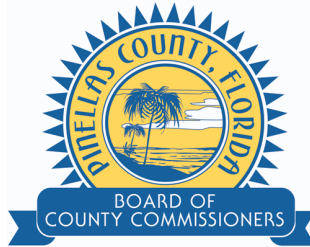


Pinellas County

*315 Court Street, 5th Floor Assembly Room
Clearwater, Florida 33756*



Minutes - Final

Thursday, May 11, 2017

9:30 AM

BCC Assembly Room

Board of County Commissioners **Budget Information Session**

*Janet C. Long, Chairman
Kenneth T. Welch, Vice-Chairman
Dave Eggers
Pat Gerard
Charlie Justice
John Morroni
Karen Williams Seel*

ROLL CALL - 9:32 A.M.

Members Present: Janet C. Long, Chairman; Kenneth T. Welch, Vice-Chairman; Charlie Justice; Pat Gerard; Dave Eggers; and Karen Williams Seel (arrived at 9:44 A.M.).

Members Absent: John Morroni.

Others Present: Jewel White, Chief Assistant County Attorney; John Bennett, Assistant County Administrator; and Lynn Abbott, Board Reporter, Deputy Clerk.

Budget summary documents pertaining to each presentation have been made a part of the record.

1. Article V and Court Support

Referring to a chart titled *Fiscal Year 2017 Budget - Court Support Programs*, Senior Financial Management and Budget Analyst Donald Mello provided an overview of the Article V, Revision 7, provisions and how they relate to the annual budget, noting that Article V of the Florida State Constitution redefined the County's responsibilities to include funding of court technologies, facilities, security, and other local options; that court fees designated as revenue help offset those costs; that the costs of the obligations outweigh the revenue received; and that \$34 million from the General Fund was spent to offset the difference in Fiscal Year 2017.

Referring to a chart titled *Court Support in the Fiscal Year 2017 Budget*, Mr. Mello stated that the costs for supporting the court system are budgeted across several agencies in the General Fund; and that the County's funding responsibility falls into four categories: Required County Functions, Local Options with Defined Revenue Streams, Court Innovations and Other Local Options, and Other Court-Related Programs. He discussed the County's budgeting flexibility for the areas and related that Facilities Operations and Maintenance is a major component of the Required County Functions category and directly impacts the net cost of \$31.9 million; and that the third and fourth options have the greatest flexibility, accounting for \$1.9 million, noting that the remainder of the packet provides additional information pertaining to expenditures, revenue sources, and net costs for each category.

Chairman Long indicated that the statement *this is required by state law* is often heard during the budget presentations and commented that it seems legislators have no idea of the actual County-required responsibilities; and that budget discussions are a good opportunity to compile a list for presentation to Tallahassee.

In response to comments and queries by Chairman Long and Commissioners Welch and Gerard, Mr. Mello stated that there are 41 County-funded employees working in the courts and agreed to provide information relating to the County's cost for those

employees. He related that the State provides some funding for the Local Options category; and that the chart includes some activities that are grant funded, noting that perhaps the level of funding allocated to facilities could be looked at; whereupon, Commissioner Welch commented that the legislature may not realize that lowering the level of service could negatively affect their joint constituents, acknowledging that it is the local governments that are held accountable to the citizens, and discussion ensued.

2. Judiciary

Referring to a chart titled *Pinellas County Funded Court Staff*, Sixth Judicial Circuit Trial Court Administrator Gay Inskeep addressed the issue related to the 41 County-funded employees and presented a breakdown of program staff and grant funding. She indicated that the County provides discretionary funding for the 41 employees through the Court Innovations and Other Local Options category, relating that eight of the positions should be considered a State responsibility.

In response to queries by the members, Ms. Inskeep indicated that the Trial Court Budget Commission sets legislative priorities; that the commission has repeatedly requested State funding for six staff attorneys and two Drug Court case managers, which has not been approved; and that the circuit courts are not allowed to advocate to the legislature, noting that the courts have not fared very well in legislative session. She provided a comparison of Article V funding for Hillsborough, Orange, and Pinellas Counties, relating that Orange County does provide funding for case managers.

Referring to a document titled *Fiscal Year 2018 Budget Request by Program*, Ms. Inskeep provided an overview of County-funded court staffing and programs. She related that the total Fiscal Year 2018 budget request is \$4,216,390, noting that approximately \$2.9 million in revenues will be collected from court costs, court fees, and grants. She referred to a chart titled *Judiciary Budget History* and noted that the budget has remained steady over the years; that fluctuations are attributable to either the Risk Management Assessment or declining revenues; and that revenues are expected to cover approximately 68 percent of the budget.

