


**BOARD OF COUNTY
COMMISSIONERS**

Dave Eggers
Pat Gerard
Charlie Justice
Janet C. Long
Kathleen Peters
Karen Williams Seel
Kenneth T. Welch



MEMORANDUM

TO: Norm D. Loy, Deputy Clerk
BCC Records

FROM: Sean P. Griffin 
Real Property Manager

SUBJECT: PETITION TO VACATE – Submitted by Frank Liberio
File No. 1567 CATS 51121 Legistar 19-1886A
Property Address: 3620 Shady Lane, Palm Harbor, FL 34683

DATE: October 9th, 2019

Enclosed herewith are the following originals:

Petition to Vacate

Copy of the Legal Description (Original signed and sealed Legal is attached to the Resolution)
Application and Findings of Fact

Letters of no objection from:

Shady Lane Home Owners Association
Bright House
Duke Energy
Frontier
Pinellas County Utilities Engineering
TECO Electric
TECO Peoples Gas
WOW!

Receipt dated 6-Nov-2018 and 7-Oct-2019 and copy of checks #1371 and #1456 in the amount of \$750.00.

Please set the public hearing for the BCC meeting of November 12th, 2019, place the necessary newspaper advertising in accordance with State Statute 177.101 (which requires advertising not less than in two weekly issues prior to the Public Hearing and no advertising required following the hearing), and mail notices of the public hearing date to the owners shown on the attached list.
Thank you.

Pinellas County
Real Estate Management
509 East Ave. S.
Clearwater, FL 33756
Main Office: (727) 464-3496
FAX: (727) 464-5251
V/TDD: (727) 464-4062

www.pinellascounty.org



SUBMITTED TO THE BOARD OF COUNTY COMMISSIONERS
OF PINELLAS COUNTY, FLORIDA

PETITION TO VACATE, PLAT OR PORTION OF PLAT (EASEMENT)

Comes now your Petitioners, Frank Liberio
Name of Petitioner

and respectfully requests this Honorable Board of County Commissioners to adopt a resolution vacating:

Lands described in legal description attached
hereto and by this reference made a part hereof.

Your petitioners represent that: 1) the petitioners own the fee simple title to the whole or that portion of the plat (easement) that is sought to be vacated; 2) the vacation request herein will not cause injury to any surrounding property or property owners, and that the above described property does not now serve and is not needed for any public purpose; 3) the interest of the public will not be adversely affected by this vacation, nor will such vacation affect the ownership, or the right of convenient access, of persons owning any other parts of said subdivision.

I hereby swear and/or affirm that the forgoing statements are true:

Frank Liberio
Frank Liberio

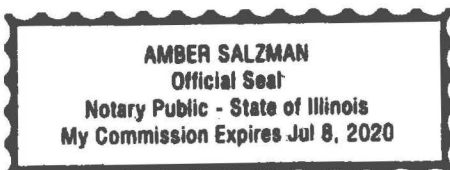
STATE OF FLORIDA
COUNTY OF PINELLAS

Sworn to (or affirmed) and subscribed before me this 15th day of October, 2019, by Frank Liberio. He/She is personally known to me, or has produced a _____ as identification, and who did (did not) take an oath.

