1. DATE ISSUED MM/DD/Y 04/26/2021	YYY 1a. SUPER except ti remain i	The Gulf Coast Ecosystem Restoration Council RESTORE Council						
2. CFDA NO. 87.052 - Spill Impact Comp	onent Project Gran	ts	Gulf Coast Ecosystem Restoration Council					
3. ASSISTANCE TYPE Proje	ct Grant				500 P	oydras Stree	t	
4. GRANT NO. GNSSP21FL0		5. TYPE OF AWARD				uite 1117	1	
Formerly		Other		New Orleans, LA 70130				
4a. FAIN GNSSP21FL0023		5a. ACTION TYPE New	V					
	MM/DD/YYYY		MM/DD/YYYY		NOTICE	E OF AW	ARD	
From	05/11/2020	Through	12/31/2022		AUTHORIZATIO	-		one)
7. BUDGET PERIOD	MM/DD/YYYY		MM/DD/YYYY	F	RESTORE Act, 33 U.S.C. 132		-	
From	04/26/2021	Through	12/31/2022			t Component		
8. TITLE OF PROJECT (OR 1 16-2: Wastewater Collection		ments – E&D						
9a. GRANTEE NAME AND A	DDRESS			9b. GRAN	TEE PROJECT DIRECTOR			
Gulf Consortium				Vale	rie Seidel			
165 Lincoln Avenue					r Park, FL 32789-3877			
Winter Park, FL 32789-3	877			Phon	e: [NO PHONE RECORD]			
10a. GRANTEE AUTHORIZIN	IG OFFICIAL			10b. FEDE	RAL PROJECT OFFICER			
Mr. Christopher Constan	ice				get Zachary			
165 Lincoln Avenue				500 Poydras St				
Winter Park, FL 32789-3	877			Gulf Coast Ecosystem Restoration Council New Orleans, LA 70130-3319				
Phone: unknown				Phone: 504-232-3750				
			ALL AMOUNTS ARE					
11. APPROVED BUDGET (Exc	cludes Direct Assist		ALL AMOUNTS ARE	r	COMPUTATION			
I Financial Assistance from th					of Federal Financial Assistance (from	item 11m)		2,085,262.00
II Total project costs including			Ш		obligated Balance From Prior Budget I			0.00
a. Salaries and Wages	-		0.00	c. Less Cumulative Prior Award(s) This Budget Period 0				0.00
. Educe Develo				d. AMOUN	MOUNT OF FINANCIAL ASSISTANCE THIS ACTION		2,085,262.00	
b. Fringe Benefits			0.00	13. Total Fe	deral Funds Awarded to Date for Pr	oject Period		2,085,262.00
c. Total Personnel (Costs		0.00		MENDED FUTURE SUPPORT			
d. Equipment			0.00	(Subject to	the availability of funds and satisfactor	y progress of the	project):	
e. Supplies			0.00	YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL	L DIRECT COSTS
			0.00	a. 2		d. 5		
f. Travel				b. 3		e. 6		
g. Construction			0.00	c. 4		f. 7		
h. Other			0.00	15. PROGRAM ALTERNATIV	I INCOME SHALL BE USED IN ACCORD WITH C ES:	ONE OF THE FOLLOW	/ING	
i. Contractual			2,085,262.00	a. b.	DEDUCTION ADDITIONAL COSTS			а
i. TOTAL DIRECT COSTS 2,085,262.00			c. d.	MATCHING OTHER RESEARCH (Add / Deduct Option)			<u> </u>	
,			0.00	e.	OTHER (See REMARKS)			
k. INDIRECT COSTS			0.00	16. THIS AWA	RD IS BASED ON AN APPLICATION SUBMITTE E TITLED PROJECT AND IS SUBJECT TO THE TE	D TO, AND AS APPRO	OVED BY, THE FE	
I. TOTAL APPROVED	BUDGET		2,085,262.00		ENCE IN THE FOLLOWING:	RMS AND CONDITION	15 INCORPORATI	ED EITHER DIRECTLY
				a. b.	The grant program legislation The grant program regulations.			
m. Federal Share	M. Eederal Share 2.085,262.00		c. d.	This award notice including terms and conditions Federal administrative requirements, cost princip			this grant.	
n. Non-Federal Share			0.00	prevail. Acce	here are conflicting or otherwise inconsistent p ptance of the grant terms and conditions is ack the grant payment system.	blicies applicable to t knowledged by the g	he grant, the aborantee when fund	ove order of precedence shall ds are drawn or otherwise
,	ns and Conditions / engineering and de			No) n 15 mobile h	ome parks (MHPs) in the unincorporate	ed Lake Seminole	e and Lealma	n areas of the Pinellas

County.