Responding to queries by Commissioner Welch, Ms. Inskeep indicated that she is unaware of the total revenue from grants and agreed to provide the information later. She discussed the grant application process and the types of grants awarded, and related that the Chief Deputy Court Administrator is a prolific grant writer and serves in that role in addition to her regular full-time duties; whereupon, Chairman Long requested that information be provided that could justify the funding of a grant writer.

Deviating from the agenda, Chairman Long indicated that the Public Defender item would be moved to the end of the agenda.

4. State Attorney

State Attorney's Office Executive Director Donald Nelson presented the budget request in the amount of \$226,340 for Article V technology- and communication-related

expenses, noting that the request represents a 14.4-percent decrease from the previous year due to the County's Information Technology (IT) replacement schedule. He indicated that the State Attorney's Office pays over \$60,000 in annual rent to the County for the Child Welfare Legal Services offices; and that all County ordinance violations are prosecuted free of charge.

In response to queries by Commissioner Welch, Mr. Nelson discussed the IT replacement schedule, noting that Business Technology Services promulgates the schedule; and that replacement costs may increase next year; whereupon, Office of Management and Budget Director Bill Berger clarified that the schedule was changed two years ago to reflect desktop computer replacement every four years and laptops every three years, relating that tablets are not included in the replacement schedule.

Responding to queries by Chairman Long, Mr. Nelson stated that there are no County-funded employees in his office; and that he will relay her request for an update on the Pinellas County Construction Licensing Board investigation to State Attorney McCabe.

5. Supervisor of Elections

Supervisor of Elections Deborah Clark presented statistical information related to last year's election process and related that Pinellas County had the highest number of mailed ballots cast, in-person early voters, and voter turnout since 2004. She discussed her office's main responsibilities of ensuring easy access to voter registration and ballots, providing voter equality, and preserving voter trust and confidence.

Ms. Clark presented the proposed budget for Fiscal Year 2018 in the amount of \$7,518,240, noting that the amount is less than the target provided by the Office of Management and Budget; and that the request includes funds for the U.S. Department of Justice's language mandate, stating that Pinellas County has been declared a compliance county.

Ms. Clark discussed overcoming timeline challenges to comply with the federal decree, provided information regarding the compliance process and associated costs, and acknowledged the assistance provided by Chief Assistant County Attorney Jewel White and Hillsborough County Supervisor of Elections Craig Latimer and staff. She thanked the members for their commitment to the Canvassing Board and introduced Chief Deputy Supervisor of Elections Julie Marcus and Communications Director Jason Latimer.

During discussion and in response to queries by the members, Ms. Clark indicated that:

- The Census Bureau determines whether five percent or more of a population speak a primary language and reports the information to the Department of Justice, noting that bilingual poll workers must be provided in election precincts where the threshold is met.
- Pinellas County must provide election and registration materials in English and

Spanish. Miami-Dade County identifies English, Spanish, Haitian, and Creole as primary languages.

- Active memberships with *The Election Center*, the only national association for election administrators, and the *Florida State Association of Supervisors of Elections* provide networking opportunities and liaisons, noting that the voter statistics discussed earlier were shared with both groups.
- Voter fraud discourages people from participating in the elections process. The Election Assistance Commission is active in federal legislation to protect the integrity of elections and voting security, noting that her Information Technology Administrator, Marc Gillette, has been selected to serve on the Voting System Task Force.
- The tabulation system was upgraded in 2014, and electronic poll books were used during the 2016 elections.

6. Property Appraiser

Property Appraiser Mike Twitty introduced Chief Deputy Property Appraiser Erin Moore, Budget and Finance Director Tom Rohr, Budget Director Steve Knox, and Geographical Information System (GIS) Deputy Curtis Nelsen, indicating that the Mapping and Land Records Division has been rebranded as GIS Land Records.

Referring to a PowerPoint presentation, Mr. Twitty presented his Fiscal Year 2018 proposed budget in the amount of \$13,170,703. He related that Personnel Services represents 91.5 percent of the budget; that Operating Expenses are essentially flat at 8.5 percent; and that the budget is under target.

Mr. Twitty discussed challenges faced by the Property Appraiser's Office due to complicated homestead exemptions and an active real estate market, noting that hiring state-certified appraisers from the private sector, cross-training, providing college internships, and repurposing staff has eased the loss of institutional knowledge through retirements; that staff is holding at 130 positions spread over four locations; and that considerable time has been spent performing outreach to buyers and sellers pertaining to the Save Our Homes cap and portability of the benefit.

