

Pinellas County Board of County Commissioners

Pinellas County Cooperative Extension
12520 Ulmerton Road, Largo
www.pinellascounty.org



Hybrid In-Person and Virtual Regular Meeting Agenda

Tuesday, March 9, 2021

2:00 P.M.

Hybrid In-Person and Virtual Regular Meeting, Public Hearings at 6:00 P.M.

Dave Eggers, Chair
Charlie Justice, Vice-Chair
Rene Flowers
Pat Gerard
Janet C. Long
Kathleen Peters
Karen Williams Seel

Barry A. Burton, County Administrator
Jewel White, County Attorney
Ken Burke, Clerk of the Circuit Court and Comptroller

ROLL CALL

INVOCATION by Reverend Clarence Williams, Greater Mt. Zion AME Church, St. Petersburg.

PLEDGE OF ALLEGIANCE**PRESENTATIONS AND AWARDS**

1. [21-089A](#) Florida Surveyors and Mappers Week Proclamation:
 - Jared Phillips, Professional Surveyor & Mapper, Survey and Mapping Division, Public Works
 - Susan Scholpp, Division Director, Survey and Mapping Division, Public Works
2. [21-088A](#) Water Matters Month Proclamation:
 - Alexandra Mauer, Environmental Specialist 2, Environmental Management Division, Public Works
 - Robert Kacinko, Electronic Equipment Technician 3, Plant Operations Division, Utilities
3. [21-091A](#) Partner Presentation:
 - Amanda Rice, P.E., Assistant Executive Director, Southwest Florida Water Management District
4. [21-129A](#) Business Partner Presentation:
 - Claudia Johnson, CEO, Grand Hacienda

LOCAL STATE OF EMERGENCY

5. [21-080A](#) Local State of Emergency.

CITIZENS TO BE HEARD

6. [21-081A](#) Citizens To Be Heard - Public Comment.

CONSENT AGENDA - Items 7 through 19**CLERK OF THE CIRCUIT COURT AND COMPTROLLER**

7. [21-326A](#) Minutes of the in-person and virtual regular meeting held January 12, 2021.
8. [21-327A](#) Vouchers and bills paid from January 24 through February 13, 2021.

Reports received for filing:

9. [21-328A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2021-03 dated February 16, 2021 - Audit of Building & Development Review Services - Phase II.
10. [21-329A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2021-04 dated February 17, 2021 - Audit of Risk Management Driver License Transcript Data Exchange.

Miscellaneous items received for filing:

11. [21-330A](#) City of Tarpon Springs Ordinance No. 2020-32 adopted January 26, 2021, annexing certain property.
12. [21-331A](#) Pinellas Suncoast Fire & Rescue Public Facilities Annual Notice of Change Report.

COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services

13. [21-228A](#) Declare surplus and authorize the sale of County-owned equipment and vehicles.

Recommendation: Declare surplus and authorize the sale of equipment and vehicles (rolling stock) on the attached lists.
Approve distribution of the proceeds from the sale of vehicles and equipment sold to the funds from which the assets were purchased, typically the Fleet Vehicle Replacement or a specific enterprise fund.

* This action declares the listed items as surplus and authorizes their sale to the highest bidder.
* The usefulness of the identified equipment and vehicles has been exhausted.
* Unlike other surplus items, surplus rolling stock is not available for donation because the proceeds are owed to the Fleet Vehicle Replacement Fund or specific enterprise fund for vehicle replacement.

County Administrator

14. [21-083A](#) Receipt and file report of non-procurement items delegated to the County Administrator for the period ending February 19, 2021.

Recommendation: Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Public Works

15. [20-2239A](#) Joint Project Agreement with the City of Pinellas Park for development of an updated Roosevelt Creek Watershed Management Plan.

Recommendation:

Approval of the Joint Project Agreement with the City of Pinellas Park (City) for development of an updated Roosevelt Creek Watershed Management Plan.

* The County and City will share project costs of \$356,772.50, with a 58% (\$206,928.00) County share, and a 42% (\$149,844.50) City share.

* Total project cost is \$713,545.00. County secured 50% (\$356,772.50) of cost from Southwest Florida Water Management District.

* County retained Singhofen & Associates, Inc. to perform services under Request for Qualifications 190-0042-NC for engineering, planning and environmental services for the Roosevelt Creek Watershed Management Plan (WMP). Negotiated fee is the total project cost of \$713,545.00.