AUTHORIZING OFFICIAL:

17.0BJ CLASS	3 41.0006	18a. VENDOR CODE	079937065	18b. EIN	461662290	19. DUNS	079937065	20. CONG. DIST.	07
FY-ACCOUNT NO. DOCUMENT NO.		ADMINISTRATIVE CODE		AMT ACTION FIN ASST		APPROPRIAT	TION		
21. a.	SEP	b. GNSSP	21FL0023	С.	6013 NONIN	d.	\$2,085,262.00	e.	
22. a.		b.		С.		d.		e.	
23. a.		b.		С.		d.		e.	

AWARD ATTACHMENTS

Gulf Consortium

1. Award attachments

GNSSP21FL0023-01-00

AWARD NOTES

The following documents are incorporated in this award by reference:

- ☑ GULF COAST ECOSYSTEM RESTORATION COUNCIL FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS (AUGUST 2015), available at www.restorethegulf.gov
- 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 5900.101, AND TECHNICAL CORRECTIONS AT 86 FR 10439 (FEBRUARY 22, 2021)

This award incorporates by reference and gives effect to the most recent data available in the PIPER system for the following items

- PROJECT NARRATIVE
- OBSERVATIONAL DATA PLAN
- PRELIMINARY DATA MANAGEMENT PLAN
- METRICS
- \Box OTHER:

GCERC Internal Financial Codes: FY 21 - CatB 6013 - Cost Pool GCCSTFL000 CAM1 GCCGWATERQUL CAM2 GCCTAMPABAYX CAM3 GCCPWATERRES

SPECIAL AWARD CONDITIONS

1. Non-Duplicative use of RESTORE Act funds

The recipient will not seek any compensation for the approved project from any other funding source, including, without limitation, the Oil Spill Liability Trust Fund. Should such funding be received, the recipient will immediately notify the Grants Officer in writing. If the recipient is authorized to make subawards, the recipient will not use RESTORE Act funds to make subawards to fund any activities for which claims were filed with the Oil Spill Liability Trust Fund after July 6, 2012.

2. Project Performance Reporting

The recipient must submit project performance reports through PIPER on an annual basis. Performance reports are due on April 30 of each year, which is 30 calendar days after the end of the reporting period. Performance outcome reports covering the annual reporting period will be due every year of the award, with a final performance report that summarizes the activities and findings of the award due 120 calendar days after the end of the period of performance. This SAC supersedes Section B.01.c of the RESTORE Council Financial Assistance ST&CS dated August 2015, which states that performance reports are due with the same frequency as financial reports.

3. Updates to the Observational Data Plan

The recipient will update the project's Observational Data Plan to include any plan details listed as "Not available (N/A)" or "To be determined (TBD)", or that are in other ways left unspecified in the current version of the Observational Data Plan. Updated plan details will include specific start and end dates that accurately reflect the period of observational data collection. For all plan details provided via updated Observational Data Plans, the recipient will make any corresponding updates to metrics details in PIPER. The recipient must deliver updated plans to the Council at least annually until all "N/A", "TBD", and unspecified items are provided, and to correct any inaccuracies until all information is final. The first updated plan must include time-frames for providing any missing information. Updated plans provided to the Council must conform to the structure of the template provided on the Council website. A completed Observational Data Closeout Report must be submitted and approved prior to closeout of the award.