In response to queries by Chairman Long and Commissioner Welch, Mr. Twitty discussed property tax disclosure in contracts and explained how taxes are calculated for a first-time home buyer versus a repeat home buyer. He provided information regarding the homestead exemption process, eligibility criteria, the calculation of property taxes for different types of home purchases, and the application of portability when upgrading or downsizing; whereupon, in response to query by Commissioner Gerard, Attorney White agreed to research whether the County has the ability to require that homestead information be disseminated to buyers and sellers at the closing, and discussion ensued regarding additional ways to provide information to the public.

Mr. Twitty related that the website has been updated by removing barriers to the online homestead exemption filing process and provided statistical information related to

website usage. He discussed goals for improving the website, noting that a Request for Proposals was issued to redevelop the website for the next generation of users; and that the timetable for completion is approximately one year. In response to query by Commissioner Gerard, he explained that the mailing label feature enables the public to conduct a radius search for neighbors and produce mailing labels for public notices.

Mr. Twitty discussed the proposed third \$25,000 homestead exemption and, referring to various charts, provided information as to its anticipated \$36.9 million impact, based on the 2016 Final Assessment Roll.

During discussion, Mr. Twitty responded to queries by the members, as follows:

- Discussed qualifications for, methodology, and impact of the third homestead exemption, noting the potential benefits and pitfalls of passage.
- Indicated that the Pinellas County School Board is excluded from the second and third exemptions.
- Indicated that the Juvenile Welfare Board is included in the second and third exemptions, and the reduction in taxes amounts to approximately \$2.5 million.
- Related that, if passed, qualified homeowners could be eligible for the third exemption as of January 1, 2019; and that the Fiscal Year 2020 budget would be impacted.
- Agreed to provide the members a breakdown of how each municipality would be impacted dollar-wise.
- Agreed to share information with the state legislature to show that passage of the act would directly affect public safety and emergency medical services, and result in a decrease of 166 Pinellas County Sheriff's Office deputies. He indicated that he would provide the percentage of the County's General Fund allocated to the Sheriff's Office.

In response to query by Commissioner Welch, Mr. Berger related that the ad valorem revenue is approximately \$3 million per one mill and indicated that he will provide the value of a mill for taxable values. Commissioner Welch requested that Assistant County Administrator John Bennett research the cutoff for population for a county not to be impacted by the proposed third exemption.

Chairman Long expressed concern that the average voter may not understand the complicated formulas involved with the proposed third exemption, and the members provided input; whereupon, Mr. Twitty related that the assessed value has to exceed \$125,000 to get the full benefit from all three bands of the exemption, and discussion ensued regarding average assessed home values and negative impacts of passage of the exemption.

7. Clerk of the Circuit Court and Comptroller

Distributing correspondence and referring to an email received the previous evening from the County Administrator, Clerk of the Circuit Court and Comptroller Ken Burke

related his concerns regarding employee health insurance costs, noting that the majority of funding for the Clerk's Office is state regulated; that Clerks' budgets are under close scrutiny by the State; and that the biggest outlier is the cost of health care. He provided background information regarding the Pinellas County unified health plan, relating that the Clerk is assessed a fee of \$18,000 per employee; that the Board of County Commissioners previously reimbursed the Clerk for the fee; and that Article V, Revision 7, changed the funding structure in 2004 by designating that Clerk's employees performing court duties are state regulated.

Mr. Burke discussed the formula for calculating healthcare costs for current employees and Other Post-Employment Benefits and related that he requested a line-item bill detailing the actual costs for each employee and their various coverages; that the information is yet to be provided; and that he wishes to work with the appropriate County staff to resolve the issue.

During discussion and in response to query by Commissioner Welch, Mr. Burke provided information regarding Clerk employees and County responsibilities, relating that the Commission funds the \$18,000 employee health insurance fee for every department except for the Clerk; whereupon, Chairman Long acknowledged that the issue is complicated and suggested that a workshop would be a more appropriate venue for the discussion, noting that Mr. Woodard is not present to provide input, and requested that Mr. Bennett schedule a work session on the matter as soon as possible.

Mr. Burke introduced Chief Deputy Director of Finance Claretha Harris, Inspector General Hector Collazo, and Finance Director Jeanette Phillips. Referring to a PowerPoint presentation, he discussed the role of the Clerk as Comptroller and Auditor and duties to the Board of County Commissioners. He provided a summary of the Fiscal Year 2018 budget request, noting that the total request is for \$13,651,864; and that there is a target variance of \$2,237,524 due to additional staffing needs, investment advisory services, Inspector General consulting services, operating expenses to support staffing, and the benefit contribution for court-funded employees.