* The most recent Roosevelt Creek WMP was completed in 2007. The watershed has seen a great deal of development since then and there are significant new capital improvement projects planned in the watershed (e.g., the FDOT's Gateway Expressway project, 126th Avenue North improvement project, and two SWFWMD co-funded water quality improvement projects).

County PID No. 004238A; Estimated cost being shared is \$713,545.00. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest. Section 6.1 of the Agreement requires that the County record the Agreement (thereby making it effective).

Utilities

16. [19-1929A](#) Ranking of firms and agreement with Wade Trim, Inc. for professional engineering services pertaining to the Wastewater Collection System master plan.

Recommendation:

Approval of the ranking of 9 firms for professional engineering services to develop a wastewater collection system master plan and associated programs and award of agreement with the top ranked firm Wade Trim, Inc.

* This contract is for professional engineering services for completion of a comprehensive evaluation of the wastewater collection system infrastructure.

* The contract includes the development of a septic-to-sewer program and development of policy alternatives to manage private sewer systems and private sewer laterals. The award recommendation is to the number one ranked firm Wade Trim, Inc. per the Consultant Competitive Negotiation Act in the amount of \$9,410,160.00.

* Two Small Business Enterprise (SBE) firms are included with Wade Trim's submittal for the Wastewater Collection System Program: CIP cost estimating and public outreach expertise for SBE total fees in the amount of \$354,970.00, or approximately 4% of the total award.

Contract No. 190-0063-NC (SS), in the amount of \$9,410,160.00. The project is expected to be completed within 1,826 consecutive calendar days. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

COUNTY ATTORNEY

17. [21-257A](#) Notice of new lawsuit and defense of the same by the County Attorney, or counsel provided through insurance, in the case of Paulina Perez-Allende v. Pinellas County, et al.; Circuit Civil Case No. 20-004779-CI-11 - allegations of negligence resulting in personal injuries.

Recommendation: Receive and file notice of new lawsuit and defense of the same by the County Attorney, or counsel provided through insurance, in the case of Paulina Perez-Allende v. Pinellas County, et al.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Housing Finance Authority

18. [21-149A](#) Housing Finance Authority of Pinellas County: 2020 Annual Report.

Recommendation: Recommend the Board of County Commissioners receive and file the 2020 Annual Report on the Housing Finance Authority of Pinellas County.

* During 2020, the Housing Finance Authority's (HFA) First-Time Homebuyer program served 92 households, all households utilized the HFA's down payment assistance program and were at or below 120% of the Area Median Income (AMI).

* The HFA continued to administer the Neighborhood Stabilization programs. The HFA continued to administer the Pinellas County Community Housing Program Land Trust-Single Family I as Successor Trustee.

* The HFA continued to administer the Housing Trust Fund and utilized their funds to provide down payment and closing cost assistance to 36 first-time homebuyers. The HFA also provided funds for the new construction of the third phase of Preserves at Clam Bayou consisting of 8 multi-family units to be rented to special needs households with incomes <80% of AMI.

* The HFA closed on one multifamily development through its Multifamily Mortgage Revenue Bond program. The previous developments funded under this program continue to operate at high occupancy rates.

19. [21-155A](#) Housing Finance Authority of Pinellas County: 2020 Annual Report on the Pinellas County Housing Trust Fund Program.

Recommendation:

Recommend the Board of County Commissioners (BCC) receive and file the 2020 Annual Report on the Pinellas Community Housing Trust Fund Program from the Housing Finance Authority of Pinellas County (HFA).

* The BCC did not provide new funds to the Housing Trust Fund in 2020. A total of \$3,292,337 was available, including program income and prior year carryforwards from participating jurisdictions.

* A total of \$934,458.07 was expended to assist 111 households (15 households were <50% AMI, 73 households were <80% AMI and 23 households were <120% AMI). 9 units of the 111 households were special needs.

* Other accomplishments since last year's annual report include: City of Clearwater produced 2 new single-family units; the City of St. Petersburg produced 65 new multifamily units and the HFA provided down payment and closing cost assistance to 36 first-time homebuyers. The HFA also provided funds for the new construction of the third phase of Preserves at Clam Bayou consisting of 8 multifamily units to be rented to special needs households with incomes <80% of AMI.

* An independent audit was completed for the year ending September 30, 2020, and no significant deficiencies, material weaknesses or instances of noncompliance were identified. An unqualified opinion will be issued, and the audit will be filed with the Clerk of the Court.

REGULAR AGENDA

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services**20. [21-267A](#) Honorary and Philanthropic Naming Rights Policy.**

Recommendation: Provide direction to staff on the Honorary and Philanthropic Naming Rights Policy and whether to consider renaming requests recently received.

