

OMB Contract Review

Contract Name	Joint Participation Agreement with the City of Madeira Beach for construction services for relocation and replacement of Pinellas County Utilities				
GRANICUS	20-356A	Contract #		Date:	3/12/20

Mark all Applicable Boxes:

Type of Contract									
CIP	X	Grant		Other	X	Revenue		Project	004463A

Contract information:

New Contract (Y/N)	Y	Original Contract Amount	\$2,453,000.00
Fund(s)	4034/4052	Amount of Change	
Cost Center(s)	431471	Contract Amount	\$2,453,000.00
Program(s)	2321/2421	Amount Available	\$0.00
Account(s)	Various	Included in Applicable Budget? (Y/N)	N
Fiscal Year(s)	FY20		
Description & Comments			
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)			
<p>This is a Joint Participation agreement between Pinellas County and the City of Madeira Beach for the construction costs associated with relocating and replacing County utility assets that are in conflict with the City’s project area. The total cost of the JPA is \$2,453,000. This includes \$2,230,000.00 for construction and \$223,000.00 for construction services outlined in the agreement as charges for mobilization, maintenance of traffic and miscellaneous administrative fees.</p> <p>This agreement was not included in the FY20 Adopted CIP budget. The project was approved through the CIP off-budget cycle process. If there is not sufficient lapse in other CIP projects to cover expenditures that occur in FY20, a budget amendment from reserves maybe necessary. This project has been included in the Utilities CIP FY21 budget request.</p> <p>The agreement states that it will take effect immediately upon filing with the Clerk, but construction may have already started. Will this impact the County’s ability to pay for construction costs before the agreement is executed?</p> <p>Staff report references City’s “proposed” project, but as mentioned above, project construction may have already started.</p> <p>City relocation projects continue to be an issue as they’re usually unbudgeted. Utilities Engineering staff are working towards improving communication between city and county staff members so that these projects can be programmed into the CIP during the budget process.</p> <p>Fiscal impact section of the staff report updated.</p>			

Analyst:
Erica Mitchell

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.
5. Upload a copy of the contract review into the appropriate contract review Sharepoint folder. (OMB/OMB Document Library/Contract.RVW/)