

Pinellas County Board of County Commissioners

*315 Court Street
Clearwater, Florida 33756
www.pinellascounty.org*



Regular Meeting Agenda

Tuesday, March 10, 2020
2:00 P.M.

Public Hearings at 6:00 P.M.

Pat Gerard, Chair
Dave Eggers, Vice-Chair
Charlie Justice
Janet C. Long
Kathleen Peters
Karen Williams Seel
Kenneth T. Welch

Barry A. Burton, County Administrator
Jewel White, County Attorney
Ken Burke, Clerk of the Circuit Court and Comptroller

ROLL CALL**INVOCATION by Pastor Dieter Randolph, Water and Stone Church, St. Petersburg.****PLEDGE OF ALLEGIANCE****PRESENTATIONS AND AWARDS**

1. [20-411A](#) Government Finance Professionals Week Proclamation:
 - Ken Burke, Clerk of the Circuit Court and Comptroller, Pinellas County
2. [20-320A](#) Read Across Pinellas County Month Proclamation:
 - Lynne Tucker, Director of Strategic Initiatives, R'Club Child Care, Inc. and
 Supervisor of the ReadStrong Pinellas Initiative
 - Amy Shore, Director of Development and Marketing, R'Club Child Care,
 Inc.
 - Dr. Julie D. Mastry, Program Officer, Early Learning Coalition of Pinellas
 County
 - Ellen Zinzeleta, Director of Educational Strategies, United Way Suncoast
 - Pang Thao, Literacy Chair, Pinellas County Council PTA
 - Michael Feeney, Executive Director of Elementary Education, Pinellas
 County Schools
 - Danielle Hintz, Community Project Manager, Juvenile Welfare Board of
 Pinellas County and the Pinellas Campaign for Grade-Level Reading
3. [20-181A](#) Florida Surveyors and Mappers Week Proclamation:
 - Susan Scholpp, Division Director, Survey and Mapping Division, Public
 Works
4. [20-261A](#) Water Matters Month Proclamation:
 - Megan Ross, Director, Utilities
 - Kelli Levy, Director, Public Works
5. [20-183A](#) "I Am Pinellas" Employee Recognition Award:
 - Michael A. Butts, Chief Plant Operator, Keller Water Treatment Facility,
 Utilities
6. [20-260A](#) Partner Presentation:
 - Robin Grantham, Lead Communications Coordinator, Southwest Florida
 Water Management District
7. [20-182A](#) Partner Presentation:
 - #PurePinellas by Commissioner Justice

CITIZENS TO BE HEARD

8. [20-184A](#) Public Comment.

CONSENT AGENDA - Items 9 through 18

CLERK OF THE CIRCUIT COURT AND COMPTROLLER

9. [20-338A](#) Minutes of the regular meeting held February 11, 2020.
10. [20-339A](#) Vouchers and bills paid from January 19 through February 15, 2020.

Reports received for filing:

11. [20-340A](#) Dock Fee Report for the month of February 2020.
12. [20-345A](#) Tampa Bay Water Annual Financial Report and Audited Financial Statements for the Fiscal Year ended September 30, 2019.

COUNTY ADMINISTRATOR DEPARTMENTS

County Administrator

13. [20-188A](#) Receipt and file report of non-procurement items delegated to the County Administrator for the period ending February 21, 2020.

Recommendation: Accept the receipt and file report of non-procurement items delegated to the County Administrator.

COUNTY ATTORNEY

14. [20-264A](#) Notice of new lawsuit and defense of the same by the County Attorney in the case of Carlos Quesada and Sabrina Kremin v. Pinellas County, et al.; Circuit Civil Case No. 17-002734-CI-19 - claim for alleged damages.

Recommendation: Receive and file notice of new lawsuit and defense of the same by the County Attorney in the case of Carlos Quesada and Sabrina Kremin v. Pinellas County, et al.

15. [20-286A](#) Notice of new lawsuit and defense of the same by the County Attorney in the case of Alexssandra Lopes Da Silva v. Pinellas County, et al.; Circuit Civil Case No. 20-000355-CI-21 - allegations of negligence resulting in personal injuries.