NOTARY
SEAL

NOTARY Amber Salzman
Print Name Amber Salzman

My Commission Expires: 7/8/2020 Commission Number: _____



LEGAL DESCRIPTION and SKETCH

THIS IS NOT A SURVEY

LEGAL DESCRIPTION – EASEMENT VACATION AREA

A PORTION OF THE 15.00 FOOT WIDE PRIVATE DRAINAGE AND UTILITY EASEMENT LOCATED ALONG THE WESTERLY BOUNDARY OF LOT 3, SHADY LANE, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 102, PAGES 67 AND 68, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF SAID LOT 3; THENCE S84°18'10"E, ALONG THE NORTH BOUNDARY OF SAID LOT 3, A DISTANCE OF 16.60 FEET TO THE EASTERLY BOUNDARY OF AFORESAID 15.00 FOOT WIDE PRIVATE DRAINAGE AND UTILITY EASEMENT; THENCE S31°01'30"W, ALONG SAID EASTERLY BOUNDARY, A DISTANCE OF 41.83 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE S31°01'30"W, ALONG SAID EASTERLY BOUNDARY, A DISTANCE OF 19.88 FEET TO THE SOUTHWESTERLY BOUNDARY OF SAID 15.00 FOOT WIDE PRIVATE DRAINAGE AND UTILITY EASEMENT; THENCE N35°43'59"W, ALONG SAID SOUTHWESTERLY BOUNDARY, A DISTANCE OF 7.79 FEET; THENCE N31°01'30"E, A DISTANCE OF 16.81 FEET; THENCE S58°58'30"E, A DISTANCE OF 7.15 FEET TO THE POINT OF BEGINNING.

CONTAINING 131 SQUARE FEET OR 0.003 ACRES, MORE OR LESS.

PREPARED FOR

FRANK D. LIBERIO, TRUSTEE

Reviewed by: CH SB
Date: 3-6-19
SFN# 501-1567

SHEET 1 OF 2 ^(A)

CERTIFICATION: I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE LEGAL DESCRIPTION AND SKETCH SHOWN HEREON SUBSTANTIALLY MEETS THE STANDARDS OF PRACTICE FOR LAND SURVEYING DESCRIBED IN THE STATE OF FLORIDA RULE 5J-17, F.A.C. FURTHERMORE, THIS CERTIFICATION SHALL NOT EXTEND TO ANY OTHER PERSONS OR PARTIES OTHER THAN THOSE NAMED HEREON AND SHALL NOT BE VALID AND BINDING AGAINST THE UNDERSIGNED SURVEYOR WITHOUT THE ORIGINAL RAISED SEAL AND SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER.

