Supervisor of Elections

The Supervisor of Elections (Supervisor) conducts Federal, State, County, and Municipal elections. The Supervisor registers voters and maintains accurate voter registration records in accordance with the National Voter Registration Act (NVRA), Florida law, and the Florida Voter Registration System (FVRS). The Supervisor recruits, trains, and assigns poll workers, locates and contracts with polling places, surveys polling places, and makes improvements to comply with Americans with Disabilities Act (ADA) accessibility requirements. The Supervisor conducts voter registration and education for college, high school, middle and elementary students. The Supervisor has the sample ballots published in newspapers and mailed to voters. The Supervisor complies with bilingual requirements of Section 203 of the Voting Rights Act (VRA).

The Supervisor of Elections program includes the following responsibilities:

Elections:

- Conduct Federal, State, County, and Municipal elections
- Qualify candidates for County and Special District elections
- Recruit, train, and assign poll workers
- Locate and contract with polling places
- Survey polling places and make improvements to comply with ADA accessibility requirements
- Maintain voting equipment and supplies
- Comply with bilingual requirements of Section 203 of the Voting Rights Act

Voter Registration:

- Register voters and maintain accurate voter registration records in accordance with the National Voter Registration Act (NVRA), Florida law, and the Florida Voter Registration System (FVRS)
- Comply with bilingual requirements of Section 203 of the Voting Rights Act

Voter Education:

- Voter education, registration, and outreach for all citizens (including senior citizens; minority community groups; language community groups; persons with disabilities; college, high school, middle and elementary school students)
- Publish sample ballots in newspapers and mail to voters
- Comply with bilingual requirements of Section 203 of the Voting Rights Act

Supervisor of Elections

Budget Summary w/ Variance and Percent Change

	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Budget	FY20 Estimate	FY21 Total Request	Budget Change	Percent Change
Personal Services	4,029,827	4,568,557	4,747,557	5,554,410	5,554,410	5,093,340	(461,070)	-8.3%
Operating Expenses	2,520,281	2,578,954	1,967,164	3,192,070	3,789,000	2,915,740	(276,330)	-8.7%
Capital Outlay	257,541	334,197	1,307,521	413,910	413,910	280,600	(133,310)	-32.2%
Debt Service	150,000	-	-	-	-	-	-	0.0%
Total	6,807,649	7,481,708	8,022,242	9,160,390	9,757,320	8,289,680	(870,710)	-9.5%

Budget Review

The Supervisor of Elections (SOE) budget fluctuates from year-to-year depending on the number of elections conducted. The FY21 Budget Request of $8.3M reflects a decrease of $870,710 or 9.5% under the FY20 Revised Budget (as of May 31). The FY21 Budget Request includes costs for conducting the 2020 General Election, and the March and August 2021 Elections. The municipalities contract with the SOE to conduct their elections at cost, and as such, those costs are not included in this request. The SOE's FY21 Budget Request of $8.3M is $2,320 below their FY21 Target.

The FY20 Revised Budget included $1.2M for the Presidential Preference Primary and $125,000 in special appropriation to cover the unexpected costs of conducting a Republican Primary Election for President.

The SOE requires an additional appropriation in FY20 for costs associated with the impact that COVID-19 will have on conducting the Primary Election. This request (Granicus item 20-970A) will be brought before the Board on June 23, 2020. Included in this request are costs associated with informing voters of polling location changes, printing and mailing costs for postcards to enroll voters in a vote-by-mail option, and return postage for the vote-by-mail ballots.

The cost associated with the FY20 Special Appropriation Request is expected to be $596,930. The Coronavirus Aid, Relief and Economic Security Act (CARES Act) provides grant funding to help administrators with COVID-19 related election costs. The SOE is seeking grant funding for these costs and will reimburse the County if funds are received.

If approved, the FY20 Revised Budget for the SOE will be $9,757,320.

Decision Package

The SOE has submitted a decision package for the acquisition of 325 ExpressVote units and cases as the current ADA voting solution, AutoMark, will no longer be compatible with the SOE's current voting system. This non-recurring request totals $1,121,360.

The total budget request for FY21, including the decision package, is $9,411,020.