4. Updates to the Data Management Plan

The recipient will update the project's Data Management Plan to include any plan details listed as "Not available (N/A)" or "To be determined (TBD)", or that are in other ways left unspecified in the current version of the Data Management Plan. Updated plan details will include specific start and end dates that accurately reflect the period of observational data collection. The recipient must deliver updated plans to the Council at least annually until all "N/A", "TBD", or unspecified items are provided, and to correct any inaccuracies until all information is final. The first updated plan must include time-frames for providing any missing information. Updated plans provided to the Council must conform to the structure of the template provided on the Council website. A completed Observational Data Closeout Report must be submitted and approved prior to closeout of the award.

5. Observational Data Management and Delivery

- a. Data Sharing: All data compiled, collected, or created under this federal award must be provided to the Council on a yearly basis and be publicly visible and accessible in a timely manner, free of charge or at minimal cost to the user that is no more than the cost of distribution to the user, except where limited by law, regulation, policy, or national security requirements. Data are to be made available in a form that would permit further analysis or reuse, i.e., data must be encoded in a machine-readable format, using existing open format standards; and data must be sufficiently documented, using open metadata standards, to enable users to independently read and understand the data (for example, a PDF version of observational data is not a valid data delivery format). The public facing, anonymously accessible data location (internet URL address) of the data should support a service-oriented architecture to maximize sharing and reuse of structured data and be included in the Performance Report. Data should undergo quality control (QC) and a description of the QC process and results should be referenced in the metadata.
- b. Timeliness: Data must be provided to the Council on a yearly basis, and the public must be given access to data no later than two years after the data are first collected and verified, or two years after the original end date of the period of performance set out in the award agreement (not including any extensions or follow-on funding), whichever first occurs.
- c. Data produced under this award and made available to the public must be accompanied by the following statement: "The [report, presentation, video, etc.] and all associated data and related items of information were prepared by [recipient name] under Award No. [number] from the Gulf Coast Ecosystem Restoration Council (RESTORE Council). The data, statements, findings, conclusions, and recommendations are those of the author[s] and do not necessarily reflect any determinations, views, or policies of the RESTORE Council."

- d. Failure to Share Data: Failing or delaying to make data accessible in accordance with the submitted Data Management Plan and the terms hereof may lead to enforcement actions and be considered by the Council when making future award decisions. Funding recipients are responsible for ensuring that these conditions are also met by subrecipients and subcontractors.
- e. Data Citation: Publications based on data, and new products derived from source data, must cite the data used according to the conventions of the Publisher and use Digital Object Identifiers (DOIs), if available. All data and derived products that are used to support the conclusions of a publication must be made available in a form that permits verification and reproducibility of the results.

6. Review of Drawdowns

The recipient agrees to receive award funds through a reimbursement payment method and to provide the Council Grants Office with documentation supporting each drawdown through the Automated Standard Application for Payments (ASAP) system (ASAP.gov) concurrent with making the draw. The recipient will receive reimbursement through a two-step process:

- a. Request reimbursement of funds through ASAP; and
- b. Within 24 hours of drawing funds through ASAP, submit documentation that supports all costs incurred for Council Grants Office review through the Council's electronic grants management system, GrantSolutions or any successor system. At a minimum, the following documentation, as applicable, must be provided:
 - *Summary* of costs for which approval is requested, including amount in each applicable budget object class;
 - Invoice for any cost item procured by the recipient or billed by a subrecipient or contractor;
 - Other supporting documentation for any cost item that the recipient incurs directly (for example, time sheets to support personnel costs); and
 - Summary report from ASAP documenting the drawdown.

The documentation must clearly designate each item of cost for which approval is requested and show a clear relationship to the approved scope of work and budget of the award. Review of the Consortium's payments will be required until the Consortium demonstrates that the quality of its financial management systems and its ability to meet the management standards prescribed fulfill the requirements set forth in 2 CFR 200.205.

FUNDING AUTHORIZATION

Amount of Financial	Amount of Funding	Amount of Funding Added	Amount Authorized for	Notes
Assistance	Restriction	to Award	ASAP Account	
\$2,085,262.00			\$2,085,262.00	

REPORTING SCHEDULE

Reporting Task	Reporting Period	Task Due Date
Financial Report	4/26/2021-9/30/2021	10/30/2021
Financial Report	10/1/2021-3/31/2022	4/30/2022
Performance Report	4/26/2021-3/31/2022	4/30/2022
Financial Report	4/1/2022-9/30/2022	10/30/2022
Final Reports– Financial and Performance	10/1/2022-12/31/2022	4/30/2023

SCOPE OF WORK

For a full scope of work, please see the Project Narrative in PIPER.