Mr. Burke discussed challenges faced by the Clerk's Office that resulted in a high turnover rate for the Finance Division and related that exit interviews revealed compensation and workload as the reasons for the staff exodus; that Human Resources was asked to conduct a workforce analysis; and that results of the study show a need for 23 additional employees.

Ms. Harris presented the request for additional staff for the Finance Division, as follows: an Assistant Director, three Finance Accountant 2s, one Finance Accountant 1, and a Business Analyst. Later in the meeting, she related the need for an additional Board Reporter to meet requests to cover the Tourist Development Council, Forward Pinellas, and other meetings; whereupon, Mr. Burke discussed possible fee arrangements or reimbursement plans for Board Reporter coverage.

In response to comment and queries by Commissioner Welch, Ms. Harris discussed the chain of command for the proposed new hires and Finance Director Fred Dean's retirement, and Mr. Burke indicated that a ranking of the most important positions will be provided; that a climate survey conducted reflected that leadership suffers and the needs of the employees are not met when management demands are challenged; that a Business Analyst must understand the Clerk's business processes and marry the technology aspects; and that the Board funded a Business Analyst last year to support Oracle.

Responding to queries by Commissioner Eggers, Mr. Burke indicated that a majority of the positions cut years ago were never added back, and Ms. Harris related that the workload has grown.

Inspector General Hector Collazo indicated that the Clerk's Division of the Inspector General (IG) is requesting one Inspector General 1 position to assist with the IG's mission and the Annual Audit Plan, noting that the IG runs three hotlines: the Fraud, Waste, and Abuse Hotline, the Guardianship Hotline, and the Prison Rape Elimination Act Hotline, as required under federal statutes. He discussed work performed in connection with the Construction Licensing Board and related that the request includes \$50,000 in consulting fees.

Mr. Burke discussed the Clerk's portfolio investment strategies and the need for Investment Advisory Services, and explained that, although last year's request was approved, the money was not spent as Mr. Dean's retirement was postponed. He provided statistical and financial information related to interest income earned during the first six months of last year, noting that a Request for Proposals has been prepared for an advisory service.

Responding to queries by Commissioner Welch, Mr. Burke presented information relating to the Florida Local Government Investment Trust, relating that there are investments in two short-term cash pools; and that investing in securities assets yields the highest returns. In response to query by Commissioner Eggers, he related that management realized the need to ask for new positions and took into account results of the workforce analysis and the climate and exit surveys, and discussion ensued.

Commissioner Seel referred to a previous Inspector General program that specifically targeted miscalculated fees charged to the County and requested that Mr. Burke provide the total amount collected.

Mr. Burke asked for direction as to the budget process going forward and advance notification of when the decision packages will be considered, noting that he can be available to answer any questions. Chairman Long advised that issues with Business Technology Services have delayed budget preparations; whereupon, Mr. Berger confirmed that the deliberation session for decision packages has been rescheduled to June 13; and that any changes will be communicated.

Meeting Recessed: 12:05 P.M.

Meeting Reconvened: 12:41 P.M.

8. Human Resources

Referring to a PowerPoint presentation, Director of Human Resources (HR) Holly Schoenherr presented background information about the organization and discussed accomplishments in the ten months since her hiring, as follows:

- Received approval for a revised Department Mission Statement and Vision.
- Reorganized Human Resources into six Centers of Excellence.
- Addressed critical needs regarding workforce strategy, benefits and wellness, workforce pipeline and academic achievement, and systems administration.
- Improved performance standards related to employee benefits and wellness, job classification and compensation, and employment.
- Implemented a Business Partner Pilot Program to improve employee relations.
- Continue to receive positive feedback for organization and talent development programs.
- Expanded communications and volunteer services.
- Enhanced Human Resources Information Systems and Records Administration technologies.

Responding to a request by Commissioner Justice, Ms. Schoenherr provided an update regarding negotiations between United Healthcare and Johns Hopkins All Children's Hospital, noting that the County was not a participant; that discussion included cost structure; and that there was a communication breakdown. The members expressed concerns regarding United's recently renewed contract to provide health insurance to County employees and the removal of Johns Hopkins as a service provider; whereupon, Chairman Long requested that the issue be researched and additional information be provided regarding the bidding process, contractual provisions, and possible remedies, relating that it would be a good idea to contact the state's health insurance regulator and hold a press conference to raise public awareness of the problem.