* On December 3, 2020 the County received a letter from the Fred G. Minnis, Sr. Bar Association requesting that we honor the "life, legacy and impact of Attorney Fred G. Minnis, Sr. by naming a Pinellas County Courthouse or the Pinellas County Law Library in his honor."

* On January 6, 2021 the County received a letter from the Honorable Chris Sprowls, Speaker of the Florida House of Representatives, requesting that we rename the Pinellas County Justice Center "after our late State Attorney Bernie McCabe."

* The Commission discussed these items at the February 9, 2021 Board of County Commissioners meeting and decided to further assess these requests and the policy at the March 4, 2021 work session.

* The outcomes from the work session will be discussed and staff will be provided direction on potential changes to the policy and the renaming requests received.

Airport**21. [21-204A](#) Airport accounts receivable write-off.**

Recommendation: Approval of the Airport accounts receivable write-off of \$12,000.00 for accounting purposes.

* Write-off items less than \$10,000.00 are delegated to the County Administrator for approval.

* Single write-off items greater than \$10,000.00 require approval by the Board.

Economic Development

22. [21-210A](#) Resolution and First Amendment of Joinder to Interlocal Agreement approving the issuance of not-to-exceed \$1,200,000.00 for projects located in Pinellas County, of Industrial Development Revenue Bonds by Florida Development Finance Corporation.

Recommendation: Adopt a resolution and approve an amendment of Joinder to Interlocal Agreement approving the issuance by the Florida Development Finance Corporation (FDFC) of not-to-exceed \$1,200,000.00 for projects located in Pinellas County, of Industrial Development Revenue Bonds to finance the cost of acquiring, constructing, renovating and improving certain solid waste disposal facilities for Waste Pro USA, Inc.

* The FDFC and the County previously entered into a Joinder to an Interlocal Agreement to permit FDFC to issue revenue bonds in an amount not to exceed \$1,200,000.00 to finance projects within the jurisdictional limits of Pinellas County.

* Waste Pro USA has requested the issuance of FDFC's Solid Waste Disposal Revenue Bonds (Waste Pro USA, Inc. project), Series 2021 (Bonds), in an amount not-to-exceed \$1,200,000.00 to provide financing for the acquisition, construction and equipping of solid waste disposal facilities.

* The Internal Revenue Code requires the Board of County Commissioners, as the highest elected body of the County, to approve the issuance of the bonds.

* The First Amendment to the Joinder to Interlocal Agreement is to clarify that the \$1,200,000.00 limit is regarding the total amount of funding for projects in Pinellas County, and not to the total amount of the entire FDFC bond, which in this case is \$110,000,000.00 for Waste Pro projects throughout the State of Florida.

Human Services

23. [21-187A](#) Amendments to the Health Care for the Homeless Co-Applicant Board Bylaws and Co-Applicant Agreement and the Co-Applicant Board roster.

Recommendation: Approval of the amendments to the Health Care for the Homeless Co-Applicant Board Bylaws and Co-Applicant Agreement and the Co-Applicant Board roster.

* Health Resources and Services Administration will be conducting a virtual operational site visit from March 9-11, 2021 which includes a review of all program requirements. Staff review of the required documentation identified some updates to the governance documents including the Bylaws, Co-Applicant Agreement, and Board Roster which requires Board of County Commission approval.

* The Board of County Commissioners last approved the Co-Applicant Agreement in 2015, the Bylaws and Co-Applicant Board Members in 2017.

* There are no fiscal impacts to these changes.

Parks and Conservation Resources

24. [21-409A](#) Interlocal agreement with the City of Dunedin for purchase of the Gladys Douglas property.

Recommendation: Ratification of the Interlocal Agreement between Pinellas County and the City of Dunedin for the acquisition of the Gladys Douglas property located at 1900 Virginia Avenue, Dunedin.

* Total purchase cost is \$10,000,0000.00 with \$2M provided by the City, \$3.5M provide by the County, and the remaining \$4.5M through donations raised in partnership with local nonprofit entities.

* City and County have applied for a Florida Communities Trust grant in an amount up to \$2.4M, with the County eligible for \$1.5M of funds to reimburse part of our contribution.

* Closing for the acquisition is expected within 60 days of the City's approval of the purchase and sales agreement, February 23, 2021.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Business Technology Services

25. [21-248A](#) First Amendment to the Agreement with Bourntec Solutions, Inc. for additional services pertaining to the continued effort to upgrade the County's Oracle Enterprise Resource Planning system.