George A. Shimp III

GEORGE A. SHIMP III, PROFESSIONAL SURVEYOR & MAPPER No. 6137

JOB NUMBER: 140117B

DATE SURVEYED: N/A

DRAWING FILE: 140117B.DWG

DATE DRAWN: 10-5-2018

LAST REVISION: N/A

X REFERENCE: 140117



R.C.
LB 1834

**GEORGE A. SHIMP II
AND ASSOCIATES, INCORPORATED**

LAND SURVEYORS LAND PLANNERS
3301 DeSOTO BOULEVARD, SUITE D
PALM HARBOR, FLORIDA 34683

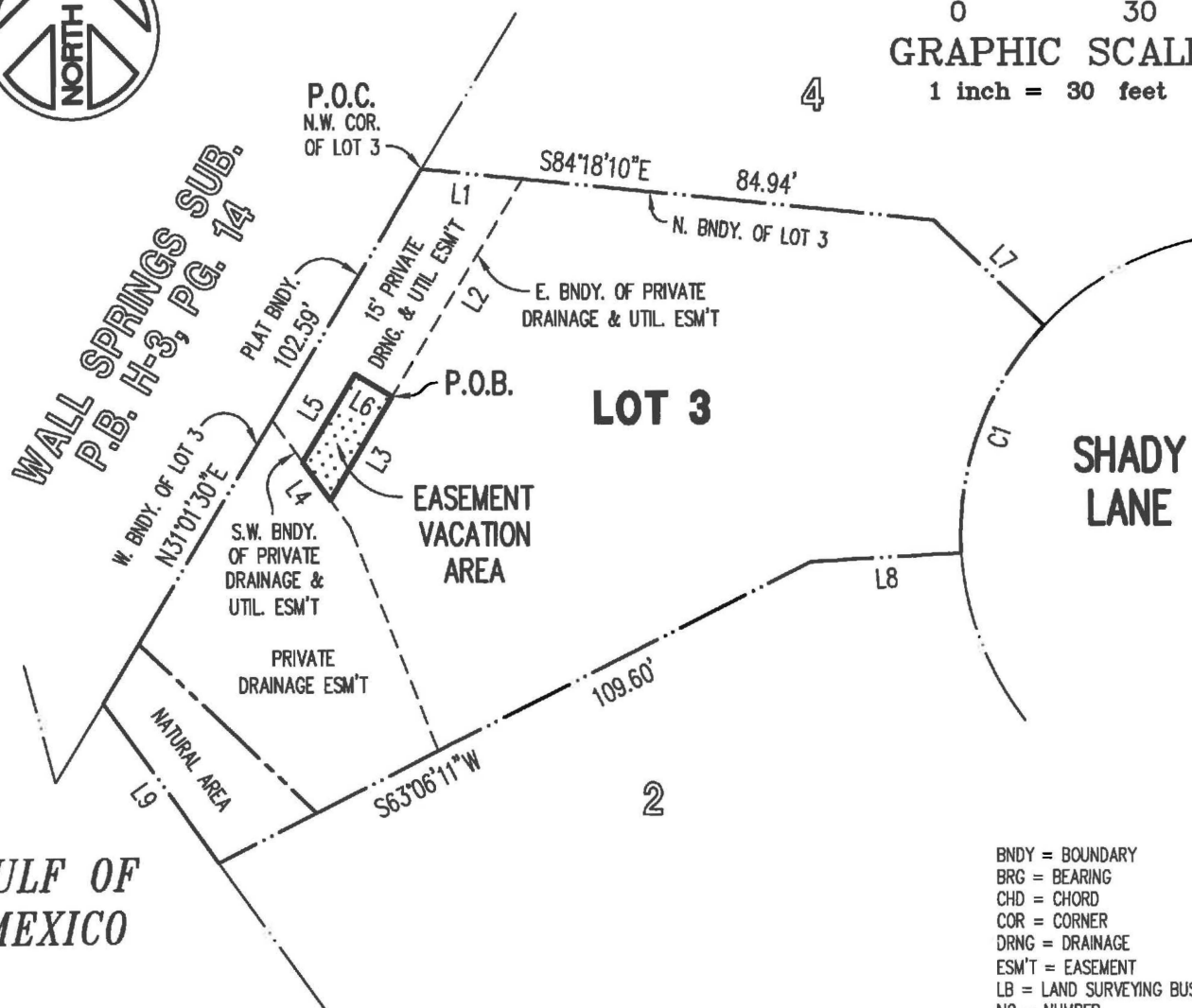
PHONE (727) 784-5496 FAX (727) 786-1256

LEGAL DESCRIPTION and SKETCH

THIS IS NOT A SURVEY



GRAPHIC SCALE
1 inch = 30 feet



LINE L1 S84°18'10"E - 16.60'	LINE L4 N35°43'59"W - 7.79'	LINE L7 S46°14'38"E - 25.00'
LINE L2 S31°01'30"W - 41.83'	LINE L5 N31°01'30"E - 16.81'	LINE L8 S86°31'00"W - 25.00'
LINE L3 S31°01'30"W - 19.88'	LINE L6 S58°58'30"E - 7.15'	LINE L9 N35°44'00"W - 32.59'

CURVE C1
RADIUS = 50.00'
ARC = 41.15'
CHORD = 40.00'
CHD. BRG. = S20°05'41"W

BNDY = BOUNDARY
BRG = BEARING
CHD = CHORD
COR = CORNER
DRNG = DRAINAGE
ESM'T = EASEMENT
LB = LAND SURVEYING BUSINESS
NO = NUMBER
PB = PLAT BOOK
PG = PAGE
POB = POINT OF BEGINNING
POC = POINT OF COMMENCEMENT
SUB = SUBDIVISION
UTIL = UTILITY

SHEET 2 OF 2

CERTIFICATION: I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE LEGAL DESCRIPTION AND SKETCH SHOWN HEREON SUBSTANTIALLY MEETS THE STANDARDS OF PRACTICE FOR LAND SURVEYING DESCRIBED IN THE STATE OF FLORIDA RULE 5J-17, F.A.C. FURTHERMORE, THIS CERTIFICATION SHALL NOT EXTEND TO ANY OTHER PERSONS OR PARTIES OTHER THAN THOSE NAMED HEREON AND SHALL NOT BE VALID AND BINDING AGAINST THE UNDERSIGNED SURVEYOR WITHOUT THE ORIGINAL RAISED SEAL AND SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER.