Recommendation: Receive and file notice of new lawsuit and defense of the same by the County Attorney in the case of Alexssandra Lopes Da Silva v. Pinellas County, et al.

16. [20-287A](#) Notice of new lawsuit and defense of the same by the County Attorney in the case of Robert Chester v. Pinellas County, et al.; Circuit Civil Case No. 20-000594-CI-11 - allegations of negligence resulting in personal injuries.

Recommendation: Receive and file notice of new lawsuit and defense of the same by the County Attorney in the case of Robert Chester v. Pinellas County, et al.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Housing Finance Authority17. [20-266A](#) Housing Finance Authority of Pinellas County: 2019 Annual Report.

Recommendation: Recommend the Board of County Commissioners receive and file the 2019 Annual Report on the Housing Finance Authority (HFA) of Pinellas County.

* During 2019, the HFA's First-Time Homebuyer program served 105 families, all families utilized the down payment assistance program and were at or below 100% of the area median income.

* The HFA continued to administer the Neighborhood Stabilization programs. The HFA was also named Successor Trustee of the Pinellas County Community Housing program Land Trust-Single Family I.

* The HFA closed on two multifamily developments and the previous developments continue to operate at high occupancy rates.

* The HFA continued to administer the Penny for Pinellas Land Assembly Fund (Penny III) on behalf of the County to finance 1 project for a total investment of \$740,525.00.

18. [20-267A](#) Pinellas County Housing Trust Fund Program: 2019 Annual Report.

Recommendation: Recommend the Board of County Commissioners (BCC) receive and file the 2019 Annual Report on the Pinellas Community Housing Trust Fund program from the Housing Finance Authority of Pinellas County.

* The Housing Finance Authority of Pinellas County (HFA) administers the housing trust fund program through an interlocal agreement with the BCC.

* The BCC has allocated a total of \$20,529,930.00 to the housing trust fund since program inception in 2006.

* The BCC did not provide new funds to the Housing Trust Fund in 2019. A total of \$3,166,662.00 was available, including program income and prior year carryforwards from participating jurisdictions.

* A total of \$712,148.53 was expended to assist 61 households (7 households were <50% AMI, 39 households were <80% AMI and 15 households <120%). 8 of the 61 households were special needs.

* Other accomplishments since last year's annual report include: City of Clearwater produced 1 new single-family unit and the HFA provided down payment and closing cost assistance for 52 first-time homebuyers.

* An independent audit was completed for the year ending September 30, 2019, and no significant deficiencies, material weaknesses or instances of noncompliance were identified. An unqualified opinion will be issued, and the audit will be filed with the Clerk of the Circuit Court.

REGULAR AGENDA

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services

19. [20-210A](#) Resolution granting status to Seminole Junior Warhawks Athletic Association for donation of surplus personal property and declare surplus and authorize the donation of miscellaneous County-owned materials.

Recommendation: Approval of the resolution granting status to the Seminole Junior Warhawks Athletic Association for donation of surplus personal property.

* Declare surplus 400 ft. of fiber cable and authorize this donation to the Seminole Junior Warhawks Athletic Association.

Convention and Visitors Bureau

20. [20-315A](#) Revisions to the Elite Event Funding Guidelines from the Tourist Development Council.

Recommendation: Approval of the Tourist Development Council's (TDC) recommended revisions to the Elite Event Guidelines (Guidelines).

* The Elite Event Funding Program provides funding for eligible major events that generate a large number of attendees and room nights in the County.

* The revisions update the rating criteria and allowable use of designated sponsorship funds for event operating expenses.

* Recommended revisions were unanimously approved by the TDC.

* If approved, Guidelines will become effective in the upcoming Fiscal Year 2021 funding cycle.

21. [19-2363A](#) Third Amendment to the contract with Miles Partnership, LLLP for requirements of digital marketing services.

Recommendation: Approval of the Third Amendment with Miles Partnership, LLLP (Miles) for requirements of digital marketing services.