Recommendation: Approval of the First Amendment with Bourntec Solutions, Inc. (Bourntec) to provide additional services to assist in the upgrade of the County's Oracle Enterprise Resource Planning system (OPUS).

* The original Agreement was for the upgrade of the existing Oracle E-Business Suite system from version 12.1.3 to 12.2.9 and Oracle Database to 19c 3 before current releases are unsupported.

* OPUS has not undergone an upgrade since it was originally implemented 10 years ago. This upgrade project will implement the latest version of OPUS (Oracle eBusiness Suite). The upgraded version features significant improvements.

* This First Amendment increases the contract by \$1,030,800.60 for the additional services identified below.

* Increase in the amount of \$286,000.00 for the technical upgrade of the Oracle Business Intelligence platform, OBIEE.

* Increase in the amount of \$604,800.00 for the business need of Functional Analyst (FA) services needed to aid customer departments business process evaluation and re-engineering in effort to transition to the upgraded OPUS system and functions. The FA services are needed for the duration of twenty-eight weeks.

o The Clerk of the Circuit Court and Comptroller is contracting for additional resources to support this project for an estimated amount of \$350,000.00.

* Increase in the amount of \$140,000.60 for the business need of Organizational Change Management (OCM) services needed to aid customer departments adoption to the upgraded OPUS system and functions. OCM services are needed for the duration of twenty-six weeks.

* BTS may bring forward a request to fund a second phase of the upgrade project as part of FY22 budget development. The scope of the second phase has not yet been fully defined.

* The original agreement with Bourntec, approved by the County Administrator on August 28, 2020, represented the base technical effort to upgrade OPUS.

* The original agreement Statement of Work (SOW) allowed for immediate attention and booking of County and vendor resources to begin work in an effort to complete the OPUS upgrade prior to the current system version becoming unsupported in January 2022.

Contract No. 190-0719-G(PW) increase in the amount of \$1,030,800.60 for a revised not to exceed total of \$1,580,800.60 effective through September 02, 2023.

CareerSource Pinellas

26. [21-308A](#) Appointment to the WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors (Board of County Commissioners as a whole).

Recommendation: Approval of the appointment to the WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors.

* Appointment of one School Board seat with an indefinite term.

Emergency Medical Services Authority

27. [21-272A](#) Appointments to the Emergency Medical Services Advisory Council.

Recommendation: Sitting as the Emergency Medical Services Authority, approve the following appointment to the Emergency Medical Services Advisory Council for a term ending in August 2022.

* Appointment of Pinellas Park Mayor Sandra Bradbury as a Mayors' Council representative. Mayor Bradbury has been nominated by the Mayors' Council to serve out the remaining term of Mayor Wanda Dudley who will term out as mayor of Kenneth City. The term will expire in August 2022.

* Appointment of Capt. Eric Dinan as the City of St. Petersburg Fire Chief alternate representative. Capt. Dinan has been nominated to serve out the term of former alternate representative Capt. David Kadau which will end in August 2022. Capt. Dinan is a Rescue Division Captain for St. Petersburg Fire Rescue.

COUNTY ATTORNEY

28. [21-258A](#) Proposed initiation of litigation in the case of Pinellas County Emergency Medical Services Authority v. AvMed, Inc. d/b/a AvMed Health Plans - action for recovery of damages.

Recommendation: Approval and authorization for the County Attorney to initiate litigation against AvMed, Inc. d/b/a AvMed Health Plans.

29. [21-084A](#) County Attorney Reports:
- Redistricting Update

COUNTY ADMINISTRATOR

30. [21-085A](#) County Administrator Reports.

COUNTY COMMISSION

31. [21-274A](#) Appointment to the County Council for Persons with Disabilities
(Individual appointment by Commissioner Peters).

Recommendation: Approve one individual appointment to the County Council for Persons with Disabilities for the balance of the two-year term, ending May 21, 2021, vacated by the resignation of previous appointee.

* Current appointee to the Council resigned effective January 24, 2021 due to relocation outside of Pinellas County

* Approve appointment of Kerry Carlisle to fill the balance of this vacancy (term ending May 21, 2021)

* Application is attached.

* No ballots.

32. [21-315A](#) Reappointment to the Historic Preservation Board (Board of County Commissioners as a whole).

Recommendation: Approve the reappointment of Claire Cohn as an alternate to the Historic Preservation Board for the balance of a three-year term that is set to expire on December 31, 2023.

