titled *Department of Administrative Services*, Office of Management and Budget Director Chris Rose commented on the Department's purpose and noted that there are nine different reasons why the budget for Administrative Services increased this year; whereupon, in response to queries by the members, Administrative Services Director Joe Lauro provided information regarding the status of constructing a new airport hangar, with input from Mr. Burton and Mr. Rose.

Mr. Rose elaborated on the reasons for the Department's budget increases, and in response to queries by the members, Mr. Lauro discussed fleet replacement delays and the timeline of the electrification of the County's fleet. Thereupon, Mr. Rose provided information regarding the Department's fuel consumption and costs, fleet management's vehicle replacement plan, increased property and casualty insurance costs, increasing value of outstanding losses for workers compensation and general liability, and the repurposing of a vacant position into a Manager of Budget and Analytics.

Mr. Rose discussed the Department's budget summary and staffing, and noted that there are no proposed changes to user fees. Responding to queries by the members, Mr. Lauro provided information regarding the decrease in Water Chiller Plant revenue and the status of the facilities study for County-owned properties, with input from Mr. Burton; whereupon, Mr. Lauro elaborated on the Department's accomplishments, work plan, and performance metrics.

Meeting recessed at 2:08 PM

Meeting reconvened at 12:15 PM

Referring to a PowerPoint presentation titled *Electric Vehicle Transition*, Fleet Management Division Director Don Moore discussed progress towards the electrification of the County fleet and the goals and required actions for implementation. In response to queries by the members, Mr. Moore elaborated on vehicle charging stations and infrastructure planning, with input from Mr. Burton.

ADJOURNMENT - 12:29 A.M.