* This contract is task order based and provides for development and management of the Convention and Visitors Bureau's websites, digital media marketing, analytics, search engine optimization and search engine marketing, etc.

* The requested increase to the agreement is \$2,000,000.00 (\$1M annually) for a revised annual expenditure of \$5,550,000.00 and total expenditure of \$22,850,000.00

* The increase is necessary to support planned direct digital media purchases for the purpose of influencing overnight visitation to the County.

* This contract was competitively solicited and awarded by the Board of County Commissioners on December 13, 2016.

Contract No. 156-0447-P (JJ); increase in the amount of \$2,000,000.00 for a revised total contract value of \$22,850,000.00 through December 31, 2021. The revised annual expenditure is a not to exceed \$5,550,000.00. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Human Services

22. [20-328A](#) Public Safety Coordinating Council's program recommendation for the Florida Department of Children and Families' 2020 Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant.

Recommendation: Approval of the Public Safety Coordinating Council's program recommendation for the Florida Department of Children and Families' (DCF) 2020 Criminal Justice, Mental Health, and Substance Abuse Reinvestment (CJMHSR) Grant.

* Under the CJMHSR Grant process, the Public Safety Coordinating Council is required to select and recommend a program for Board approval.

* The selected project is a continuation of the 2016 CJMHSR Reinvestment Grant - Jail Diversion Expansion project with WestCare and the Office of the Public Defender, Sixth Judicial Circuit.

* The Jail Diversion Expansion Project offers a structured shelter/treatment program to adults who have a substance use or co-occurring mental health disorder and have been charged with a crime.

* The Grant will provide \$1,200,000.00 over 36 months (\$400,000.00 per year). A 100% in-kind match is required and will be provided by the Public Defender and WestCare.

* Applications are due to DCF on April 1, 2020.

Public Works

23. [20-145A](#) Supplemental Agreement No. 1 to the Florida Shared-Use Nonmotorized Trail Network Agreement with the Florida Department of Transportation for funding to complete the north end of the Pinellas Trail Loop.

Recommendation: Approval of Supplemental No. 1 Agreement to the Florida Shared-Use Nonmotorized Trail Network Agreement with the Florida Department of Transportation (FDOT) for funding to complete the north end of the Pinellas Trail Loop.

- * Total commitment by FDOT is increased from \$5,700,00.00 to \$6,200,000.00.
- * Agreement term is revised to December 31, 2022.

FDOT FPN No. 440093 1 54 01 for grant funding in the amount of \$6,200,000.00;
Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Utilities

24. [20-265A](#) Purchase authorization with CUES, Inc. for a television inspection vehicle for the Utilities Department.

Recommendation: Approval of the Goods Agreement with CUES, Inc. (CUES) for a television (TV) inspection vehicle for the Utilities Department General Maintenance Division pursuant to the pricing of State of Ohio Contract No. 800489.

- * Purchase authorization with CUES for a TV inspection vehicle to inspect the condition of pipes utilizing pricing from a competitively sourced contract from State of Ohio Contract No. 800489.
- * Total expenditure is \$298,670.00.
- * This purchase authorization is part of the Utilities Department Fiscal Year 2020 equipment purchase plan.

Contract No. 190-0269-PB(AJM) in the amount of \$298,670.00. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Emergency Medical Services Authority**25. [20-053A](#) Reappointments to the Emergency Medical Services Advisory Council.**

Recommendation: Sitting as the Emergency Medical Services Authority, approve the following reappointments to the Emergency Medical Services Advisory Council (EMSAC) for a term ending in February 2022.

- * EMSAC evaluates the County's emergency medical services system from a qualitative point of view to recommend requirements and programs.
- * EMSAC is made up of 24 members appointed by BCC acting as the EMS Authority constituting a broad spectrum of representation.
- * The term of appointment shall be for two years.
- * EMSAC rules and bylaws describe the selection process for positions.
- * Reappointment of Mr. Mike Jones as a Citizen Representative for District 4.
- * Reappointment of Chief Tom Jamison as the Pinellas County Fire Chiefs' Association representative.
- * Reappointment of Chief David Mixson as the Pinellas County Fire Chiefs' Association alternate representative.
- * Reappointment of Mr. John Peterson as the Sunstar Paramedics representative.
- * Reappointment of Mr. Richard Schomp as the Sunstar Paramedics alternate representative.