Pinellas County, through the Florida Gulf Consortium, is requesting \$2,085,262 in Oil Spill Impact Component funding for Wastewater Collection System Improvements – E&D phase of the project. The grant funding request is only for the final engineering and design stages for new wastewater collection systems in 15 mobile home parks (MHPs) in the unincorporated Lake Seminole and Lealman areas of the Pinellas County. From the Inflow & Infiltration (I&I) evaluation study performed using Pinellas County Utilities internal resources, design and construction solutions will be determined to cost-effectively reduce the rain-derived I&I and sanitary sewer overflows (SSOs), and thus lessen impacts to local waterbodies. The purpose of this project is to identify the sources of, and reduce, domestic wastewater I&I in the unincorporated Lake Seminole and Lealman areas of the Pinellas County. This project addresses the following RESTORE Council Comprehensive Goals: Goal 1: Restore and Conserve Habitat, Goal 2: Restore Water Quality and Quantity, and Goal 3: Replenish and Protect Living Coastal and Marine Resources. The primary goal of this project is to restore water quality and quantity; with the secondary goals of restoring and conserving habitat, and replenishing and protecting living coastal and marine resources. Additionally, this project addresses RESTORE Act Eligible Activity 1: Restoration and protection of the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches, and coastal wetlands of the Gulf Coast region. This component of the project is expected to be roughly 2 years, and is expected to take place from February 2021 until December 2022.

BUDGET NARRATIVE

1.0 SUMMARY AND JUSTIFICATION

The project budget requested is \$2,085,262 and includes all anticipated costs associated with this program to perform engineering and develop design plans to replace the existing sanitary sewer collection systems and service laterals at fifteen (15) mobile home parks.

The costs are based on the Pinellas County Utilities (PCU) Pay Application Contract Summary of the Annual Sanitary Sewer Repair and Extension contract FY2019 to FY2021. Permitting and design costs are based on 8-

percent of the construction costs. This estimate is based on engineering management experience of similarly sized projects of limited complexity such as these.

This request is made to mitigate the impacts of storm-derived inflow and infiltration of older wastewater collection systems on private property and to reduce the nutrient impacts to impaired water bodies by acquiring, upgrading and maintaining privately-owned mobile home park collection systems' infrastructure. These funds are requested to expedite mitigation of this problem sooner than could be planned in capital improvement projects beyond the ten-year horizon. The project would be scheduled for design and construction within a five-year window.

The PCU will solicit a Request for Proposals (RFP) to engage one engineering firm to perform the engineering and design for this project. Engaging a single company to do the work provides an economy of scale for the engineering and design effort.

TOTAL PROJECT OR PROGRAM FUNDS REQUESTED	\$2,085,262
Total Pre-Award Funds Requested	\$6,600
Total Direct Costs Requested	\$2,085,262
Total Allowable Indirect Costs Requested	<i>\$</i> 0
Total Program Income Anticipated	<i>\$</i> 0

2.0 PRE-AWARD COSTS

Pre-award costs have been authorized to allow for some of the estimated contractual costs for preparation of grant applications (The Balmoral Group; contracted by the Gulf Consortium for management services) and for development of draft subrecipient agreements (Nabors Giblin & Nickerson; contracted by the Gulf Consortium for legal services). The estimated time for grant application development and subrecipient agreement efforts are 30 hours for The Balmoral Group (\$5,100) and 6 hours for Nabors Giblin & Nickerson (\$1,500). Pre-award costs for the project were first incurred on 5/8/2020.

TOTAL PRE-AWARD FUNDS REQUESTED	\$6,600
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3.0 Budget Object Classes Applicable to All Projects and Programs – DIRECT COSTS

3.1 PERSONNEL

No personnel costs are being requested. See Sections 3.8 and 3.9 for details.