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JOB NUMBER: 140117B DATE SURVEYED: N/A
DRAWING FILE: 140117B.DWG DATE DRAWN: 10-5-2018
LAST REVISION: SEE SHEET 1 X REFERENCE: SEE SHEET 1



LB 1834

**GEORGE A. SHIMP II
AND ASSOCIATES, INCORPORATED**

LAND SURVEYORS LAND PLANNERS
3301 DeSOTO BOULEVARD, SUITE D
PALM HARBOR, FLORIDA 34683

PHONE (727) 784-5496 FAX (727) 786-1256

LEGAL DESCRIPTION and SKETCH

THIS IS NOT A SURVEY

LEGAL DESCRIPTION – EASEMENT VACATION AREA

THE PRIVATE DRAINAGE EASEMENT LOCATED ACROSS THE SOUTHWESTERLY PORTION OF LOT 3, SHADY LANE, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 102, PAGES 67 AND 68, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF SAID LOT 3; THENCE S31°01'30"W, ALONG THE WESTERLY BOUNDARY OF SAID LOT 3, A DISTANCE OF 48.17 FEET TO THE NORTHEASTERLY BOUNDARY OF AFORESAID PRIVATE DRAINAGE EASEMENT AND THE POINT OF BEGINNING; THENCE ALONG SAID NORTHEASTERLY BOUNDARY FOR THE FOLLOWING TWO (2) COURSES AND DISTANCES: (1) S35°43'59"E, A DISTANCE OF 21.84 FEET, (2) S21°19'33"E, A DISTANCE OF 39.71 FEET TO A POINT ON THE SOUTHEASTERLY BOUNDARY OF SAID LOT 3; THENCE S63°06'11"W, ALONG SAID SOUTHEASTERLY BOUNDARY, A DISTANCE OF 22.52 FEET TO A POINT ON THE SOUTHWESTERLY BOUNDARY OF SAID PRIVATE DRAINAGE EASEMENT; THENCE ALONG SAID SOUTHWESTERLY BOUNDARY FOR THE FOLLOWING TWO (2) COURSES AND DISTANCES: (1) N46°01'10"W, A DISTANCE OF 18.57 FEET, (2) N46°34'03"W, A DISTANCE OF 21.94 FEET TO AFORESAID WESTERLY BOUNDARY OF LOT 3; THENCE N31°01'30"E, ALONG SAID WESTERLY BOUNDARY OF LOT 3, A DISTANCE OF 43.07 FEET TO THE POINT OF BEGINNING.

CONTAINING 1,646 SQUARE FEET OR 0.038 ACRES, MORE OR LESS.

PREPARED FOR

FRANK D. LIBERIO, TRUSTEE

Reviewed by: CH 58
Date: 3-16-19
SFN# 501-1567

SHEET 1 OF 2 [®]

CERTIFICATION: I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE LEGAL DESCRIPTION AND SKETCH SHOWN HEREON SUBSTANTIALLY MEETS THE STANDARDS OF PRACTICE FOR LAND SURVEYING DESCRIBED IN THE STATE OF FLORIDA RULE 5J-17, F.A.C. FURTHERMORE, THIS CERTIFICATION SHALL NOT EXTEND TO ANY OTHER PERSONS OR PARTIES OTHER THAN THOSE NAMED HEREON AND SHALL NOT BE VALID AND BINDING AGAINST THE UNDERSIGNED SURVEYOR WITHOUT THE ORIGINAL RAISED SEAL AND SIGNATURE OF THE FLORIDA LICENSED SURVEYOR AND MAPPER.