Housing Finance Authority**26. [20-178A](#) Resolution approving the issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority of Pinellas County to finance the acquisition and rehabilitation of multifamily residential rental housing known as Creekside Manor.**

Recommendation: Adopt a resolution approving the issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority (HFA) in a principal amount not to exceed \$13,000,000.00 for the benefit of Creekside Manor VOA Affordable Housing, LP, a Florida Limited Partnership, or its affiliate, duly organized and existing under the laws of the State of Florida.

- * Authorization to issue Multifamily Housing Revenue Bonds for the acquisition and rehabilitation of Creekside Manor I and II, a 92-unit senior rental housing complex located at 1318 Franklin Street and 1335 Pierce Street in Clearwater.
- * Renovations will include site work, and both interior and exterior building improvements.
- * The total project cost estimate is \$19,166,312.00.
- * The transaction will feature a full site renovation of approximately \$43,400 per unit.
- * This renovation will include site work items, building exterior, building interior (including common areas) and individual unit work.
- * The project is fully subsidized and will request a 20-year Housing Assistance Payments (HAP) contract renewal from HUD as part of the funding process.
- * All units will be limited to households with incomes below 80% of the area median income.
- * The residents' portion of the rent is based on 30% of their income. Rehabilitation will be completed with tenants in-place. No residents will be permanently displaced.

27. [20-180A](#) Resolution approving the issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority of Pinellas County to finance the acquisition and rehabilitation of multifamily residential rental housing known as Clear Bay Terrace.

Recommendation: Adopt a resolution approving the issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority (HFA) in a principal amount not to exceed \$14,000,000.00 for the benefit of Clear Bay Terrace VOA Affordable Housing, LP, a Florida Limited Partnership, or its affiliate, duly organized and existing under the laws of the State of Florida.

* The project includes the acquisition and rehabilitation of Clear Bay Terrace, a 100-unit senior rental housing complex located at 1770 North Betty Lane, Clearwater.

* A minimum of 40% of the units will be restricted to households with incomes below 60% of area median income.

* The transaction will feature a full site renovation of approximately \$25,324 per unit. This renovation will include site work and both exterior and interior building improvements.

* The total project cost estimate is \$21,960,881.

COUNTY ATTORNEY

28. [20-185A](#) County Attorney Reports.

COUNTY ADMINISTRATOR REPORTS

29. [20-186A](#) County Administrator Reports.

COUNTY COMMISSION

30. [20-142A](#) Appointment to the Greater Seminole Area Special Recreation District (Board of County Commissioners as a whole).

Recommendation: Approve one appointment to the Greater Seminole Area Special Recreation District to fulfill the balance of a four-year term that is set to expire on October 31, 2022.

* Appointment to the Greater Seminole Area Special Recreation District by the Board of County Commissioners as a whole.

* Names can be viewed on the attached list.

* Chair has the ballots.

31. [20-187A](#) County Commission New Business Items.

6:00 P.M.

PUBLIC HEARINGS

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Countywide Planning Authority

32. [20-256A](#) Case No. CW 20-04 - Pinellas County
Countywide Plan Map amendment from Residential Low Medium to Residential Medium, regarding 1.69 acres more or less, located at 4700 46th Avenue North.

Recommendation: Sitting as the Countywide Planning Authority, adopt an ordinance approving Case No. CW 20-04, a proposal by Pinellas County to amend the Countywide Plan Map from Residential Low Medium to Residential Medium, regarding 1.69 acres more or less, located at 4700 46th Avenue North.

- * The proposed amendment would allow for the development of 13 additional multifamily units.
- * The current local land use designation would not allow for the additional units without the proposed map amendment.
- * The property is surrounded by residential and commercial uses.
- * The Residential Medium category is appropriate for the proposed use of the property and is consistent with the criteria for utilization of this category.
- * The proposed amendment either does not involve, or will not significantly impact, the remaining relevant countywide considerations.
- * Forward Pinellas and the Planners Advisory Committee each voted unanimously to recommend approval of this proposal.