3.2 FRINGE BENEFITS

No personnel costs are being requested. See Sections 3.8 and 3.9 for details.

3.3 TRAVEL

No travel costs are being requested.

3.4 CONSTRUCTION and LAND ACQUISITION

The phase of this project includes no construction or land acquisition.

3.5 EQUIPMENT

No equipment will be purchased.

3.6 SUPPLIES

No supplies will be purchased.

3.7 OTHER DIRECT COSTS

There are no other direct costs. See Sections 3.8 and 3.9 for details.

3.8 SUBRECIPIENTS

- 1. Name of Subrecipient Pinellas County
- 2. *Method of Selection*—The Gulf Consortium established each of Florida's 23 Gulf Coast Counties as SEP project subrecipients; this includes Pinellas County, as reflected in the SEP.
- 3. Estimated Period of Performance 3/5/2021 9/30/2022
- 4. Scope of Work—Pinellas County will oversee all tasks to be completed by the consultant, providing both technical oversight and compliance with the Observational Data Plan (ODP) and Data Management Plan (DMP). The County will include the requirements of both the ODP and DMP within any reports to the Consortium. The Project Manager (PM) will assist with the selection of sample sites, planning of and participation in any workshops, and will participate in all meetings. The Scope of Work is provided in the Project Narrative section and provides the lists of tasks and deliverables to be completed by the Consultant.
- 5. Method of Accountability—The Gulf Consortium will be responsible for monitoring the County's performance to ensure both technical and financial accountability. Twice-annual financial and annual performance reports will be submitted to the Gulf Consortium. Procurement of the consultant(s) will be reviewed by the Gulf Consortium for compliance with 2 CFR 200. Pinellas County will be responsible for directly monitoring performance of their contractor to ensure technical and financial accountability. The Gulf Consortium has completed a thorough risk assessment of its subrecipient, Pinellas County. This included an analysis of the following: the County's Organizational Self Assessment (OSA), the latest available County Annual Financial Report, targeted interviews with County personnel to collect additional information when needed, and the particular scope and procurements planned as part of this funding application. Based on the review of that information, it was determined that the typical subrecipient agreement and reporting frequency and other established grant management policies will suffice to ensure risk is minimized under this project.
- 6. Itemized Budget and Justification—The budget for Pinellas County includes funds for Consultant services (subrecipient), provided by an engineering firm, who will conduct the research, planning, and design for the scope of work. This design will include all best practices, standard utilities designs, and abide by governing state and local regulations regarding sanitary sewer collection systems. Further, Pinellas County Public Works will be consulted to ensure that any proposed designs are optimized to minimize or eliminate rain-derived I&I from the new collection system. Deliverables: 100% design plans to replace the existing sanitary sewer collection systems and service laterals at fifteen (15) mobile home parks.

Qualification solicitations (RFP) for an engineering design firm will be legally advertised and selections made in accordance with the State of Florida's Consultant's Competitive Negotiations Act (CCNA) process. The selected engineering firm selected for engineering and design will be provided to the Gulf Consortium at the time of award and a breakdown of the labor effort will also be provided at that time.

Contractor/Consultant Fees Table

Organization	Description	Amount	Pre-Award Costs?
done by Pinellas County and overseen by Gulf Consortium	Perform engineering and develop design plans to replace the existing sanitary sewer collection systems and service laterals at fifteen (15) mobile home parks.	of Total Est.	

TOTAL Subrecipient Costs:

\$2,053,487

Summary of construction costs that are the basis of E&D estimates:

Mobile Home Park Name	Estimated Cost for New Sewer Collection Systems		
Holiday Shores	\$	2,910,942	
Lake Seminole Resort MHP	\$	2,216,266	
Oasis MHP	\$	1,069,820	
Boca Ciega MHP	\$	1,285,094	
CARIBBEAN ISLES CO-OP	\$	3,509,860	
Four Seasons MHP	\$	2,856,793	
GROSSE POINTE CO-OP MHC	\$	1,154,334	
Lake Seminole Estates MHP	\$	1,209,885	
Majestic Park Homes	\$	1,581,045	
Midway MHP	\$	1,098,415	
Florida MHP	\$	273,881	
Flowerwood Club MHP	\$	866,321	
Tropical Gardens MHP	\$	568,538	
Pointe West Resident Owned Community Inc	\$	3,297,372	
Bel-Aire Mobile Home Owners	\$	1,567,218	
TOTAL	\$	25,465,781	
Project Management Senior Engineer (\$52/hr x 15 hrs/wk x	\$	202,800	
Total Construction cost estimates as of June 2020	\$	25,668,581	

3.9 CONTRACTORS/CONSULTANTS

- 1. *Name of Contractor*—The Balmoral Group and Nabors Giblin & Nickerson will be the contractors providing management and legal services on this project. Additionally, Leon County is contracted by the Gulf Consortium to provide fiscal agent services.
- 2. *Method of Selection* The Balmoral Group and Nabors Giblin & Nickerson were both competitively procured using Requests for Proposals and a selection committee appointed by the Gulf Consortium. An inter-local agreement with Leon County and The Gulf Consortium was developed in order to Leon County to serve as fiscal agent.
- 3. *Period of Performance*—3/5/2021 to 12/31/2022; pre-award costs authorized for The Balmoral Group and Nabors Giblin & Nickerson to work on grant application and sub-recipient agreements.

- 4. Scope of Work—the scope of work for The Balmoral Group includes: grant application preparation and submission, grant management and subrecipient monitoring, and all post-award reporting. Nabors Giblin & Nickerson will be responsible for providing all legal services related to any contractual arrangements, including establish of subrecipient agreements. Fiscal agent (Leon County) will be responsible for an additional level of financial accountability and disbursement of funds to subrecipients and contractual service providers.
- 5. *Method of Accountability*—The Gulf Consortium board of directors will be responsible for monitoring consultants. At Consortium board meetings, about 5 times per year, the board reviews expenses and accomplishments of Consortium consultants.
- 6. Itemized Budget and Justification—The following table summarizes the estimated costs for grant management services (The Balmoral Group; 36 hours/year; 95 hours total), legal services (Nabors Giblin & Nickerson, 60 hours total), and fiscal agent services (3 basis points on total costs). Fiscal agent services are budgeted at the rate agreed to between The Gulf Consortium and Leon County of 3 basis points of total disbursements. Note: only a portion of the total contractual costs for The Balmoral Group and Nabors Giblin & Nickerson are for pre-award efforts for grant application development: 30 hours for The Balmoral Group (\$5,100) and 6 hours for Nabors Giblin & Nickerson (\$1,500).
- 7. NICRA-NA

Gulf Consortium Contractual Costs

Organization	Description	Unit Cost	Quantity or Rate	Amount	Pre- Award Costs?
The Balmoral Group	Grant management, oversight, reporting	\$170/hr	95 hours	\$11,730	
Nabors Giblin & Nickerson	Subrecipient agreements and legal services	\$250/hr	60 hours	\$15,000	\boxtimes
Leon County Clerk	Fiscal agent services	3 basis points	% of total disbursements	\$625	

TOTAL CONTRACTUAL: \$31,775

4.0 Budget Object Classes Applicable to All Projects and Programs – INDIRECT COSTS No indirect costs are associated with this funding. **TOTAL OF ALLOWABLE INDIRECT COSTS \$0**

5.0 PROGRAM INCOME

There is no program income associated with this funding.INCOME ANTICIPATED\$0

MILESTONES Milestone Area of Effort Description Start Date Expected Date Amount Deliverable Gulf Consortium Management will prepare grant 5/11/2020 12/31/2022 Project Oversight \$31,775.00 Project yes applications, provide project oversight, QA/QC, provide and Grants management financial and performance reports. Gulf Consortium legal Management counsel will develop subrecipient agreements, review procurements and contracts and provide other legal services as needed. Leon County will provide fiscal agent services. Engineering and Design – deliverables include: land survey drawings, soils 4/1/2021 9/30/2022 \$2,053,487.00 Design yes studies, environmental permits, and preliminary and final Development Design design drawings.