George A. Shimp III

GEORGE A. SHIMP III, PROFESSIONAL SURVEYOR & MAPPER No. 6137

JOB NUMBER: 140117B

DATE SURVEYED: N/A

DRAWING FILE: 140117B.DWG

DATE DRAWN: 10-5-2018

LAST REVISION: N/A

X REFERENCE: 140117

R.C.
LB 1834**GEORGE A. SHIMP II
AND ASSOCIATES, INCORPORATED**

LAND SURVEYORS LAND PLANNERS
3301 DeSOTO BOULEVARD, SUITE D
PALM HARBOR, FLORIDA 34683
PHONE (727) 784-5496 FAX (727) 786-1256

GEORGE A. SHIMP III, PROFESSIONAL SURVEYOR & MAPPER No. 6137

APPLICATION AND FINDINGS OF FACT

FOR PETITION TO RELEASE PLATS OR PORTIONS OF PLAT (EASEMENTS)

APPLICANT(S): FRANK LIBERIO
Address: 3620 Shady Lane
City, State, Zip: Palm Harbor, FL 34683
Daytime Telephone Number: 630-258-9986

SUBJECT PROPERTY ADDRESS: 3620 Shady Lane
City, State, Zip: Palm Harbor, FL 34683
Property Appraiser Parcel Number: 26/27/15/80392/000/0030

PLEASE ANSWER THE FOLLOWING QUESTIONS TO THE BEST OF YOUR KNOWLEDGE

1. The right-of-way or alley is: open and used X unopened "paper" street
2. Is there a pending "Contract for Sale"? Yes X No

If yes, please list all parties involved in the sales contract:

3. Is a corporation involved as owner or buyer? NO
If yes, please give corporation name and list corporate officers:

4. Complete subdivision name as shown on the subdivision plat:

SHADY LANE

5. Subdivision Plat Book Number 102 Page number(s) 67 and 68

6. Is there a Homeowners Association? X Yes No

7. Reason(s) for requesting this release – check all that apply:

-Need to release to clear an existing encroachment:

X Pool X Screened Pool & Deck Building Other

-Need to release to clear title: Yes No

-Want to release to allow for:

____ Pool ____ Screened Pool/Deck ____ Building Addition ____ Other

-Want to vacate to include the vacated right of way or alley into my property for:

____ Increased property size ____ Prohibiting unwanted use of the area

____ Other:

8. Is Board of Adjustment required? ____ Yes X No

To determine if a variance is required, please call the BUILDING DEVELOPMENT REVIEW SERVICES DEPARTMENT at 464-3888.

9. Please provide any relevant additional comments:

10. If anyone has assisted you with the preparation of this form, gathering of information or requesting information on your behalf, please list their name, title, address and phone number below.

Name _____ Title _____

Address _____ Phone _____

CITIZEN DISCLOSURE

11. _____ 1) I have a current family relationship to an employee, or an elected official, of Pinellas County Government. That person is _____, employed in the Department of _____, or Office of _____, Elected Official.

_____ 2) I am not aware of any current family relationship to any employee, or Elected Official, of Pinellas County Government.

_____ 3) I am an employee of Pinellas County Government, in the _____ Department, or the Office of _____, Elected Official.

The definition of family relationship, for the purposes of this document, is the immediate family consisting of: father, mother, brother, sister, half-brother or sister, adopted brother or sister, or by law or marriage, father-in-law, mother-in-law, brother-in-law, or sister-in-law.

APPLICANT(S) SIGNATURE

DATE:

11/6/2018





SHADY LANE HOA

Architecture Review Committee

October 15, 2018

Frank Liberio
3620 Shady Lane
Palm Harbor, FL 34683

Dear Frank:

Thank you for submitting your plans to build a pool and deck in the back of your house at;
3620 Shady Lane, Palm Harbor

After reviewing your pool and deck design with the architecture review committee, we agree to provide you with approval to remove the private drainage easement to build the pool and we agree to remove the section of the private drainage and utility easement to build your deck.

Sincerely,

**Michael Bertalan, President
Shady Lane HOA**



Date: October 16, 2019

Re: Section 26, Township 27 South, Range 15 East Pinellas County Florida 3620 Shady Lane
Palm Harbor Florida 34683

Bright House Networks has no objections.

Bright House Networks has no objections provided easements for our facilities are
Retained / granted


XXX Bright House has no objections provided applicant bears the expense for relocation of
any Bright House facilities to maintain service to customers affected by the proposed
Vacate.

_____ In order to properly evaluate this request, Bright House will need detailed plans of
facilities proposed for subject areas.