* Appointment of an alternate to serve on the Historic Preservation Board.

* Claire Cohn has served as an Alternate on the Historic Preservation Board since she was first appointed in January 2018.

* The Clerk will do a roll call vote as there is only one nominee for this appointment.

* A ballot/worksheet is not necessary.

33. [21-086A](#) County Commission New Business: Pertinent and Timely
Committee/Board Updates, Policy Considerations,
Administrative/Procedural Considerations, and Other New Business.

6:00 P.M.

PUBLIC HEARINGS

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Countywide Planning Authority

34. [21-239A](#) Case No. CW 21-04 - City of Largo
Countywide Plan Map amendment from Public/Semi-Public to Office,
regarding 7.39 acres more or less, located at 6021 142nd Avenue North.

Recommendation: Sitting as the Countywide Planning Authority, adopt an ordinance approving Case No. CW 21-04, a proposal by the City of Largo to amend the Countywide Plan Map from Public/Semi-Public to Office, regarding 7.39 acres more or less, located at 6021 142nd Avenue North.

- * The property is currently used as administrative offices for St. Petersburg College (SPC).
- * The building is largely vacant and SPC has found, through a campus wide property consolidation process, that there is no longer a need to retain the property.
- * The property is proposed to be sold on the private market for general office use.
- * Forward Pinellas and the Planners Advisory Committee each voted unanimously to recommend approval of this proposal.

ADJOURNMENT

Special Accommodations

Persons with disabilities who need reasonable accommodations to effectively participate in this meeting are asked to contact Pinellas County's Office of Human Rights by e-mailing such requests to accommodations@pinellascounty.org at least three (3) business days in advance of the need for reasonable accommodation. You may also call (727) 464-4882.

Public Participation Procedures

Persons wishing to comment regarding a specific agenda item should do so:

In person - by preregistering at pinellascounty.org/comment or by filling out a comment card with the County staff person in the meeting room; or,

Virtually - in advance in accordance with the instructions in the notice of this meeting, or on the virtual platform or phone after preregistering.

Members of the public wishing to make comments on the virtual platform or by phone must preregister by 5 p.m. the day before the meeting. At the scheduled section of the meeting when the item is before the Board of County Commissioners (Board), the Chairman or Clerk will call on each individual, one by one, to be heard. Each individual may speak for up to three minutes as may be modified by the Chairman. Comments or behavior that violate Pinellas County Commission Public Participation and Decorum Rules will be disconnected. Members of the public who cannot attend at the time an agenda item is before the Board may offer comments during the Citizens to Be Heard section near the beginning of the meeting. More information is available at www.pinellascounty.org/BCC_Participation.htm or by calling (727) 464-4400.

Public Hearing Procedures

The procedure used by the Board in conducting Public Hearings is to have a staff presentation followed by the applicant presenting the specific proposal. The Board will then hear comments from the proponents, the opponents and a staff summary. The applicant will then be given an opportunity to close and the Board will decide on the matter. Public Hearings before the Board are governed by the provisions of Section 134 -14 of the Pinellas County Land Development Code as may be modified by Pinellas County Emergency Order. That code provides that at the conclusion of each person's presentation, any speaker may seek the Chairman's permission to ask questions of staff.

Specifically:

1. At the conclusion of the presentations by the applicant and any proponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from the applicant and/or the proponents.
2. At the conclusion of the presentation by the opponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from any opponent.

The applicant's closing comments will address testimony subsequent to his or her presentation. Continuing rebuttal of other than directly preceding testimony will not be allowed. Because much testimony has already been submitted in writing, the following guidelines accommodate efficient presentations:

1. The applicant should present his or her entire case, including rebuttal, in no more than 20 minutes.
2. Persons wishing to speak regarding a Public Hearing item may speak for up to three minutes each.
3. Persons wishing to attend virtually must preregister at pinellascounty.org/comment by 5 p. m. the day before the meeting.

Appeals

Persons are advised that, if they decided to appeal any decision made at this meeting/hearing, they will need a record of the proceeding, and, for such purposes, they may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based.

If a Board meeting beginning at 9:30 A.M. has not concluded by noon, a recess will be taken from noon to 12:30 P.M., and the remainder of the meeting will continue at 12:30 P.M.

If a Board meeting beginning at 2:00 P.M. has not concluded by 5:30 P.M., a recess will be taken from 5:30 to 6:00 P.M. The remainder of the afternoon agenda will resume at 6:00 P.M., followed by Public Hearings.