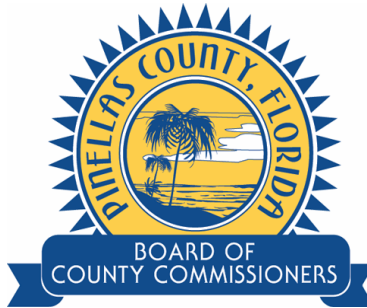


Pinellas County

*315 Court Street
Clearwater, Florida 33756*



Minutes - Final

Tuesday, April 17, 2018

9:30 AM

**County Commission Conference Room, 5th Floor and
County Commission Assembly Room, 5th Floor**

Board of County Commissioners - Work Session

*Kenneth T. Welch, Chairman
Karen Williams Seel, Vice-Chairman
Dave Eggers
Pat Gerard
Charlie Justice
Janet C. Long
John Morroni*

ROLL CALL - 9:34 A.M.

Members Present: Kenneth T. Welch, Chairman; Karen Williams Seel, Vice-Chairman; Dave Eggers; Pat Gerard; Charlie Justice; and Janet C. Long

Not Present: John Morroni

Also Present: Jewel White, County Attorney; and Lynn Abbott, Board Reporter, Deputy Clerk

1. County Administrator Search

(Location: County Commission Conference Room, 5th Floor)

Chairman Welch called the meeting to order and related that Springsted Waters Senior Vice President Art Davis is present by telephone.

Chairman Welch commented on the events contributing to the cancellation of the April 5 meeting and, referring to a document titled *County Administrator Recruitment Timeline*, presented an updated time frame for the review, approval, and posting of the brochure and advertisement, noting that the Board will conduct a review of the draft profile today; and that if Mr. Davis would incorporate the changes and submit the amended document for finalization by the end of the week, the Board could approve the final brochure at its April 24 meeting, allow outreach to begin on April 25, and put the process back on track.

In response to queries by Chairman Welch, Mr. Davis indicated that he will note the changes during the review; and that he corrected the misspelling that was brought to his attention; whereupon, he offered to work with the Board to prepare a short advertisement incorporating today's approved language changes and suggested edits for posting within a day or two, and Chairman Welch deferred his response until after the discussion.

Referring to a document titled *Draft Recruitment Brochure*, Chairman Welch conducted a review of the format, language, and content of the brochure. During discussion, the members, Mr. Davis, and Human Resources Director Holly Schoenherr provided input pertaining to the various sections; whereupon, Mr. Davis verified the changes.

In response to query by Commissioner Gerard, Mr. Davis provided information regarding the types of reference verification sought for employment, background, and academic checks during the different stages of the application process, noting that signed release forms provide permission to access an applicant's confidential information.

Following discussion regarding upcoming activities, target dates listed in the recruitment timeline, and member availability, Chairman Welch stated that June 13 is the deadline for candidates to apply for the County Administrator position; that the consultants will present semi-finalists on July 19; that the onsite interviews will be held August 13 and 14; and that he will get together with Mr. Davis to discuss today's changes.

Meeting Recessed: 11:15 A.M.

Meeting Reconvened: 11:28 A.M.

2. CareerSource Pinellas Update

(Location: County Commission Assembly Room, 5th Floor)

Chairman Welch noted for the record that Commissioner Morroni is not in attendance, and on behalf of himself and the members, sent thoughts and prayers for a quick recovery.

Commissioner Gerard referred to an outline titled CareerSource Discussion Points and presented information regarding current and future actions to stabilize the organization, and discussed matters pertaining to a new governance model and a path forward relating to the structure and oversight of the entity; whereupon, she and Chairman Welch provided information regarding their individual meetings with the United States Department of Labor and Florida Department of Economic Opportunity, and discussion ensued.

In response to queries by Commissioner Justice, Attorney White presented background information relating to the relationship between the County Commission and CareerSource Pinellas, and discussed the need to revise the interlocal agreement. She suggested that the members may wish to review different models from throughout the state to see how they operate, and in response to queries by Chairman Welch, provided further information regarding ratification of the interlocal agreement and the Audit Committee appointment process.

In response to comments and queries by the members, Economic Development Director Mike Meidel provided historical information regarding CareerSource Pinellas, the Workforce Board, and the Economic Development Department. Commissioner Long indicated that she would like CareerSource Pinellas to be under the control of the County, and Chairman Welch and Commissioner Seel related that they would like to study other Florida models, and Commissioners Justice and Eggers provided input; whereupon, Commissioner Gerard opined that the current configuration needs to change, and discussed the dysfunctional relationship between the full Board and the Executive Committee, and Attorney White advised that the members could revise the bylaws to address the situation.

In response to further comments and queries by the members, Commissioner Gerard provided information regarding the total number of slots versus the actual number of people on the CareerSource Pinellas Board, the prospect of requiring that all Board members reside in Pinellas County, and the structure and oversight of the future board. Commissioner Welch related that he agrees with asking all the members to reapply; and that he will not support any of the current Executive Committee members; whereupon, he provided a brief update pertaining to the Science Center.

Mr. Woodard provided information regarding the number of CareerSource Pinellas Board members whose terms will end on June 30, 2018 and 2019, recommending that those who seek reappointment be required to submit new applications. He discussed the new public-facing transparent process for submitting applications, relating that 15 have been received and included in the members' packets; whereupon, Mr. Meidel discussed the complicated process of maintaining a balanced Board, and discussion ensued regarding the appointment and reappointment process, the vetting of candidates, and the development of a training mechanism for new CareerSource Pinellas Board members.

ADJOURNMENT - 12:34 P.M.