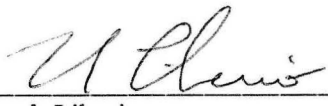
_____ Bright House has facilities within this area, which may conflict with subject project
Please call one call locating. **SEE NOTES**

_____ Bright House requires 30 days written notice prior to construction start date to relocate
their facilities.

NOTES:


Sincerely,
Ozzie Perez
Bright House Networks
Field Engineer
Pinellas County
727-329-2817

I accept the terms stated above:


Frank Liberio

10/19/19
Date



**BOARD OF COUNTY
COMMISSIONERS**

Jay J. Beyrouth
Dave Eggers
Pat Gerard
Charlie Justice
Janet C. Long
Karen Williams Seel
Kenneth T. Welch



October 16th, 2018

Frank Liberio
3620 Shady Lane
Palm Harbor, FL 34683

RE: Petition to Release portion of Drainage/Utility Easement:
Section 26, Township 27 S, range 15 E, Pinellas County, FL.
PID: 26-27-15-80392-000-0030
3620 Shady Lane
Palm Harbor, FL. 34683

Dear Frank Liberio,

We are in receipt of your request email dated October 15th, 2018 requesting a response to the release of Utility/Drainage easement on the referenced address. Pinellas County Utilities has "No Objection" to this request. If you have any questions, please do not hesitate to contact me at (727) 464-8418

Sincerely,

Raymond S Letts
Engineering Specialist II
Pinellas County Utilities
14 South Ft Harrison Ave.
Clearwater, FL. 33756
727-464-8418

Pinellas County Utilities Engineering
14 S. Fort Harrison Ave.
Clearwater, FL 33756
Phone: (727) 464-5899
FAX: 727-464-3595
www.pinellascounty.org



Frontier Communications
1280 Cleveland St.
Clearwater, FL USA 33755
Office: (727) 462-1760
Fax: (727) 562-1175
Mobile: (941) 266-9218
Email: stephen.waidley@ftr.com

10/17/2018

Attn: Frank Liberio
3620 Shady Lane
Palm Harbor, FL 34683
(630) 310-4325

RE: Petition to Vacate Easement – 3620 Shady Lane

Dear Mr. Liberio,

- ☐ Our records do not indicate that there are Frontier Communications facilities in the area of the vacate request as per the attachment provided.
- ☒ Frontier Communications has no objection to the above referenced request as per the attachment.
- ☐ Frontier Communications has facilities within the proposed vacate area. A recordable non-exclusive Easement in favor of Frontier will be required for Frontier Communications facilities to remain in the proposed vacated R.O.W.
- ☐ Frontier Communications has facilities in the area, which may be in conflict with your proposed construction plans. Please contact "Sunshine State One-Call of Florida, Inc." by dialing 811, 48 hours prior to the start of your work to have these facilities located for you. Please take all necessary precautions to protect and avoid damage of these facilities during your construction.
- ☐ Frontier Communications has facilities in the area, which may be in conflict with your proposed construction plans. Please send a set of construction plans and references to the Frontier Communications Engineering Department in regards to the above project.
- ☐ Frontier Communications has facilities in the area of your proposed construction. Prepayment is required to markup a set of construction plans in order to confirm and accurately depict Frontier Communications facilities. There will also be a reimbursement of all costs required for relocation/adjustments of Frontier Communications facilities needed to accommodate the proposed construction project.

Please call me if you have any questions or need any additional information at (941) 266-9218.

Sincerely,

A handwritten signature in blue ink that reads "Stephen Waidley". The signature is fluid and cursive, with the first name "Stephen" and last name "Waidley" clearly distinguishable.

Stephen Waidley
Frontier Communications
Regional Rights of Way & Municipal Affairs Manager

2168 Palmetto Street
Clearwater, FL 33765: CW-13

Jason.McDarby@duke-energy.com

c. 727.562.5705
t. 727.562.5753



October 19, 2018

Frank Liberio
3620 Shady Lane
Palm Harbor, FL 34683
(630)-310-4325

RE: *Approval of a proposed vacation of a portion of a 15' private utility easement*
3620 SHADY LN., PALM HARBOR FL 34683-1616
Parcel #: 26-27-15-80392-000-0030

Dear Mr. Liberio,

Please be advised that Duke Energy Florida, LLC., *Distribution Department and Transmission Department* has "**NO OBJECTIONS**" to the proposed vacation of a portion of a 15' private utility easement, as shown on Sketch and Description provided by George A. Shimp II and Associates, Inc.- Job Number 140117B. 15' private utility easement is shown on Plat Book 102/67, Public Records of Pinellas County, Florida.