BOARD OF COUNTY COMMISSIONERS

33. [20-135A](#) Resolution supplementing the Fiscal Year 2020 Budget for unanticipated fund balances in the General Fund, Emergency Medical Services Fund, and Fire Districts Fund.

Recommendation: Conduct a public hearing and adopt the attached resolution recognizing unanticipated fund balance and adjusting budgets in the General Fund, Emergency Medical Services Fund, and Fire Districts Fund in the Fiscal Year (FY) 2020 budget as outlined in the staff report.

- * The resolution recognizes unanticipated fund balance in the FY20 Budget in various funds as follows: General Fund \$506,160.00, Emergency Medical Services Fund \$400,000.00, and Fire Districts Fund \$11,000.00.
- * The FY20 actual beginning fund balances have exceeded the budget in the funds identified due to delays in receiving vehicles, supplies, and equipment, as well as delayed acquisition of the Electronic Medication Administration Record system. The delays in FY19 were not anticipated during budget development. The resolution adjusts the FY20 Budget to carry forward unused FY19 appropriation for the purchases and payments that were not completed by September 30, 2019.

ADJOURNMENT

Special Accommodations

Persons needing a special accommodation to participate in this proceeding should contact the Office of Human Rights, by written or oral request, at least 48 hours prior to the proceeding at: 400 South Fort Harrison Avenue, Suite 500, Clearwater, Florida, 33756, Phone: (727) 464-4880, TDD: (727) 464-4062.

Public Participation Procedures

Persons wishing to speak during the Citizens to be Heard portion of the agenda or regarding a specific agenda item must complete a Citizen Comment Card. Cards should be given to staff at the table located at the front of the Assembly Room. At the scheduled section of the meeting when the item is before the Board of County Commissioners (Board), the Chairman will call each individual, one by one, to the lectern to be heard. Each individual may speak for up to three minutes.

Public Hearing Procedures

The procedure used by the Board in conducting Public Hearings is to have a staff presentation followed by the applicant presenting the specific proposal. The Board will then hear comments from the proponents followed by comments from the opponents and a staff summary. The applicant will then be given an opportunity to close and the Board will decide on the matter.

Public Hearings before the Board are governed by the provisions of Section 134-14 of the Pinellas County Land Development Code. That code provides that at the conclusion of each person's presentation, any speaker may seek the Chairman's permission to ask questions of staff. Specifically:

1. At the conclusion of the presentations by the applicant and any proponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from the applicant and/or the proponents.
2. At the conclusion of the presentation by the opponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from any opponent.

The applicant's closing comments will address testimony subsequent to his or her presentation. Continuing rebuttal of other than directly preceding testimony will not be allowed. Because much testimony has already been submitted in writing, the following guidelines accommodate efficient presentations:

1. The applicant should present his or her entire case, including rebuttal, in no more than 20 minutes.
2. Persons wishing to speak regarding a Public Hearing item may speak for up to three minutes each after completing a Public Hearing Comment Card and submitting it to staff at the table located at the front of the Assembly Room.
3. Representatives of groups consisting of five or more individuals who are present during the Public Hearing may speak on behalf of the group for up to 10 minutes at the Chairman's discretion. To do so, the other individuals in the group must have waived their time to the representative by providing their information on the Group Speaker List, located on the back of the Public Hearing Comment Card.

Appeals

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceeding, and, for such purposes, they may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based.

If a Board meeting beginning at 9:30 A.M. has not concluded by noon, a recess will be taken from noon to 12:30 P.M., and the remainder of the meeting will continue at 12:30 P.M.

If a Board meeting beginning at 2:00 P.M. has not concluded by 5:30 P.M., a recess will be taken from 5:30 to 6:00 P.M. The remainder of the afternoon agenda will resume at 6:00 P.M., followed by Public Hearings.