Ms. Schoenherr discussed the decision package requests and provided information relating to the functions and benefits of the HR Business Partner and Contract Administration Coordinator positions, noting that the request for two full-time HR Business Partners is a top priority; and that an Administration Coordinator would enhance the management of the 31 benefits contracts. She discussed the issues that the County experienced during the contract renewal process and indicated that internal changes have been made to improve the process, and discussion ensued.

Ms. Schoenherr presented the Fiscal Year 2018 budget request in the amount of \$4,280,460, indicating that the target was met. She thanked Senior Financial Management and Budget Analyst Don Mello for his assistance and, in response to query by Chairman Long, related that Benefits and Wellness Manager Carol Feskanin has replaced David Blasewitz.

Responding to queries by Commissioners Gerard and Eggers, Ms. Schoenherr described the staffing arrangements and partnerships for the Business Partner Pilot Program and discussed the purpose of the upcoming Classification and Compensation Study, relating that the vendor will review best practices, examine the classifications, compare marketplace benchmarks and compensation levels, and present recommendations. Commissioner Eggers provided input, and she discussed three tools utilized by the County to address employee concerns and positively impact the workplace.

9. Human Rights

Office of Human Rights (OHR) Director Paul Valenti acknowledged the assistance provided by a Human Resources Business Partner in the recruitment of an Equal Employment Opportunity Coordinator, noting how the business relationship benefits various County departments. Referring to a PowerPoint presentation, he indicated that his office provides three core programs: (1) investigation of external complaints of discrimination in employment, housing, and places of public accommodation, (2) civil rights compliance, and (3) wage theft and recovery, and provided an update on wages recovered from the program.

Mr. Valenti presented the Fiscal Year 2018 proposed budget in the amount of \$1,161,050 and related that the Office of Management and Budget target has been met. He discussed other considerations that contribute to cost savings, noting that OHR typically has expended three to five percent less than what was appropriated; that his office takes a lead role in projects historically performed by consultants; and that the department continues to engage in aggressive community outreach, and discussion ensued.

In response to query by Commissioner Welch, Mr. Valenti indicated that discussions are ongoing with the City of St. Petersburg pertaining to merging wage theft efforts of the County and City, noting that the City's lead person has left. He related that Assistant County Attorney Brijesh Patel is providing legal counsel and indicated that the County ordinance precludes OHR from taking over investigations initiated by the City due to their existing ordinance; and that a Memorandum of Understanding would allow OHR to run the program until the County amends its ordinance.

Mr. Valenti discussed funding, program parameters, and enforcement issues regarding program unification and agreed to send Commissioner Welch a memorandum containing highlights of a proposed plan. Responding to query by Commissioner Justice, Mr. Valenti indicated that the office has seen no evidence of a link between the issues of human trafficking and wage theft.

10. District Six Medical Examiner

Referring to a PowerPoint presentation, District Six Medical Examiner Dr. Jon Thogmartin presented general information related to the Medical Examiner and Forensic Science Center, noting that he is appointed by the governor; that he serves both Pinellas and Pasco Counties; and that Pasco contracts on a fee-for-service basis. He discussed the limits of operation, staff certification, and accreditation for the Forensic Laboratory, noting that the in-house toxicology lab is the only fully accredited in-house lab in the state.

Dr. Thogmartin presented statistical information related to the workload for the forensic laboratory and Medical Examiner's Office for 2016 and reported pending caseload totals, noting that total submissions for 2016 increased by five percent; and that there are 101 pending cases that may be opioid related. He discussed the widespread abuse of fentanyl, fentanyl derivatives, and counterfeit drugs, the toxicology process, and accidental drug overdoses and deaths, opining that there may be fewer users, but the drugs are more lethal.

Dr. Thogmartin discussed grant funding, costs, and the need for machinery and equipment, relating that the office is running at a \$50,000 deficit based on last year's budget; and that the request is \$400,000 over the target due to a request for a liquid chromatograph mass spectrometer (LCMS) system; that the instrument will perform tests on submissions that are currently sent out; that the LCMS will replace other end of service life instruments; and that time and labor will be cut by 75 percent.

In response to queries by Commissioners Gerard and Welch, Dr. Thogmartin confirmed that the LCMS will allow the laboratory to see many drugs that currently cannot be detected or are difficult to detect, noting that the facility would not accept work from agencies outside of Pinellas and Pasco Counties. He provided information related to testing costs and facilities, cost recovery, instrument benefits, and validation methodology.