If I can be of further assistance, please do not hesitate to contact me.

Sincerely,

A handwritten signature in red ink, appearing to read "Jonathan Kasper", written over a red checkmark.

Jonathan Kasper for Jason McDarby
Real Estate Rep
Land Services - Florida



10/16/2018

To: Frank Liberio

RE: Vacation of Easement
3620 Shady Lane
Palm Harbor, FL 34683

From: TECO Peoples Gas

Mr. Liberio,

Thank you for contacting TECO Peoples Gas Company regarding a vacation of easement at the above referenced location. After reviewing the documents you provided, TECO-Peoples Gas has NO objection to the vacate. Furthermore TECO-PGS has no facilities in the immediate area, please see attached GIS map and legal description of easement in question.

If you need further assistance, please do not hesitate to call me at 813-275-3783

Sincerely,

A handwritten signature in black ink, appearing to read "Joan Domning". The signature is fluid and cursive, with a large loop at the end.

Joan Domning
Administrative Specialist
Peoples Gas
Distribution Engineering
8416 Palm River Road
Tampa, FL 33619
Office: 813-275-3783

Enclosure (2)



Joan Domning/Admin Specialist
TECO-PGS Distribution Engineering
8416 Palm River Rd. Tampa, FL 33619
813-275-3783





AN EMERA COMPANY

October 17, 2018

Frank Liberio
3620 Shady Lane
Palm Harbor, FL 34683

RE: Petition to Release: See attached Legal Description
Lot 3, Shady Lane, PB 102 PG 67-68
Section 26, Township 27 South, Range 15 East, Pinellas County, FL

Dear Mr. Liberio,

Tampa Electric Company does not serve the subject area therefore does not object to the Petition to Release for the abovementioned property; more particularly described as follows:

See Legal Description attached hereto and by reference made a part hereof.

If you have any questions or concerns, you may contact me at (813) 228-1424 or tjleggatt@tecoenergy.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "Taylor J. Leggatt".

Taylor J. Leggatt
Real Estate Services
Distribution Easement Coordinator



October 19, 2018

Frank Liberio
3620 Shady Lane
Palm Harbor, FL 34683
(630) 310-4325

**Re: Petition to Vacate Portion of 15' Utility Easement
3620 Shady Lane**

Dear Frank Liberio:

Thank you for contacting Wide Open West (WOW!) with the subject request.

XXX WOW! has 'NO OBJECTION'.

— In order to properly evaluate this request, WOW! will need detailed plans of facilities proposed for the subject area.

— WOW! maintains facilities within this area that conflict with the subject request. WOW! has no objections provided easements for our facilities are granted or applicant bears the entire expense for relocation of associated WOW! services.

Please refer any further questions and/or correspondence to:

**WOW!
James Sandman
Construction Project Coordinator
3001 Gandy Blvd. N.
Pinellas Park, FL 33782**

Sincerely,

A handwritten signature in blue ink, appearing to read "James Sandman", written over a horizontal line.

James Sandman
Construction Project Coordinator
WOW!
(727) 239-0154 Office
(727) 235-1492 Cell

3001 Gandy Blvd N - Pinellas Park, FL 33782

PETITION TO VACATE NUMBER 1567

PETITION TO RELEASE
PUBLIC HEARING

For your information, below please find the steps necessary for the Real Estate Division to prepare your petition for the public hearing.

At the time you bring in the completed application, letters of no objection and all documents requested, a \$350.00 non-refundable application fee is required to begin the petition to release or release of easement application. When the County staff review and approval of the application is complete, **you will be notified by mail and requested to submit the Petition to Release form together with the \$400.00 filing and advertising fee, and all pertinent fees associated with approval of the request.** Upon receipt of the check, made payable to the Board of County Commissioners (BOCC), and the Petition, the **PETITION TO RELEASE PACKAGE** is prepared by County staff for presentation to the **BOARD OF COUNTY COMMISSIONERS** as a public hearing agenda item.

FYI, below are the steps necessary for the Real Estate Division to prepare for the public hearing include:

ADVERTISEMENT

In accordance with Florida State Statute 177.10, the date of the public hearing will be advertised " *by publishing legal notice in a newspaper of general circulation in the county in which the parcel of land is located, in not less than two weekly issues of said paper*". The advertisement is placed in the paper by the Clerk of the Circuit Court, Board Records Section.

ADVERTISEMENT

In accordance with Florida State Statute 336.09, 336.10, & 336.12, "*the Commissioners shall hold a public hearing and shall publish notice thereof, one time in a newspaper of general circulation in the county in which the parcel of land is located, at least two weeks prior to the date stated therein for such hearing*". Following the Public Hearing, "*Notice of the adoption of the Resolution by the Commissioners shall be published one time, within 30 days following its adoption, in one issue of a newspaper of general circulation*". These advertisements are placed in the paper by the Clerk of the Circuit Court, Board Records Section.

2-1-710		1371
FRANK D LIBERIO 12/2008 600 NORTH LAKE SHORE DR., UNIT 4311 CHICAGO, IL 60611		
Pay To The Order Of	BOCC	\$ 350.00
Three hundred Fifty ⁰⁰ / ₁₀₀		Dollars
JPMORGAN CHASE BANK, N.A. CHICAGO, ILLINOIS 60670 WWW.CHASE.COM		
For	<i>M. Blair</i>	
⑆071000013⑆		812778082⑈1371

PETITION TO VACATE NUMBER 1567- Liberio

PETITION TO RELEASE
PUBLIC HEARING

For your information, below please find the steps necessary for the Real Estate Division to prepare your petition for the public hearing.

At the time you bring in the completed application, letters of no objection and all documents requested, a \$350.00 non-refundable application fee is required to begin the petition to release or release of easement application. When the County staff review and approval of the application is complete, you will be notified by mail and requested to submit the Petition to Release form together with the \$400.00 filing and advertising fee, and all pertinent fees associated with approval of the request. Upon receipt of the check, made payable to the Board of County Commissioners (BOCC), and the Petition, the **PETITION TO RELEASE PACKAGE** is prepared by County staff for presentation to the **BOARD OF COUNTY COMMISSIONERS** as a public hearing agenda item.

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2-1-710		1456
FRANK D LIBERIO 12/2008 600 NORTH LAKE SHORE DR, UNIT 4311 CHICAGO, IL 60611		
Oct 7 2019		
Pay To The Order Of	Board of County Commissioners	\$ 400.00
Four hundred 00/100		Dollars
JPMORGAN CHASE BANK, N.A. CHICAGO, ILLINOIS 60670 WWW.CHASE.COM		
For	[Signature]	
⑆071000013⑆		81277808211456

SPECIAL INSTRUCTIONS

10/8/19 - 5 weeks prior to Public Hearing date:

Tuesday of that week Real Property (Josh Rosado) coordinates with Jo Lugo for availability on the proposed agenda and gives notice of the proposed number of Petition to Release packages.

10/15/19 - 4 weeks prior to Public Hearing date:

Tuesday of that week Real Property (Josh Rosado) Notifies Jo the actual number of petitions and the names of the petitioners projected to go to the agenda.

10/23/19 - **ADVERTISEMENT ACTION:**

- 3 weeks prior to Public Hearing date
- (for F.S. 177.101:) (for F.S. 336.09, 10, 12)

Wednesday of that week, the Request to Advertise package for each petition must be delivered to BCC Records (Norman Loy) to meet State Statute advertising requirements. (If any petition package is not approved as of this day, please notify Jo ASAP so they can PULL the item from the Board agenda.)

PLEASE NOTE: When the Request to Advertise package is delivered to Board Records/Norman, a copy of the ad is provided to Jo.

Thank you.