Referring to a chart titled *Medical Examiner Cost/Unit of Work*, Dr. Thogmartin provided a cost comparison with the Hillsborough, Broward, and Miami-Dade Districts and demonstrated that, on a per capita basis, his service is less expensive than all the others, noting that District Six is the largest private Medical Examiner employer in the state with a linked crime laboratory. He explained how he keeps his costs low compared to county-run Medical Examiner offices, and responding to query by Chairman Long, reported that the County provides Information Technology because it makes sense to have a central contractor with knowledge of the computer network, equipment, and operations.

Responding to query by Commissioner Welch regarding the use of current Penny for Pinellas money for the LCMS instrument for public safety, Mr. Bennett indicated that his office will work with the Office of Management and Budget to see if the equipment qualifies as a Penny expense.

11. Florida Department of Health, Pinellas County

Health Department Director Dr. Ulyee Choe conducted a PowerPoint presentation and reviewed the Health Department's mission. He discussed the three service levels of Primary Care, Communicable Disease Control, and Environmental Health that constitute the core contract provided for by state statute and cited the services provided within each area.

Dr. Choe indicated that the newly appointed Florida Surgeon General has identified seven focus areas, as follows:

- Improving childhood vaccines.
- Decreasing HIV infection rates.
- Improving infant mortality.
- Ensuring everyone has equal access to healthcare.
- Coordinating a cohesive system of trauma care services.
- Decreasing inhaled nicotine rates.
- Improving licensure times for physicians.

Dr. Choe related that the Department conducts a community health assessment every three to five years, and the cycle will commence this summer. He identified the local priorities, as follows:

- Ensuring access to care.
- Ensuring access to mental health services, and addressing rising suicide rates and increased opioid drug use.
- Working with the medical community to address rising rates of chronic disease.
- Improving access to healthy food and exercise options in the built environment.

Dr. Choe discussed the accomplishments of the past year, including provisions for dental sealant and school health nurses, noting that conducting presentations to various organizations and governing bodies raised awareness of the importance of school nursing. He provided statistical information related to the increase in chronic diseases among school-age children.

Dr. Choe presented an overview of the current financial resources for the Health Department and provided a breakdown of direct and local grant and contract funding by major funders and program support by the Board of County Commissioners. He presented financial information relating to Fiscal Year 2018 County resources, noting that resources are provided by the Board through a core contract agreement approved in the annual County budget; that ad valorem taxes support the core contract consisting of Primary Care Services and Health Fund Reserves; and that the indigent health care plan is not included and is a separate contract.

Dr. Choe discussed performance measures for implementation in Fiscal Year 2018 and presented statistical information related to HIV infections, childhood vaccines, infant mortality, and health equity. He related that proposed changes to the

User Fee Schedule for the next fiscal year include environmental service permits, clinical services, and copy fees and mailing services.

In response to requests by Commissioner Eggers, Dr. Choe agreed to send demographic information regarding the opioid epidemic discussed earlier and program support services referred to on page 11 of the presentation.

In response to queries by Commissioner Welch and Chairman Long, Commissioner Seel confirmed that the total amount of the decision package she submitted for funding school health nurses is \$1,487,844 and provided a breakdown of state and school district funding, noting that Dr. Choe provided a spreadsheet at the joint meeting containing all of the pertinent information; and that a simple majority vote would approve the item, and the members provided input.

3. Public Defender

Dr. Delores Terzick, Director of Finance and Accounting, presented the Fiscal Year 2018 budget request for the Office of the Public Defender, relating that the budget came in \$10,220 under target and reflects an 18.8-percent decrease from last year. She related that the \$125,000 decision package request is for two case managers for the Juvenile Crossover Program and provided background and statistical information about the program, noting that the case managers will be appointed to represent foster children in both the dependency and delinquency court divisions and act as positive role models.

In response to query by Chairman Long, Dr. Terzick explained the difference between the Crossover and Guardian Ad Litem Programs and discussed the high turnover rate of case managers for foster children, and the members provided input.

Miscellaneous Discussion

Chairman Long indicated that she attended the Sheriff's Fallen Officer Memorial event and wanted to pay tribute to the local, state, and federal officers who have died or become disabled in the line of duty, noting that there will be no BCC meeting next week to commemorate Peace Officer Memorial Day and Police Week. She provided information about the memorial observance, and expressed thanks for being allowed to share her experience.

ADJOURNMENT - 2:34 P.M.